

ADVISORY NEIGHBORHOOD COMMISSION 3E

TENLEYTOWN AMERICAN UNIVERSITY PARK FRIENDSHIP HEIGHTS
c/o Lisner-Louise-Dickson-Hurt Home 5425 Western Avenue, NW Washington, DC 20015
www.anc3e.org

September 15, 2009

Ms. Deborah K. Nichols
District of Columbia Auditor
Office of the District of Columbia Auditor
717 14th Street, NW, Suite 900
Washington, DC 20005



RE: ANC3E Third Quarter 2009 Financial Report

Dear Ms. Nichols:

Enclosed please find ANC 3E's FY 2009 Third Quarter Financial Report with the following attachments: (1) the monthly ANC Internal Financial Reports with the Non-Profit Checking and Savings account statements for the relevant months attached thereto; (2) the invoice for the one check written in the period (a copy of that check, both front and back is included with the printout of the May transactions for the Non-Profit Checking account reflecting the fact that it was processed by the bank in May); (3) copies of the minutes for the meetings during the Quarter; and (4) copies of the Agendas for the meetings during the Quarter.

Enclosed please also find the revised signature pages for the ANC 3E accounts, revised as per the March 10, 2009 e-mail and attached materials from Lynard Barnum (copy attached).

In addition, we noted that our 2nd Quarter Financial report did not show the vote and the date. A revised front page showing the vote and date for that Quarterly Report (along with the other pages of the report) is also attached.

Please contact me at 202.247.0819 or mfrumin@ndi.org if you have any questions or concerns. Thank you for your ongoing assistance to our ANC.

Sincerely,

Matthew Frumin
Treasurer, ANC 3E

Enclosures

PERIOD COVERED: April-June 2009

ANC 3E

SUMMARY OF RECEIPTS AND DISBURSEMENTS

BALANCE FORWARD (from "ending balance" of previous Quarterly Report): \$38,351.80

RECEIPTS:

Table with 2 columns: Description and Amount. Rows include District Allotment (\$3,594.70), Interest (\$0.00), Other (e.g. cancel stale checks) (\$0.00), and Transfer from Savings (\$0.00).

Total Receipts \$3,594.70

Total Funds Available \$41,946.50

DISBURSEMENTS:

Table with 2 columns: Description and Amount. Rows include 1. Net Salary and Wages (\$0.00), 2. Workers Compensation (\$0.00), 3. Insurance (A. Health \$0.00, B. Casualty/Property \$0.00), 4. Total Federal Wages Taxes (\$0.00), 5. State (DC, MD, VA) Wage Taxes Paid (\$0.00), 6. Unemployment Insurance Contributions (\$0.00), 7. Tax Penalties Paid (\$0.00), 8. Local Transportation (\$0.00), 9. Office Rent (\$0.00), 10. Telephone Services (\$0.00), 11. Postage and Delivery (\$0.00), 12. Utilities (\$0.00), 13. Printing and Copying (\$0.00), 14. Flyer Distribution (\$0.00), 15. Purchase of Service (\$1,740.00), 16. Office Supplies (\$0.00), 17. Office Equipment: A. Rental (\$0.00), B. Purchase (\$0.00), 18. Grants (\$0.00), 19. Training (\$0.00), 20. Petty Cash Reimbursement (\$0.00), 21. Transfer(s) to Savings Account (\$0.00), 22. Bank Charges (\$223.10), 23. Other (Attach explanation) (\$0.00).

Total Disbursements \$1,963.10

ENDING BALANCE (Should agree with checkbook balance at end of period) \$39,983.40

Certification:

I hereby certify that this quarterly financial report was approved by a majority of Commissioners (vote: 4-0), on July 30, 2009 during a public meeting in which there existed a quorum.

Handwritten signatures for Secretary, Chairperson, and Treasurer.

CHECK #	DATE	PAYEE	AMOUNT	CATEGORY	PURPOSE	DATE APPROVED
1255	4/16/2009	Polly King	\$1,740.00	15	Purchase of services	
	5/16/2009	Bank Fee	\$109.14	22	Bank charge	
	6/9/2009	Bank Fee	\$108.96	22	Bank charge	
	4/9/2009	Bank Fee	\$5.00	22	Bank charge	

SAVINGS ACCOUNT

Balance Forward:		<u>\$5,138.88</u>
Receipts:		
Transfer(s) From Checking Account	<u>\$0.00</u>	
Other (Interest Earnings, etc.)	<u>\$0.63</u>	
Total Receipts		<u>\$0.63</u>
Total Funds Available		<u>\$5,139.51</u>
Disbursements:		
Transfer(s) to Checking	<u>\$0.00</u>	
Other	<u>\$207.74</u>	
Total Disbursements		<u>\$207.74</u>
Ending Balance:		<u>\$4,931.77</u>

CHECKING AND SAVINGS ACCOUNT DEPOSITS		
Please list each bank deposit made this quarter into the ANC's checking and savings account		
Deposits to Checking Account (Include transfers from savings account)		
Source	Amount	Date
District Allotment	\$3,594.70	4/2/2009
Interest		
Other		
Savings		
Deposits to Savings Account (Include transfers from checking account)		
Source	Amount	Date
Checking account		
Other	\$0.63	

ANC 3E FY2009 BUDGET

	2009 Budget	Year-to-date	Difference	
BALANCE FORWARD (from "ending balance" of previous Fiscal Year):	\$44,557.40	\$44,557.40	0.00	A
RECEIPTS:				
District Allotment	\$14,379	\$10,784	-\$3,594.70	
Interest	\$0	\$0	\$0.00	
Other (e.g. cancel stale checks)	\$0	\$0	\$0.00	
Transfer from Savings	\$0	\$0	\$0.00	
Total Receipts	\$14,379	\$10,784	-\$3,594.70	B
Total Funds Available	\$58,936	\$55,342	-\$3,594.70	C (=A+B)
DISBURSEMENTS:				
1. Net Salary and Wages	\$0	\$0	\$0.00	
2. Workers Compensation	\$0	\$0	\$0.00	
3. Insurance:				
A. Health	\$0	\$0	\$0.00	
B. Casualty/Property	\$0	\$0	\$0.00	
4. Total Federal Wages Taxes	\$0	\$0	\$0.00	
5. State (DC, MD, VA) Wage Taxes Paid	\$0	\$0	\$0.00	
6. Unemployment Insurance Contributions	\$0	\$0	\$0.00	
7. Tax Penalties Paid	\$0	\$0	\$0.00	
8. Local Transportation	\$0	\$0	\$0.00	
9. Office Rent	\$0	\$0	\$0.00	
10. Telephone Services	\$0	\$0	\$0.00	
11. Postage and Delivery	\$200	\$0	\$200.00	
12. Utilities	\$0	\$0	\$0.00	
13. Printing and Copying	\$500	\$0	\$500.00	
14. Flyer Distribution	\$0	\$0	\$0.00	
15. Purchase of Service	\$8,790	\$7,080	\$1,710.00	
16. Office Supplies	\$400	\$0	\$400.00	
17. Office Equipment: A. Rental	\$0	\$0	\$0.00	
B. Purchase	\$500	\$0	\$500.00	
18. Grants	\$20,000	\$8,000	\$12,000.00	
19. Training	\$500	\$0	\$500.00	
20. Petty Cash Reimbursement	\$0	\$0	\$0.00	
21. Transfer(s) to Savings Account	\$0	\$0	\$0.00	
22. Bank Charges	\$60	\$253	-\$193.10	
23. Other (Attach explanation)	\$150	\$25	\$125.00	
Total Disbursements	\$31,100	\$15,358	\$15,741.90	D
ENDING BALANCE	27,836.20	39,983.40	-12,147.20	E (=C-D)
Other:	\$150.00	\$0.00	\$0.00	

