August 23, 2025

Commissioner Tom Quinn
Advisory Neighborhood Commission 3E
5322 41st St NW
Washington, DC 20015

Dear Commissioner Quinn,

Thank you and your fellow commissioners for your generous grant, totaling $4500, to Tenleytown Main Street in support of our Health and Wellness Day which was held on Saturday, May 10, 2025.

One of Tenleytown Main Street's goals is to support health and wellness in our community. This document underscores our commitment to investing in projects that raise the profile of our health and wellness centered businesses and a community emphasis on health and wellness including physical fitness, traditional and alternative medicine and environmental stewardship. Our Health and Wellness Day sought to support all of these goals by providing a community event at Janney Elementary School in coordination with their Beautification Day. The event included exercise, martial arts, yoga and dance demonstrations along with a variety of activities for all ages. It was well attended by the community including Councilmember Frumin and his family.

ANC 3E grant funding supported space usage costs for Janney Elementary School including security and janitorial services, along with advertising costs including graphic design of print materials, print costs for posters and postcards, radio advertisement on WAMU, and administrative support.

Thank you for your generous grant and support for a thriving business community in Tenleytown.

Best,

Noah Getz

Noah Getz
Executive Director

Health and Wellness Day Budget

Expense	Cost	Explanation
Janney Rental	375	Cost for one security guard and two custodians
Day of Support	280	Event Support by CBE Andrew Shapiro ($35 per hour)
Print Material Design	250	Karena Anderson - Graphic Designer
Print Materials	1100	Local printer Print Space: 40 Yard signs,100 posters, 100 5x7 postcards
Health and Wellness Special Edition E-Newsletters	200	Quote from CBE Megan Flynn Marketing
WAMU Ad	1500	WAMU Radio Week Advertising
Executive Director (In-Kind)	1000	20 hours: planning, liaising with advertising, social media, day of support, and posting yard signs
In-Kind (10% of grant)	520	

Total Budget	**5225**
ANC Grant Request	4225
Tenleytown Main Street (In-Kind)	1000

Health and Wellness Day Expense	**Cost**
Janney Elementary Rental Agreement	611.78
Graphic Design Cost	525
Poster/postcard printing	805.25
Around the Town e-newsletter Design	200
WAMU Radio Advertisement	1500
Administrative Support	280
Portion of Non-profit Indirect Rate	302.97
Total	4225

Attachment B - Rental Fee Details

INVOICE

Use Agreement: Janney PTA - Health and Wellness Day				
Location: Janney ES- 4130 Albemarle Street, NW Washington, DC 20016				
Term: Saturday , May 10, 2025, from 9:00am - 1:00pm				
Rental Fees				
Rental Space		**Cost**	**Days**	**Total Rental Cost**
Gym				**$137.00**
Security Fees		**Details listed on the attached Security schedule**		
Total		**$213.90**		
Custodial OT Fees				
Name		**OT**	**OT Totals**	
R. LINDSAY RW5/10				
	TOTAL 6 HRS		**$245.88**	

All payments within the terms of this Use Agreement are **due on or before May 9, 2025**. The payments shall be **payable to DC Treasurer**, **in the form of three (3) separate certified checks or money orders**, and submitted to the following location, District of Columbia Department of General Services Realty Office, located at the DGS Headquarters 3924 Minnesota Ave N.E., Washington, D.C. 20019, Attention: Janelle Gladden.

DISTRICT OF COLUMBIA
PUBLIC SCHOOLS
School Security Division

SY24-25: # 4462

Request for Contract Security
By Tenleytown Main Street
@ Janney ES

Contract security officers will provide quality security services for the protection of human life, the prevention of loss of DCPS property and the detection/reporting of criminal or prohibited activity during the event.

Coverage Beginning: 5/10/2025 **Coverage Ending: 5/10/2025**

Number of expected Attendees: 200

Event Type: DGS

Location in School: Gymnasium

DGS Activity: (x) **DCPS Activity: ()** **Athletic Event:()**

Weapons Screening Required: Yes (x) No ()

Contact Information: Noah Getz **Telephone # 202**

Coverage Time		Dates		# of SO	Number of Hours	# of SPO	Number of Hours	Total Cost (SO and SPO)
Begins	**Ends**	**Begins**	**Ends**	**$42.78 /hr.**		**$55.21 / hr.**		
8:30:00 AM	1:30:00 PM	5/10/2025	5/10/2025	1	5			213.90

Security will remain on site until all event participants have departed the facilities and school grounds.