ADVISORY NEIGHBORHOOD COMMISSION 3E
Monthly Treasurer's Report
For the Month Ended April 30, 2009

WACHOVIA
NON-PROFIT CHECKING ACCOUNT

Beginning Balance April 1, 2009	\$38,351.80
Deposits	\$3,594.70
Withdrawals	
Bank Charges	(5.00)
Net Withdrawals	(5.00)
Ending Balance April 30, 2009	<u><u>\$41,941.50</u></u>

WACHOVIA
Money Market Account

Beginning Balance April 1, 2009	\$5,138.88
Deposits	0.00
Interest	\$0.21
Withdrawals	0.00
Net Withdrawals	0.00
Ending Balance April 30, 2009	<u><u>\$5,139.09</u></u>



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Wachovia Business Online

ACCOUNT ACTIVITY

Account

[Check Search](#) [Order Checks](#) [Stop Payment \(checks\)](#)

[View Paper Statements](#)

Find Transactions

Date Last 15 days - OR - 04/01/2009 to 04/30/2009
 Range: (MM/DD/YYYY) (MM/DD/YYYY)

Sort By:

Note: You have up to 90 days of account history available.
 To view up to 7 years, go to [View Paper Statements](#)

Posted Balance 05/22/2009 : \$40,092.36 * Available Balance as of 05/26/2009 : \$40,092.36 **

Check Card Holds

Transactions for: NON PROFIT CHKG *1348

Date ▾	Type	Description	Withdrawals	Deposits	Balance
04/09/2009	Other	COMMERCIAL SERVICE CHARGES FOR MARCH 2009	\$5.00		\$41,941.50
04/02/2009	Deposit	COUNTER DEP		\$3,594.70	\$41,946.50
					1 - 2 of 2

* Includes transactions that have cleared your account as of the close of the previous business day. See help with this page for more details.

** Transactions that have been authorized but not yet posted are included. See help with this page for more details.

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WACHOVIA

Wachovia Business Online

ACCOUNT ACTIVITY

Account SM BUS MM *3794



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[Order Checks](#)

[Stop Payment \(checks\)](#)

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Find Transactions

Date Last 15 days - OR - 04/01/2009 to 04/30/2009

Range: (MM/DD/YYYY) (MM/DD/YYYY)

Sort By: All Transaction Types



Note: You have up to 90 days of account history available.
To view up to 7 years, go to [View Paper Statements](#)

Posted Balance 05/22/2009 : \$5,035.31 * Available Balance as of 05/26/2009 : \$5,035.31 **

Check Card Holds : [View Details](#)

Transactions for: SM BUS MM *3794

Date ▾	Type	Description	Withdrawals	Deposits	Balance
04/30/2009	Deposit	INTEREST FROM 04/01/2009 THROUGH 04/30/2009		\$0.21	\$5,139.09
					1 - 1 of 1

* Includes transactions that have cleared your account as of the close of the previous business day. See help with this page for more details.

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ADVISORY NEIGHBORHOOD COMMISSION 3E
Monthly Treasurer's Report
For the Month Ended May 31, 2009

WACHOVIA
NON-PROFIT CHECKING ACCOUNT

Beginning Balance May 1, 2009 **\$41,941.50**

Deposits

Withdrawals

Administrative Services	-\$1,740.00
Bank Commercial Services Charges	-\$109.14

Bank Charges

Net Withdrawals		(1,849.14)
Ending Balance May 31, 2009		<u><u>\$40,092.36</u></u>

WACHOVIA
Money Market Account

Beginning Balance May 1, 2009 **\$5,138.89**

Deposits	0.00
Interest	\$0.20
Withdrawals	-103.78

Net Withdrawals		(103.58)
Ending Balance May 31, 2009		<u><u>\$5,035.51</u></u>



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Find Transactions

Date - OR - to

Range:

Sort By:

(MM/DD/YYYY)

(MM/DD/YYYY)

Note: You have up to 90 days of account history available.
To view up to 7 years, go to [View Paper Statements](#)

Posted Balance 06/10/2009 : \$39,983.40 * Available Balance as of 06/11/2009 : \$39,983.40 **

Check Card Holds : [View Details](#)

Transactions for: NON PROFIT CHKG *1348

Date ▾	Type	Description	Withdrawals	Deposits	Balance
05/15/2009	Check View	CHECK 1255	\$1,740.00		\$40,092.36
05/11/2009	Other	COMMERCIAL SERVICE CHARGES FOR APRIL 2009	\$109.14		\$41,832.36
					1 - 2 of 2

* Includes transactions that have cleared your account as of the close of the previous business day. See help with this page for more details.

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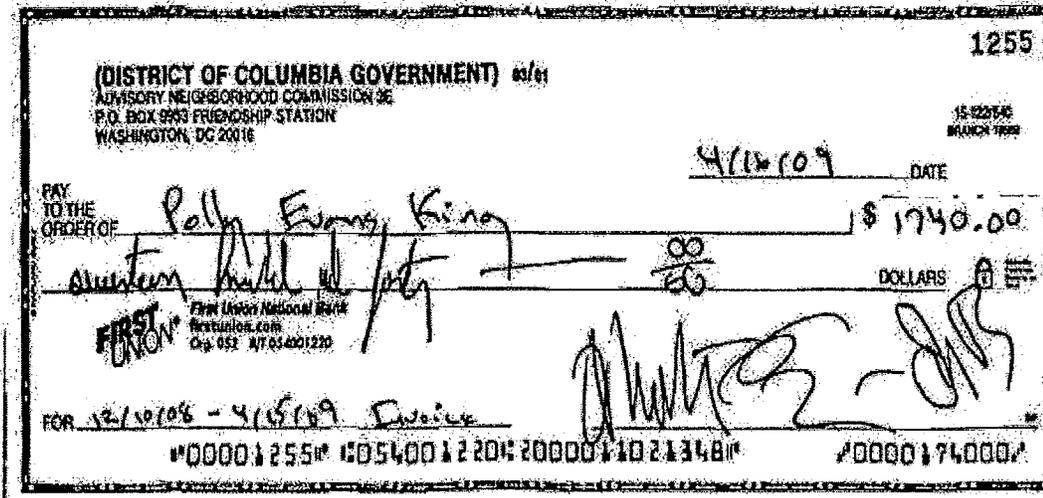
WACHOVIA

Wachovia Business Online

ONLINE IMAGE

Account Number: 2000011021348

Check Number	Amount	Date Posted
1255	\$1,740.00	05/15/2009



INTERNET SECURITY - SECURITY OF COMMERCIAL BILLS & CHECKS

The Federal Reserve System has implemented a new security feature for all checks and money orders issued after January 1, 2006. This feature is a security watermark that is visible when the check or money order is held up to the light. The watermark is a faint, repeating pattern of the words "FEDERAL RESERVE NOTE" or "FEDERAL RESERVE MONEY ORDER" that is visible through the paper. This watermark is a security feature that is not present on counterfeit checks or money orders.