Comments: Program Date: 5/10 Saturday

Total Estimate: **$ 213.90**

For
Ricky A. Brown, Jr.
Senior Director, School Security Division

"This request acknowledges a charge for a minimum of 4 hours, in accordance with Article 12: 12.1 of the 2022 Washington DC Security Contractor Agreement between Security Assurance Management, Inc. and Service Employees International Union, Local 32BJ.

TD Bank

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TD BUSINESS CONVENIENCE PLUS (x4771)

Date	Type	Description	Credit	Balance
5/8/2025	DEBIT	DEBIT	-$611.78	**$197,527.44**

Transaction date	5/8/2025
Posted date	5/8/2025
Description	DEBIT

INVOICE FOR DESIGN SERVICES

MAY 2025

Health & Wellness Day	
logo design	$150
postcard design	$150
poster design	$175
h-stake sign design	$50
Tenley Fest	
logo design	__
postcard design	$100
poster design	$100
h-stake sign design	--

TOTAL **$725**

Please make check payable to KARENA ANDERSON.

Karena Anderson I graphic design

andersonrennie@gmail.com
4622 Asbury Pl NW
Washington DC 20016
202 368 5663

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Accounts

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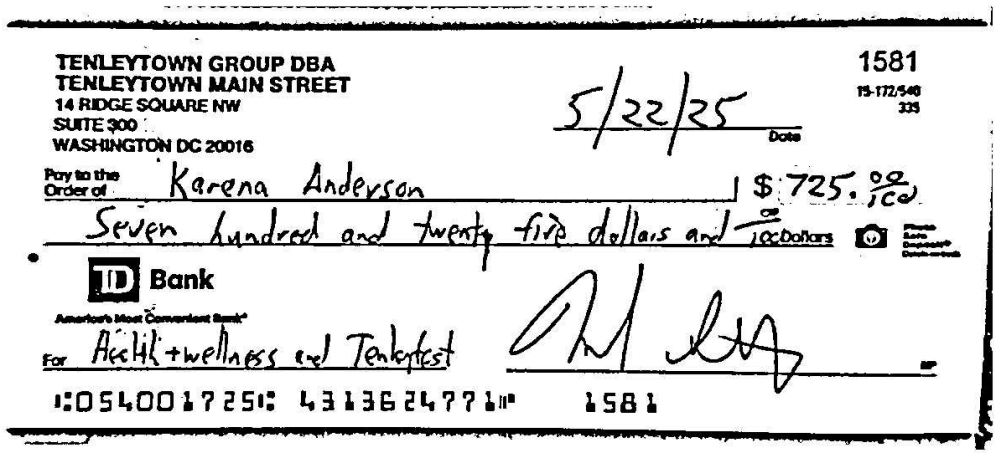
Front of check



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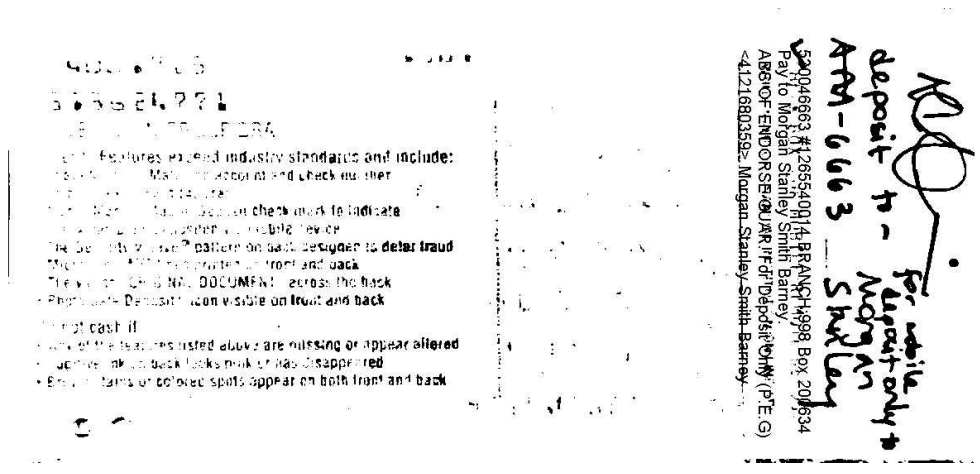