1038 21901

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DO NOT SIGN / WRITE / STAMP BELOW THIS LINE

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Polly Evans King

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ACCOUNT ACTIVITY

Account

Action

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- [Order Checks](#)
- [Check Search](#)
- [View Rewards](#)
- [Go to Customer Service Page](#)

Find Transactions

Date Range: - OR - to
(MM/DD/YYYY) (MM/DD/YYYY)

Sort By:

Note: You have up to 90 days of account history available. To view up to 7 years, go to [View Paper Statements](#)

Posted Balance 06/10/2009 : \$4,931.55 * Available Balance as of 06/11/2009 : \$4,931.55 **

Check Card Holds : [View Details](#)

Transactions for: SM BUS MM *3794

Date ▾	Type	Description	Withdrawals	Deposits	Balance
05/29/2009	Deposit	INTEREST FROM 05/01/2009 THROUGH 05/29/2009		\$0.20	\$5,035.51
05/11/2009	Other	COMMERCIAL SERVICE CHARGES FOR APRIL 2009	\$103.78		\$5,035.31
					1 - 2 of 2

* Includes transactions that have cleared your account as of the close of the previous business day. See help with this page for more details.

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ADVISORY NEIGHBORHOOD COMMISSION 3E
Monthly Treasurer's Report
For the Month Ended June 30, 2009

WACHOVIA
NON-PROFIT CHECKING ACCOUNT

Beginning Balance June 1, 2009 **\$40,092.36**

Deposits

Withdrawals

Bank Commercial Services Charges -\$108.96

Bank Charges

Net Withdrawals		(108.96)
Ending Balance June 30, 2009		<u><u>\$39,983.40</u></u>

WACHOVIA
Money Market Account

Beginning Balance June 1, 2009 **\$5,035.51**

Deposits 0.00

Interest \$0.22

Withdrawals -103.96

Net Withdrawals		(103.74)
Ending Balance June 30, 2009		<u><u>\$4,931.77</u></u>



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ACCOUNT ACTIVITY

Account

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Find Transactions

Date - OR - to
 Range: (MM/DD/YYYY) (MM/DD/YYYY)
 Sort By:

Note: You have up to 90 days of account history available.
To view up to 7 years, go to [View Paper Statements](#)

Posted Balance 07/13/2009 : \$39,874.26 * Available Balance as of 07/14/2009 : **\$39,874.26 ****

Check Card Holds : [View Details](#)

Transactions for: NON PROFIT CHKG *1348

Date ▼	Type	Description	Withdrawals	Deposits	Balance
06/09/2009	Other	COMMERCIAL SERVICE CHARGES FOR MAY 2009	\$108.96		\$39,983.40
					1 - 1 of 1

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- [Order Checks](#)
- [Check Search](#)
- [View Rewards](#)
- [Go to Customer Service Page](#)

Find Transactions

Date - OR - to
 Range: (MM/DD/YYYY) (MM/DD/YYYY)
 Sort By:

Note: You have up to 90 days of account history available.
To view up to 7 years, go to [View Paper Statements](#)

Posted Balance 07/13/2009 : \$4,827.45 * Available Balance as of 07/14/2009 : **\$4,827.45 ****

Check Card Holds : [View Details](#)

Transactions for: SM BUS MM *3794

Date ▾	Type	Description	Withdrawals	Deposits	Balance
06/30/2009	Deposit	INTEREST FROM 05/30/2009 THROUGH 06/30/2009		\$0.22	\$4,931.77
06/09/2009	Other	COMMERCIAL SERVICE CHARGES FOR MAY 2009	\$103.96		\$4,931.55
					1 - 2 of 2

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Minutes of ANC3E April 14, 2009 Meeting

The meeting was called to order at 7:30 pm by Chairperson Bender. Commissioners Beverly Sklover, Matt Frumin, Lucy Eldridge and Sam Serebin were also present.

Announcements:

Commissioner Sklover announced that a work order had been submitted for the installation of a stop sign at 43rd and Yuma Streets. In addition a work order will be submitted for a 15-foot center line scheduled along 43rd Street and the offset line between 44th and 45th between 44th – 45th Streets at Yuma will also be refurbished.

Commissioner Eldridge announced that Commerce Bank was moving ahead with plans to open a branch on Wisconsin Avenue. The Commissioner proposed that research be done to determine if the DDOT and/or building permits could be subject to legal challenge. She proposed a resolution authorizing the ANC to file an appeal if three Commissioners agreed there was a legal basis and otherwise agreed an appeal made sense. The resolution was seconded by Commissioner Sklover and it was passed by a vote of 5-0.

Open Forum:

A representative of the Little Falls Watershed Alliance called for volunteers to help raise awareness of the problems caused by storm water run-off. Teams of volunteers will apply "Do Not Pollute" labels to storm drains in the Little Falls watershed on April 25 and 26.

Kirsty Columblant asked residents to celebrate Earth Day by picking up trash along Wisconsin Avenue between Fessenden Street and Tenley Circle. Volunteers were requested to meet on Saturday, April 18, 2009 at 2:00 pm at Fessenden Park.

A resident requested support for a 4-way stop sign at Belt and Fessenden Streets, expressing concern over speeding traffic. Commissioner Sklover suggested she contact Emanuel Briggs at DDOT to obtain the guidelines for requesting the stop sign. Chairperson Bender noted that he was discussing with DDOT the possibility of a joint DDOT/ANC task force to address traffic safety issues in the neighborhood holistically, but, he suggested, in the meantime the resident should work with her SMD representative, Commissioner Eldridge, to address the issue at the block in question.

Update from PSA 202:

There was no update from PSA 202.

Presentation by DC WASA of the Capital Improvement Program:

Representatives of DC WASA gave an overview of the Capital Improvement Program. As part of this program existing 20-inch cast iron water mains will be replaced at the following locations in NW Washington:

- 41st Street NW (between Ingomar Street and Harrison street)
- 42nd Street NW (between Military Road and Legation Street)
- Donaldson Place NW and the intersection of Belt Road

The mains were installed over 75 years ago and are approaching the end of their service life. DC WASA has evaluated their condition and determined they were in need of replacement. The project is scheduled to start in late spring 2009 and is estimated to last one year. Normal working hours will be from 7:00 am until 5:00pm Monday through Friday. Work requiring lane closures will occur during non-rush hour periods (9:30 am – 3:30 pm). DC WASA will make sure that residents are notified in advance each time contractors plan to work in the area. If a planned water service shut-off is necessary, affected residents will be notified 48 hours in advance and service interruptions will be kept to a minimum, normally lasting no more than four hours. Commissioners suggested that WASA also disseminate information on the work on Military Road, a heavily-traveled street, on radio traffic reports. WASA representatives said they would do so.

Presentation of Plans for Chevy Chase Park:

Jason Turner, Acting Chief of Staff for DC Parks and recreation, presented plans for the first step of a two/three year plan for Chevy Chase Park. Mr. Turner suggested the finished park could have multiple uses including a baseball field, tennis courts, a playground, a dog park and a walking loop. He explained that the first phase of the work on the park, currently underway, focuses on safety improvements. Residents requested that the water fountains be fixed during the first phase and that the community be given adequate notice in advance of the commencement of phases two and three. They also requested that the restrooms be made ADA compliant and Mr. Turner said that this was planned for completion by 2011.

Mr. Turner announced he would like to hold four special meetings within the next two months to refine the plans for the park and make a presentation to the ANC at the July

meeting. Chairperson Bender requested that, if lighting is to be part of the final plan for the field, that it be discussed at the special meetings. It was agreed that Jason Turner would coordinate with Commissioner Eldridge to schedule the meetings.

Presentation by Northwest Neighbors Village on its aging-in-place assistance initiative and discussion of possibilities for creating such an organization to serve the area within ANCs jurisdiction:

Francis Mahnke from Northwest Neighbors Village (NNV) gave a description of the aging in place program modeled on Beacon Hill Village and Capital Hill Village and outlined the Volunteer Program which is part of the initiative. NNV is a new non-profit organization created to provide support for residents of the community who wish to stay in their homes as they grow older. Participants pay dues to cover services and referrals provided by NNV.

Services include:

- transportation to members for planned trips or at the last minute.
- help with electronic issues and light home maintenance like light bulb changes and mattress flipping and gardening
- at home assistance with paper work, meal preparation and companionship, regular check-in, and the sorting and disposing of belongings

Chairperson Bender proposed a resolution to form a taskforce with Commissioner Sklover and resident Nancy LeRoy as co-chairs to look into the different "Aging in Place" models with the idea of forming such an organization in AU Park. Commissioner Eldridge seconded the motion and the resolution passed 5-0.

Presentation by representatives of Douglas Development regarding possible vote on the re-development of the former Babe's Billiard site at Brandywine and Wisconsin Avenue

Paul Millstein, of Douglas Development Corporation, presented two rendering for the Babe's Billiard site each with six stories including one partially below ground level. One option included one and a half stories of retail with four stories of office above. The other included two and a half stories of retail with three stories of offices above. Both would be at the height of the Carey Winston Building across Brandywine from the site. Mr. Millstein requested comments from the community and the Commission so that the company could decide with which plan to go forward or whether to revise the plan again. Commissioner

Sklover observed that the density of the proposed building might be problematic to many in the community and asked that the company consider set backs in the architectural design. Commissioner Serebin concurred with Commissioner Sklover's sentiments regarding setbacks, ones that would foster a pedestrian and seating friendly environment. Commissioners Frumin and Serebin and Chairperson Bender noted general support for the proposals but echoed the concerns of meeting attendees about the loading dock and the parking issues. Commissioner Frumin urged Douglas Development to explore creative solutions to ameliorate the risk of increased use of the nearby alley for short term parking and focus on improving the proposed plans for a loading dock. Commissioner Frumin and Chairperson Bender also suggested that the company look into the possibility of using nearby parking lots to serve the building, perhaps through a voucher system. Chairperson Bender invited the company back to the next meeting to present more concrete plans.

Discussion and possible vote on IONA Senior Services proposal to DDOT seeking installation of benches at several Tenleytown sites:

This agenda item was tabled for a future meeting.

ANC Business:

The Commission agreed to approve the Treasurer's report and the FY 2009 Quarterly Report by a vote of 4-0

The Commission voted to approve the February meeting minutes by a vote of 4-0.

There being no further business, the meeting adjourned at 10:45 pm.

Respectfully submitted,



Jonathan Bender, Chair

Minutes of ANC3E May, 2009 Meeting

The meeting was called to order at 7:30 pm by Chairperson Jon Bender. Commissioners Beverly Sklover, Matt Frumin, Sam Serebin and Lucy Eldridge were also present.

Announcements:

There were no announcements.

Open Forum:

Commissioners Bender and Eldridge responded to a question from a resident regarding the status of the Commerce Bank appeal. They explained that the resolution passed the previous month did not require the ANC to file an appeal; it merely authorized one if the ANC determined an appeal was appropriate. The commissioners determined that although an appeal was possible, it was not prudent under the circumstances. Thus, no appeal was filed.

Update from PSA 202:

Lt. Gregory reported that Commissioner Bender had requested that MPD crack down on motorists that fail to stop for pedestrians in crosswalks, at least in cases where motorists have adequate opportunity to notice the pedestrians and stop safely. Lt. Gregory further noted that she and Commissioner Bender had discussed the possibility of a public service announcement and/or media coverage of MPD crosswalk enforcement efforts. She said that she is pursuing both increased enforcement and coverage of it. Lt. Gregory also agreed to provide increased traffic enforcement on Fessenden and Ellicott Streets.

MPO Williams gave an update on crime statistics in PSA 202.

A resident commended MPD's recent initiative to crack down on littering and requested that 2D step up its enforcement of fines for littering. Commissioner Bender asked that 2D report to the ANC the number of tickets issued for littering. He also asked that 2D report more current stats on violent crime, not just the preceding closed month's stats. And Commissioner Serebin asked that MPO Williams

provide the ANC with stats regarding enforcement of fines for using a cell phone while driving. MPO Williams and Lt. Gregory agreed to the commissioners' requests.

Presentation by Rasheed Green and Minisha Akhoury of Mentors, Inc.

Mr. Green introduced himself and the program, Mentors, Inc., a non-profit founded in 1987. He explained that the mission of the organization is to increase high school graduation rates in DC, which are currently at 50%, below the national average of 65%. Mr. Green reported that students involved in Mentors, Inc.'s programs have a graduation rate above 90%. The program carefully screens volunteer mentors to make a good match with high school students. Mr. Green distributed flyers with information on how to volunteer.

Presentation by Little Falls Watershed Alliance

Richard Yates presented to the community on behalf of the Alliance, whose mission is to protect local watersheds from environmental hazards. ANC 3E, he explained, sits in four watersheds: Little Falls Creek, the Potomac River, the Chesapeake Bay, and the Atlantic Ocean. Mr. Yates focused his talk on the importance of trash removal. He asked that the ANC: (1) endorse MPD's anti-littering initiative, (2) create a task force to combat litter, (3) increase merchant awareness of and compliance with littering laws, (4) provide public education, (5) recruit volunteers to help clean up, (6) restrict parking to residents only and (7) help establish Business Improvement Districts (BIDs) in Friendship Heights and Tenleytown. Chairperson Bender noted that the Commission might create a task force to address environmental issues within the Commission's jurisdiction. Such a task force might be able to serve some or all of these functions. Commissioners Serebin, Frumin, Sklover, and Bender expressed interest in trying to facilitate creation of a BID. Commissioner Sklover noted that she had been involved in such an attempt while a city planner in New York City, and she observed that it is a difficult task.

Discussion of and possible vote on request for zoning relief to permit use of off-site parking at Lord & Taylor lot for retail development at Western Avenue and Jenifer Street.

Representatives from LT Propco LLC ("L&T") presented plans to build three single-story retail stores in the vacant parking lot behind the Mazza Gallerie (the lot

bounded by Western Avenue, 44th Street and Jenifer Street, the lot known as “home plate”) in an effort to draw foot traffic from Mazza and the Metro to Lord & Taylor. L&T is seeking an exception from the BZA that will allow it to provide off-site parking for patrons of the new retail establishments. Chapman Todd, a resident who lives within 200 feet of the proposed site, spoke on behalf of similarly situated 200 footers and explained that the BZA has the authority to impose restrictions on the applicant to ensure that the requested exception does not adversely impact the neighbors, restrictions such as screening, precise street lights that will not bleed into the neighborhood and some measure that will keep cars in the lot and off the neighboring residential streets. While the immediate neighbors expressed their desire to see increased retail opportunities at the lot in question, they want to make sure that there are no significant negative impacts to them. To that end, they are working with L&T and, via Mr. Todd, with Commissioner Bender to obtain agreement from L&T to certain restrictions and provision of certain benefits (such as increased screening).

Several questions were posed by residents and ANC commissioners regarding whether L&T would consider installing a green roof, removing utility poles, and targeting mid-level—instead of high-end—retailers as tenants. L&T said that it would consider all of these suggestions, but made clear that it could not make any assurances regarding specific tenants. Representatives did say, however, that L&T would be happy to talk with the ANC regarding what the community would like to see there.