Gmail

Executive Director <execdir@tenleytownmainstreet.org>

You paid an invoice! (#200713)

1 message

PRINT SPACE <messenger@messaging.squareup.com> Thu, May 22, 2025 at 1:58 PM
Reply-To: PRINT SPACE
<CAESPhIkOGY0OTAyOTgtOWExMC00MmNiLTlhNmQtZDNjYTJlZjdhZjNkGgtjOjgzNzAzODk0NiIJbWVzc2VuZ2VyIiBwIPfUtCM+Q+zUvFFNNOAzk2ZQJhAKF/BdBqm8+kqIEw==@reply2.squareup.com>
To: execdir@tenleytownmainstreet.org

PRINTSPACE
DESIGNING IDEAS / PRINTING EXCELLENCE

PRINT SPACE

Invoice Paid

$805.25

Paid with Mastercard 5604 on May 22, 2025 at 1:58 PM

Health & Wellness Event
Invoice #200713
May 22, 2025

Customer
Noah Getz
execdir@tenleytownmainstreet.org

Download Invoice PDF

Invoice summary

75ct. 5 x 7", Double-sided, H&W Postcards	**$70.00**
65ct. 11x17", H&W Posters ($4.85 ea.) x 65	**$315.25**
30ct. H&W Yard Signs with Stakes ($14.00 ea.) x 30	**$420.00**
Subtotal	$805.25
Total Paid	**$805.25**

Mastercard 5604 05/22/25, 1:58 PM

PRINT SPACE
4716 Wisconsin Ave NW
Washington, DC 20016-4610 United States
info@PRINTSPACEUSA.com
(202) 600-7080

Please contact PRINT SPACE about its privacy practices.

MEGAN FLYNN MARKETING

From

Megan Flynn Marketing

448 Buchanan Street NW
Washington, DC 20011

Invoice ID	**1685**
Issue Date	07/29/2025
Due Date	08/13/2025 (Net 15)
Subject	Around The Town Newsletter

Invoice For

Tenleytown Main Street

Item Type	Description	Amount
Service	Email Marketing Support	**$200.00**

Amount Due **$200.00**

MEGAN FLYNN MARKETING

PAID

From
Megan Flynn Marketing
448 Buchanan Street NW
Washington, DC 20011

Invoice ID	**1685**
Issue Date	07/29/2025
Due Date	08/13/2025 (Net 15)
Subject	Around The Town Newsletter

Invoice For **Tenleytown Main Street**

Item Type	Description	Amount
Service	Email Marketing Support	**$200.00**

Subtotal	**$200.00**
Payments	**-$200.00**
Amount Due	**$0.00**

INVOICE

American University/WAMU 88.5
NOT FOR REMITTANCE:
4400 Massachusetts Ave. NW
Washington, DC 20016-8082
wamu.org
Main: (202) 885-8892
Billing: (202) 885-8892

Property	WAMU-FM	Order #	10159
Invoice #	10159-1	Alt Order #	
Invoice Date	05/04/25	Ext. Opp. ID	
Invoice Month	May 2025	Deal #	
Invoice Period	04/28/25 - 05/04/25	Flight Dates	05/03/25 - 05/04/25
Advertiser	Tenleytown Main Street		
Product	Health & Welness Day		
Estimate #			

Account Executive	Althea Evans
Sales Office	Local-Washington DC
Sales Region	Local
Agency Code	
Advertiser Code	
Billing Calendar	Broadcast
Billing Type	Cash
Special Handling	
Agency Ref	
Advertiser Ref	
Product 1	
Product 2	

Billing Address:

Tenleytown Main Street
Attention: Noah Getz
4748 Wisconsin Ave NW
Washington, DC 20016

Send Payment To:

American University/WAMU 88.5
WAMU Program Underwriting
PO Box 98252
Washington, DC 20090-8252

WO Payments Quick Pay Link: payments.wocentral.com/find **Quick Pay Code: TQHAGKAB7P**

Line	Spot #	Ch	Day	Air Date	Air Time	Description	Start/End Time	Length	Ad-ID	Rate	Type
1	5	WAMU	Sa	05/03/25	6:17 AM	Sa-Su 5a-10p	Sa-Su 5a-10p	:15	TMS CommunityHealthDay 05 0	$100.00	NM
1	3	WAMU	Sa	05/03/25	7:39 AM	Sa-Su 5a-10p	Sa-Su 5a-10p	:15	TMS CommunityHealthDay 05 0	$100.00	NM
1	4	WAMU	Sa	05/03/25	8:39 AM	Sa-Su 5a-10p	Sa-Su 5a-10p	:15	TMS CommunityHealthDay 05 0	$100.00	NM
1	6	WAMU	Sa	05/03/25	9:59 AM	Sa-Su 5a-10p	Sa-Su 5a-10p	:15	TMS CommunityHealthDay 05 0	$100.00	NM
1	7	WAMU	Sa	05/03/25	11:59 AM	Sa-Su 5a-10p	Sa-Su 5a-10p	:15	TMS CommunityHealthDay 05 0	$100.00	NM
1	1	WAMU	Sa	05/03/25	5:59 PM	Sa-Su 5a-10p	Sa-Su 5a-10p	:15	TMS CommunityHealthDay 05 0	$100.00	NM
1	2	WAMU	Sa	05/03/25	6:20 PM	Sa-Su 5a-10p	Sa-Su 5a-10p	:15	TMS CommunityHealthDay 05 0	$100.00	NM
1	8	WAMU	Su	05/04/25	8:18 AM	Sa-Su 5a-10p	Sa-Su 5a-10p	:15	TMS CommunityHealthWellness	$100.00	NM
1	12	WAMU	Su	05/04/25	9:19 AM	Sa-Su 5a-10p	Sa-Su 5a-10p	:15	TMS CommunityHealthWellness	$100.00	NM
1	10	WAMU	Su	05/04/25	9:59 AM	Sa-Su 5a-10p	Sa-Su 5a-10p	:15	TMS CommunityHealthWellness	$100.00	NM
1	15	WAMU	Su	05/04/25	11:19 AM	Sa-Su 5a-10p	Sa-Su 5a-10p	:15	TMS CommunityHealthWellness	$100.00	NM
1	9	WAMU	Su	05/04/25	2:58 PM	Sa-Su 5a-10p	Sa-Su 5a-10p	:15	TMS CommunityHealthWellness	$100.00	NM
1	14	WAMU	Su	05/04/25	4:50 PM	Sa-Su 5a-10p	Sa-Su 5a-10p	:15	TMS CommunityHealthWellness	$100.00	NM
1	11	WAMU	Su	05/04/25	5:39 PM	Sa-Su 5a-10p	Sa-Su 5a-10p	:15	TMS CommunityHealthWellness	$100.00	NM
1	13	WAMU	Su	05/04/25	5:59 PM	Sa-Su 5a-10p	Sa-Su 5a-10p	:15	TMS CommunityHealthWellness	$100.00	NM

Total Spots **15**

See Agency Ref for Payment Terms; if Blank, 30 Day

Net Total **$1,500.00**

Invoice Balance as of 05/05/25 4:46:03 PM ET **$1,500.00**

We warrant that the actual broadcast information shown on this invoice was taken from the program log.

powered by WideOrbit

American University - WAMU 88.5
4401 Massachusetts Ave NW
Washington, DC 20016
Phone: (202) 885-3805

Noah Getz

14 Ridge Sq NW Suite 300
Washington, DC 20016

Thank you for your payment. The following information provides the details of this transaction.