Discussion of, and possible vote on, resolution asking the DC Council to enact legislation creating marriage equality.

Commissioner Sklover, expressing her longstanding personal commitment to civil liberties, presented a resolution she and Commissioner Bender had drafted together asking the DC Council to pass legislation that would create marriage equality. Commissioner Sklover moved that the resolution be deemed to have been co-sponsored by all 5 commissioners. Commissioner Bender seconded that motion, which passed unanimously.

Discussion of and possible vote on resolution regarding facilitation of discussion between parties contemplating construction on the block bounded by Albermarle/42nd/ Wisconsin/ Yuma and statement on expected growth in neighborhood.

Commissioner Bender introduced a resolution offering such assistance the ANC is reasonably able to offer to facilitate discussions regarding the coordination of construction at the Library, Janey Elementary School and Bon Secours.

Commissioner Sklover seconded the motion and it was passed by a unanimous vote. Commissioner Bender also offered for ANC approval a letter resolution to Chancellor Rhee that while not stating a position regarding the proposed size of the school asked her to address OPEFM's contention that there will be no growth of inbound enrollment at Janney, which seems implausible in light of the projected growth in the area. The letter also asked Chancellor Rhee to set forth DCPS' strategy to deal with increased enrollment, should it occur. Commissioner Sklover moved to adopt the letter; Commissioner Bender seconded the motion, and it passed unanimously.

ANC Business:

The Commission agreed to approve the Treasurer's report by a vote of 5-0

The Commission voted to approve the minutes from the January Special Meeting, and the March and April meetings by a vote of 5-0.

Commissioner Sklover discussed the fact that she had met with Doug Jemal and Paul Millstein, of Douglas Development Corporation, regarding the project at the Babe's Billiard site on Wisconsin Avenue. She stated that, to be transparent, she would announce at a public meeting any ex parte conversation she had with a developer and the gist of the conversation. She reported that she said to them that she wanted to see a 65' building with platinum level environmental certification and that that she wanted them to solve the loading dock issues.

There being no further business, the meeting adjourned at 10:00 pm.

Respectfully submitted,

Jonathan Bender, Chair

Minutes of ANC3E June 11, 2009 Meeting

The meeting was called to order at 7:30 pm by Treasurer Frumin. Commissioners Beverly Sklover and Sam Serebin were also present. Chairman Bender joined the meeting at 8:30 pm after attending his daughter's 5th grade graduation from Janney Elementary School.

Announcements:

There were no announcements.

Open Forum:

Michelle Fox from the Mayor's office noted that the City had recently done clean up at the building just south of the Dancing Crab which is under construction but around which there did not appear to be activity at the time. The City contacted the owner who assured them that they would do maintenance going forward but just in case, the City intends to watch the building to see if it is necessary to do further clean up.

A member of the community pointed out that there appeared to be teenagers and young adults using the building on the southwest corner of Fort Reno, particularly at night. Ms. Fox said that the City had recently boarded up the building but would look into how it had become accessible again. She noted that the building was 1/8th owned by the City and 7/8ths owned by the National Park Service. Commissioner Frumin urged that the City look for ways to put the building to productive use.

Commissioner Frumin noted that Chairman Bender had an issue regarding the process for historic designation of the Janney school that he would want to discuss later in the meeting but had yet to arrive to include it in the open forum section.

Update from PSA 202:

MPO Williams gave an update on crime statistics in PSA 202, including a description of each of the most significant crimes. MPO Williams described an attempted arrest at 3 am one morning of a person she suspected of being responsible for thefts from autos. Commissioner Serebin described an approach made by a purported door-to-door salesman of a theft protection system asking if such approaches might be a

form of casing for future thefts. MPO Williams acknowledged that indeed that could be the case

Discussion of 5013 Belt Road

Mr. Mike Joy explained that he had a contract to purchase 5013 Belt Road and that he recognized it had a tortured history and that it would not be simple to bring the project to conclusion he wanted to explain his plans and get reactions from people in the community. Mr. Joy explained that he intended to use the existing foundation but have the back of the house end near where the house directly to the south ended and place a deck over the remainder of the basement. He also intended to have the front of the house approximately lining up with the house directly to the south. Mr. Joy explained that he wanted to bring the house into scale with the neighborhood but also had minimal requirements to be able to make the project work financially, including fitting three bedrooms on the second floor. He said he imagined about 900 square feet on the first and second floors, the basement as currently planned and a loft are on the third floor. He would also like to provide some sort of off-street parking. He also said he expected to respect the easement to the north.

John Lemoine the neighbor directly to the south said that he thought the kinds of things Mr. Joy was proposing sounded reasonable. Jack Simmons, a neighbor with a house on Garrison Street, the back of which faces the structure at 5013 Belt Road, who was very active in the litigation asked questions about Mr. Joy's experience in the building business, his plans to address water issues and plans to respect the easement. Robin Schneider, whose house is also on Garrison Street, the back of which faces 5013 Belt Road asked about the setback on the north side of the building. Mr. Joy explained that he planned to use the existing foundation and hence there would be a five foot side yard. He explained, however, he would seek to have the house fit in with the neighborhood so it would be much less intrusive than the existing structure.

Commissioner Frumin made the point that it seemed the parties were working in a good spirit of cooperation. He also noted that given the size of the lot, it was always the case that the house to be built on the lot would require a variance. Notwithstanding all the negative history, Commissioner Frumin urged the neighbors to try to view the proposals made by Mr. Joy as if they were at the start of the

process. He commended Mr. Joy and the neighbors for the spirit of the approach taken so far. Commissioners Serebin and Sklover agreed and noted that they hoped the situation could come to an amicable resolution soon.

Discussion of N8 Bus Route

Maren Handler Siegel explained that neighbors living on Yuma Street had many complaints about the N8 buses that ran down their street as late as midnight and tended to be very loud. She recognized that there were some people who had expressed an interest in preserving the route, but that many of the neighbors had issues with route particularly as it was currently configured and used. Commissioner Sklover asked if there were still problems with the buses not respecting stop signs and Ms. Siegel said there was. Michelle Fox from the Mayor's office said that she had heard many complaints about the route, but also had gotten calls saying that the route was important. Ms. Siegel urged that the ANC ask WMATA to reevaluate the route and consider changes to the route and/or changes to the schedule and/or changes to the buses used. Ms. Fox provided contact information for a person at WMATA government affairs to approach.

Commissioner Bender proposed a resolution that the ANC submit a letter asking that WMATA reevaluate the route. Commissioner Sklover seconded the motion and volunteered to do the first draft of the letter. It was agreed that a letter would be sent acceptable to all the Commissioners voting for the resolution. The resolution passed 4-0.

Discussion of and vote on request for zoning relief to permit use of off-site parking at Lord & Taylor lot for retail development at Western Avenue and Jenifer Street.

Representatives from LTPropco LLC ("L&T") presented plans to build a single-story building housing retail stores in the vacant parking lot behind the Mazza Gallerie (the lot bounded by Western Avenue, 44th Street and Jenifer Street, sometimes referred to colloquially as the "home plate" lot) in an effort to draw foot traffic from Mazza and the Metro to Lord & Taylor. L&T is seeking a special exception from the BZA that will allow it to provide off-site parking for patrons of the new retail establishments.

Commissioner Bender outlined the terms of a voluntary agreement negotiated with LTPropco and reflecting conditions set by the nearby neighbors as well as terms

relating to future meetings with LTPropco representatives and contributions LTPropco intended to make to local charitable initiatives. (A copy of the Voluntary Agreement is attached.)

Commissioner Bender noted, however, that full agreement had not been reached on LTPropco committing to biannual meetings in the future to address any compliance concerns. Commissioner Sklover expressed concern about the meaning of a term relating to plans for certain trees. Tom Quinn asked if the voluntary agreement included any references to green building technologies and standards. The representatives for LTPropco were not in a position to address these three issues at the meeting.

Commissioner Frumin moved that the ANC pass a resolution in support of the application for a special exception noting that that the ANC expected to address three issues – the use of green building technologies, an arrangement for future meetings, and clarification of the term highlighted by Commissioner Sklover. Commissioner Frumin suggested that if the issues were not satisfactorily resolved, the ANC could send a representative to the hearing to testify to that effect. If, on the other hand, the issues were satisfactorily addressed, the resolution would not require further elaboration. Commissioner Sklover seconded the motion. It passed 3-0-1 with Commissioner Serebin abstaining.

Discussion and vote on resolution regarding the "Sidewalk Assurance Act"

Marlene Berlin made a presentation about the "Sidewalk Assurance Act of 2009," a copy of which is attached, which would in part require construction of a sidewalk on at least one side of the street in most instances when the District resurfaces or reconstitutes streets, curbs or gutters. Commissioner Frumin moved to pass a resolution in support of the legislation. Commissioner Serebin seconded. The resolution passed 4-0

ANC Business:

The Commission agreed to approve the Treasurer's report by a vote of 4-0

The Commission voted to approve the May meeting minutes by a vote of 4-0.

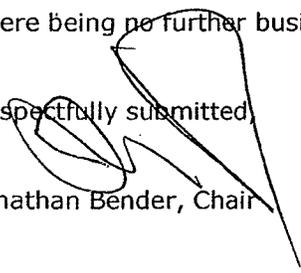
Commissioner Bender noted that at a meeting of the ANC's homelessness task force, a WMATA representative stated that WMATA might be able to install a gate at the

Tenleytown Metro station, but would require a written expression of interest from the ANC before it could develop a proposal for the community's review. Commissioner Bender moved to send such an expression. The Commission voted to approve the motion by a vote of 4-0.

Commissioner Bender raised an issue regarding the process for historic designation of the Janney school, noting that a hearing was scheduled for such a decision but that the ANC had not received proper notice and the process had been extremely opaque to date. Commissioner Bender argued that the ANC should ask that the hearing be delayed. Commissioner Frumin said he would support a delay but only if the Janney SIT had already asked for such a delay. Commissioner Sklover expressed concern that an issue of this type might be addressed at the end of a meeting without having provided proper notice. Commissioner Bender noted that the director of the Historic Preservation Office had not returned his phone call regarding the matter until well after the agenda for the meeting had been published. It was agreed that the ANC should not promulgate a request for an extension for the time being. It was further agreed that if as Commissioners learned more, if a determination was reached that action before the ANC's next meeting was important, individual Commissioners could send letters or join in a letter expressing an opinion about delay or not of the hearing. It was acknowledged that such letters would carry less weight than a resolution, but could still provide an avenue for Commissioners to express an opinion.

There being no further business, the meeting adjourned at 10:00 pm.

Respectfully submitted,


Jonathan Bender, Chair

ADVISORY NEIGHBORHOOD COMMISSION 3E
TENLEYTOWN • AMERICAN UNIVERSITY PARK • FRIENDSHIP HEIGHTS

Meeting Notice
(subject to change)

Thursday, April 16, 2009

7:30 pm

St. Mary's Armenian Apostolic Church
42nd and Fessenden Streets, NW

1. Announcements
2. Open Forum– opportunity for members of the community to raise issues of concern or importance to the 3E neighborhood
3. Presentation by 2nd District Police
4. Presentation by DC WASA regarding its Capital Improvement Program
5. Update from Department of Parks and Recreation on plans for Chevy Chase Park
6. Presentation by representatives of Douglas Development regarding updates to its plans to redevelop the former Babe's Billiard site at Brandywine Street and Wisconsin Avenue
7. Presentation by Northwest Neighbors Village on its aging-in-place assistance initiative, and discussion of possibilities for creating such an organization to serve the area within ANC 3E's jurisdiction.
8. Discussion and possible vote on IONA Senior Services Proposal to District Department of Transportation seeking installation of benches at several Tenleytown sites.
9. ANC Business
 - Approval of Treasurer's report and FY 2009 2nd Quarter Report
 - Approval of the March 12, 2009 Meeting Minutes

For further information www.anc3e.org

ADVISORY NEIGHBORHOOD COMMISSION 3E
TENLEYTOWN • AMERICAN UNIVERSITY PARK • FRIENDSHIP HEIGHTS

Meeting Notice
(subject to change)

Thursday, May 14, 2009

7:30 pm

St. Mary's Armenian Apostolic Church

42nd and Fessenden Streets, NW

1. Announcements
 2. Open Forum-- opportunity for members of the community to raise issues of concern or importance to the 3E neighborhood
 3. Presentation by 2nd District Police
 4. Presentation by Rasheed Green and Minisha Akhoury of Mentors, Inc.
 5. Presentation by the Urban Forestry Initiative
 6. Presentation by Little Falls Watershed Alliance
 7. Discussion of, and possible vote on, resolution asking the DC Council to enact legislation creating marriage equality.
 8. Discussion of, and possible vote on, request for zoning relief to permit use of off site parking at Lord & Taylor lot for retail development at Western Ave. and Jennifer Street.
 9. Discussion of, and possible vote on, resolution regarding facilitation of discussion between parties contemplating construction on the block bounded by Albemarle / 42nd / Wisconsin / Yuma and statement on expected growth in neighborhood.
-
10. ANC Business
 - Approval of Treasurer's report and FY 2009 2nd Quarter Report
 - Approval of the January 26th, 2009 and March 12, 2009 Meeting Minutes

For further information www.anc3e.org

ADVISORY NEIGHBORHOOD COMMISSION 3E
TENLEYTOWN • AMERICAN UNIVERSITY PARK • FRIENDSHIP HEIGHTS

Agenda
(subject to change)

Thursday, June 11, 2009

7:30 pm

St. Mary's Armenian Apostolic Church

42nd and Fessenden Streets, NW

1. Announcements
2. Open Forum– opportunity for members of the community to raise issues of concern or importance to the 3E neighborhood
3. Presentation by 2nd District Police
4. Discussion of, and possible vote on, request for zoning relief to permit use of off site parking at Lord & Taylor lot for retail development at Western Ave. and Jennifer Street.
5. Discussion of status of 5013 Belt Road
6. Discussion of and possible vote on request for letter seeking elimination or alteration of N8 bus travel on Yuma Street.
7. Discussion of and possible vote on resolution regarding the "Sidewalk Assurance Act of 2009," which would, in part, require construction of a sidewalk on at least one side of the street in most instances when the District resurfaces or reconstructs streets, curbs, or gutters.

ANC Business

- Approval of Treasurer's report
- Approval of the May, 2009 Meeting Minutes

For further information www.anc3e.org

WACHOVIA

Non-Personal Signature Card (Account-Specific)

NEW SIGNATURE CARD
(no other CARD on file)

SUPERSEDES/REPLACES ALL SIGNATURE CARDS ON FILE FOR THE ACCOUNTS LISTED BELOW

* For more than 8 signers on the same account(s) or more than 4 accounts with the same signers, use multiple Signature Cards with the Tax ID Number (TIN) completed on each page and stapled together.