Transaction :	Sale
Date / Time :	7/23/2025 12:07:09 PM
Invoice # :	10159-1
Customer # :	
PO / Order # :	
SEC Code :	PPD
Acct Number :	XXXXXX4771
Acct Type :	Checking
Total Amount :	1500.00
Authorization :	Approved - AUTH NUM 088-243

Please contact us if you have any questions or if we can be of further assistance.

				Total Hours
Jeffery A Shapiro	CBE: LSR23401082025	Invoice # 7.98	April	24
Attention: Noah Getz	Tenleytown Main Street			Total Payment
Paypal: shapiro.andrew@gmail.comVenmo: Andrew-Shapiro-62744Check: 6605 31st Street NW Washington DC 20015				$805
	Assisted	Description of Work	Hours	Rate $35/hr
Program Outreach and Promotion				
Bi-Weekly Business Outreach Newsletter	Tenleytown Main Street	Research and production of bi-weekly business outreach, resource and support newsletter	14	$490
Tenleytown Main Street Health and Wellness Fair	Tenleytown Main Street	Assist with promotion and outreach to Tenleytown Main Street Businesses for TMS Health and Wellnes Fair	8	$280
Business Engagement and Support	Matisse Restaurant, Middle C Music,	Business community engagement support, coordination with community groups	1	$35

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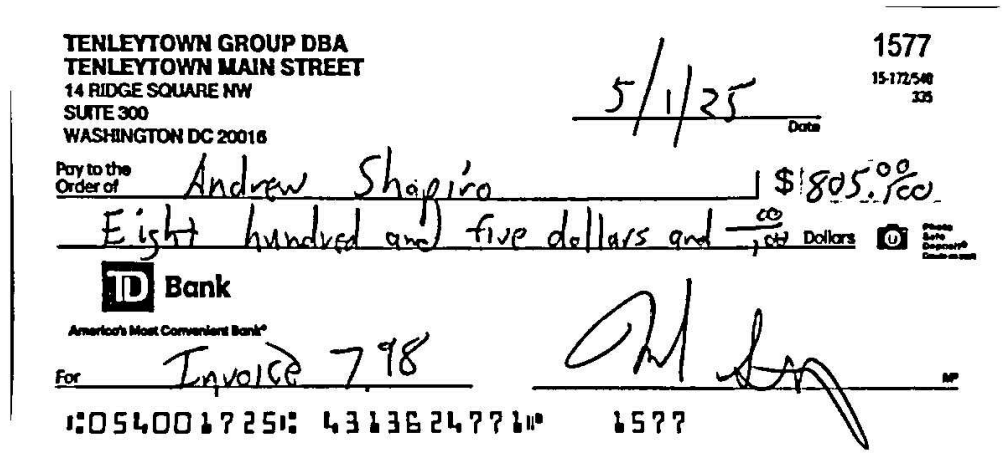
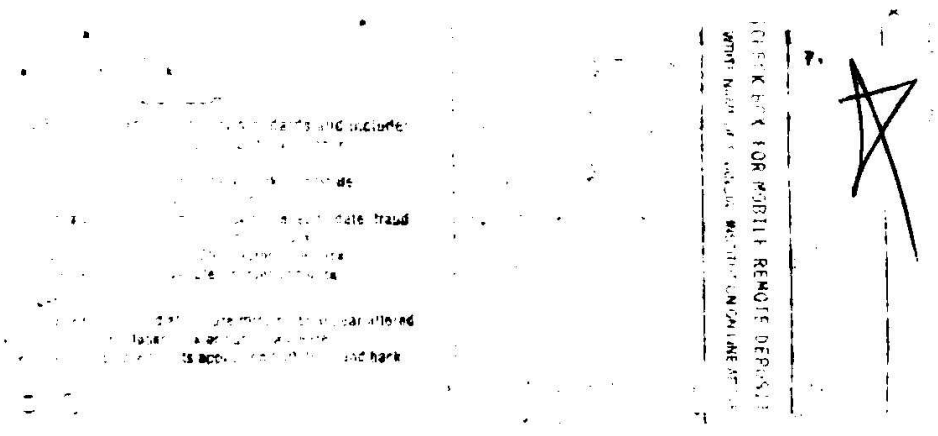
Front of check



Back of check