* Page of

Legal Entity Name (assigned to listed Tax ID #)
 DISTRICT OF COLUMBIA GOVERNMENT
 ADVISORY NEIGHBORHOOD COMMISSION 3E C/O LISNER HOME

Tax ID Number: T536001131
 Date: 05/21/2009
 Doing Business As (D.B.A., if applicable):

To help fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify and record information that identifies each person who opens an account.

At least one person, who is authorized by the entity listed above ("Customer") to execute this Signature Card and other agreements between the Customer and Wachovia, to delegate authorized signers, and to transact business on the Customer's accounts pursuant to the Depository Authorization and Agreement Certificate ("Certificate"), the Certified Resolution for Depository Authorization or other nonstandard corporate governance document that has been expressly accepted and approved by Wachovia, or otherwise ("Authorized Representative") must execute this Signature Card in one of the spaces below.

At least one person, who signs below, represents and warrants to Wachovia that he or she is an Authorized Representative. By signing this Signature Card, the Authorized Representative binds the Customer to the Wachovia Deposit Agreement or other applicable deposit agreement expressly agreed to between Wachovia and the Customer and authorizes Wachovia to establish the accounts listed below ("Accounts") in the name of the Customer. This Authorized Representative, agrees on behalf of the Customer, that Wachovia shall be entitled to recognize the signatures listed below, or on any expressly accepted and approved supplement to this Signature Card, as being the duly authorized and genuine signatures of those individuals authorized to transact business in any of the Accounts ("Account Authorized Signers") and that Wachovia shall be entitled to honor such signatures for the payment of funds or the transaction of other business related to any Account.

The "Account Subtitle or Description" section is for CUSTOMER PURPOSES only:

Account Number	(Optional) Account Subtitle or Description (e.g. Operating, Payroll)	Account Number	(Optional) Account Subtitle or Description (e.g. Operating, Payroll)
2000015273794			

SUBSTITUTE FORM W-9 CERTIFICATION - Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I have applied for and I am waiting for a number to be issued to me) and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding; or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends; or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person.

CERTIFICATION INSTRUCTIONS - You must cross out item (2) above if you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. COMPLETE THE APPROPRIATE W-9 FOREIGN CERTIFICATION FORM IF YOU ARE CLAIMING FOREIGN EXEMPTION STATUS. The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding. The undersigned Authorized Representative provides the W-9 Certification above. This individual must be a U.S. person.

Account Authorized Signers

The following section is for CHANGES ONLY, follow directions below:

- Strike through Name for Deletion
- Obtain an Authorized Representative Signature for each Addition and/or Deletion
- Change Date Required

Signature OR Facsimile Signature	Title/Position/Office	Printed Name	Authorized Representative Signature	Change Date
	Treasurer	MATTHEW ERWIN		
		SAM SERBIN		
		JONATHAN BLEVINS		
		BEVERLY SKELTON		
	Secretary/Vice-Chair	LUCY ELDRIDGE		
	Secretary/Vice-Chair			
	Secretary/Vice-Chair			

The following section is for BANK USE only:

ORG: Opened By (Print Employee Name):

Sold By (Print Employee Name):

Updated By (Print Employee Name):

577818 SIGNATURE CARD - DOCUMENT STORAGE SEND TO NC 8538

WACHOVIA

Non-Personal Signature Card (Account-Specific)

NEW SIGNATURE CARD
(no other CARD on file)

SUPERSEDES/REPLACES ALL SIGNATURE CARDS ON FILE FOR THE ACCOUNTS LISTED BELOW

* For more than 6 signers on the same account(s) or more than 4 accounts with the same signers, use multiple Signature Cards with the Tax ID Number (TIN) completed on each page and stapled together.

Page of

Legal Entity Name (assigned to listed Tax ID #)
 DISTRICT OF COLUMBIA GOVERNMENT
 ADVISORY NEIGHBORHOOD COMMISSION 3E C/O LISNER HOME

Tax ID Number: 7536001131
 Date: 05/21/2009
 Doing Business As (D.B.A., if applicable):

To help fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify and record information that identifies each person who opens an account.

At least one person, who is authorized by the entity listed above ("Customer") to execute this Signature Card and other agreements between the Customer and Wachovia, to delegate authorized signers, and to transact business on the Customer's accounts pursuant to the Depository Authorization and Agreement Certificate ("Certificate"), the Certified Resolution for Depository Authorization or other nonstandard corporate governance document that has been expressly accepted and approved by Wachovia, or otherwise ("Authorized Representative") must execute this Signature Card in one of the spaces below.

At least one person, who signs below, represents and warrants to Wachovia that he or she is an Authorized Representative. By signing this Signature Card, the Authorized Representative, binds the Customer to the Wachovia Deposit Agreement or other applicable deposit agreement expressly agreed to between Wachovia and the Customer and authorizes Wachovia to establish the accounts listed below ("Accounts") in the name of the Customer. This Authorized Representative, agrees on behalf of the Customer, that Wachovia shall be entitled to recognize the signatures listed below, or on any expressly accepted and approved supplement to this Signature Card, as being the duly authorized and genuine signatures of those individuals authorized to transact business in any of the Accounts ("Account Authorized Signers") and that Wachovia shall be entitled to honor such signatures for the payment of funds or the transaction of other business related to any Account.

Account Number	(Optional) Account Subtitle or Description (e.g. Operating, Payroll)	Account Number	(Optional) Account Subtitle or Description (e.g. Operating, Payroll)
2000011021348			

SUBSTITUTE FORM W-9 CERTIFICATION - Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I have applied for and I am waiting for a number to be issued to me) and
 - I am not subject to backup withholding because: (a) I am exempt from backup withholding; or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends; or (c) the IRS has notified me that I am no longer subject to backup withholding; and
 - I am a U.S. citizen or other U.S. person.
- CERTIFICATION INSTRUCTIONS - You must cross out item (2) above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. COMPLETE THE APPROPRIATE W-9 FOREIGN CERTIFICATION FORM IF YOU ARE CLAIMING FOREIGN EXEMPTION STATUS. The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding. The undersigned Authorized Representative provides the W-9 Certification above. This individual must be a U.S. person.

Account Authorized Signers

(At least one Authorized Representative from the Depository Authorization and Agreement Certificate must sign below)

Signature OR Facsimile Signature	Title/Position/Office	Printed Name	Authorized Representative Signature	Change Date
	Treasurer	MATTHEW CUMIS		
		SAM SERBIN		
	CLERK	Jennifer B. ...		
		BEVERLY SKLOVER		
	Vice Chair Secretary	ALLEN ELTON ...		

The following section is for CHANGES ONLY, follow directions below:

- Strike through Name for Deletion
- Obtain an Authorized Representative Signature for each Addition and/or Deletion
- Change Date Required

Authorized Representative Signature	Change Date

The following section is for BANK USE only:

Opened By (Print Employee Name) _____

Sold By (Print Employee Name) _____

Updated By (Print Employee Name) _____

Matthew Frumin

From: Jonathan Bender [jonbender@gmail.com]
Sent: Tuesday, March 10, 2009 4:06 PM
To: Lynard.Barnum@dc.gov; Matthew Frumin
Cc: 'Shaw, Fredericka (ODCA)'; 'Lawrence Perry'
Subject: RE: District Tax Identification Number to be Used on All ANC Bank Accounts

Thank you Mr. Barnum. The e-mail address used to forward this e-mail to Mr. Frumin should work for you. If it does not, please let me know. We will take care of the TIN matter.

-- Jon Bender

From: Lynard Barnum [mailto:Lynard.Barnum@dc.gov]
Sent: Tuesday, March 10, 2009 4:01 PM
To: jonbender@gmail.com
Cc: 'Shaw, Fredericka (ODCA)'; 'Lawrence Perry'
Subject: District Tax Identification Number to be Used on All ANC Bank Accounts

Dear Commissioner Bender:

ANC 3E's bank signature card does not reflect the District's Tax Identification Number (TIN). I have attached a copy of 3E's current signature card, a copy of the Auditor's April 1, 2008 letter to ANC 3E's bank regarding the D.C. Tax Identification Number (TIN) that should be used by the bank for this account, and a copy of the Form W-9 which identifies the District of Columbia Government as the owner of this account. Please have the bank update ANC 3E's account to reflect TIN 53-6001131 rather than 52-1085939 as shown on the attached signature card. The number that is currently on the account may be an Employer Identification Number (EIN) issued to the ANC by IRS for reporting ANC employee wages or withholdings. You may want to take a copy of the letter and W-9 with you to the bank to make this change in the event the bank never received the letter and form.

I was unable to copy this e-mail to Commissioner Frumin because I did not have a good e-mail address for him. If you have any questions, please contact me by e-mail or telephone.

Lynard Barnum
Financial Auditor/ANC Program Manager
Office of the District of Columbia Auditor
202-727-8993

SIGNATURE CARD - The words I, me and my which also mean we, us and our, if more than one customer, mean the person(s) signing this agreement. It is agreed that Wachovia will recognize the signatures below in the payment of funds or in the transaction of other business for the account(s). I/We agree to the terms and conditions of the Wachovia Deposit Agreement for this account(s) and authorize Wachovia to establish my/our account(s). I/We hereby acknowledge receipt of a Deposit Account Agreement, Schedule of Fees, and Rate Disclosure (if applicable). Refer to Right of Survivorship provisions for accounts opened in NC, TN and VA.

If checked, I/We request a Wachovia Banking Card for access to the indicated accounts. I/We agree to the terms and conditions of the Wachovia Card Agreement.

Bank Use Only: NEW SUPERSEDES ALL SIGNATURE CARDS ON FILE

SUBSTITUTE FORM W-9 CERTIFICATION - Under penalties of perjury, I certify that:
 (1) The number shown on this form is my correct Social Security Number or employer identification number (or I have applied for and I am waiting for a new number to be issued to me) and
 (2) I am not subject to backup withholding because: (a) I am exempt from backup withholding; or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends; or (c) the IRS has notified me that I am no longer subject to backup withholding.
 (3) I am a U.S. citizen or other U.S. person.

CERTIFICATION INSTRUCTIONS - You must cross out item (2) above if you were notified by the IRS that you are currently subject to backup withholding because of underreporting interest or dividends on your tax return.

The signatures subscribed below are the duly authorized and genuine signatures which you will recognize and honor in payment of funds or the transaction of other business relating to our account. The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.

Signature <i>[Signature]</i>	Title Chair	Signature <i>[Signature]</i>	Title via chair/seating
Printed Name Jonathan Powell	Date 2/19/09	Printed Name Lucy Eldridge	Date 2.23.09
Signature <i>[Signature]</i>	Title Treasurer	Signature	Title
Printed Name MATTHEW FRUMIN	Date 2/19/09	Printed Name	Date
Signature <i>[Signature]</i>	Title	Signature	Title
Printed Name SAM SEREBIN	Date 2/19/09	Printed Name	Date

If you are claiming Foreign Exemption Status, the appropriate W-8 Foreign Certification Form must be completed for each account owner.

Org.	Loc.	Branch	Visit No.	Sold By	Referred By
052		00215			
Product Type			Account Number		
1 Non-Profit Checking			2000011021348		
2 Small Business Money Marke			2000015273794		
3					
4					

PAYABLE ON DEATH (POD) ACCOUNT
 (SIGNATURE REQUIRED FOR NC ACCOUNTS ONLY)
 I understand that by establishing a trust account under the provisions of North Carolina General Statute 53-146.2 that:
 1. During my lifetime I may withdraw the money in the account; and
 2. By written direction to Wachovia I may change the beneficiary; and
 3. Upon my death the money remaining in the account will belong to the beneficiary and the money will not be inherited by my heirs or be controlled by my will.

I designate _____
 (Print name of beneficiary) as beneficiary to receive the balance of my account at my death.

(SEAL)

 (Signature of Account Owner)

Name/Address
 DISTRICT OF COLUMBIA ANC 3E
 C/O LISNER HOME
 5425 WESTERN AVE NW SUITE 219
 WASHINGTON DC 20015

Tax ID No. of First Name: 521085939
 Date of Birth: 01/01/1995

POWER OF ATTORNEY (POA) ACCOUNT
 (SIGNATURE REQUIRED FOR NC ACCOUNTS ONLY)
 I understand that by establishing a personal agency account under the provisions of North Carolina General Statute 53-146.3 that the agent named in the account may:
 1. Sign checks drawn on the account; and
 2. Make deposits into the account. I also understand that upon my death the money remaining in the account will be controlled by my will or inherited by my heirs.

_____ (write "do" or "do not") elect to have my agent continue to act in my behalf in regard to my account after my incapacity or mental incompetency in the future.

 (Signature of Agent)

 (Print Agents Name)

(SEAL)

 (Signature of Account Owner)

RIGHT OF SURVIVORSHIP (NC and TN ACCOUNTS ONLY):
 We understand that by signing below and establishing a joint account under the provisions of North Carolina General Statute 53-146.1 and Tennessee Code 45-2-703 that:
 1. Wachovia may pay the money in the account to, or on the order of, any person named in the account unless we have agreed with the bank that withdrawals require more than one signature.
 2. Upon the death of one joint owner the money remaining in the account will belong to the surviving joint owners and will not pass by inheritance to the heirs of the deceased joint owner or be controlled by the deceased joint owner's will.

We DO elect to create the Right of Survivorship in this account.

Signature _____
 Signature _____

RIGHT OF SURVIVORSHIP (VA ACCOUNTS ONLY):
 If you wish to establish a joint account under Virginia Law, please check one of the following and sign:
 JOINT ACCOUNT WITH SURVIVORSHIP - On the death of a party to the account, the deceased party's ownership in the account passes to the surviving party or parties to the account.
 JOINT ACCOUNT - NO SURVIVORSHIP - On the death of a party to the account, the deceased party's ownership in the account passes as a part of the party's estate under the party's will, trust, or by intestacy.

Signature _____
 Signature _____

Depository Authorization and Agreement Certificate

Business Type (please check one):	<input type="checkbox"/> Corporation	<input checked="" type="checkbox"/> Non Profit	<input type="checkbox"/> Government (local, state or federal)	<input type="checkbox"/> Limited Liability Company - Enter the tax classification: (D-Disregarded Entity; P-Partnership; C-Corporation)
	<input type="checkbox"/> Partnership	<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Professional Association	
Legal Entity Name Must Be Provided				TIN Must Be Completed
Legal Entity Name:	DISTRICT OF COLUMBIA ANC 3E		Tax ID Number:	521085939
Account Number Only Necessary if Applied for TIN or use of W-8:	Account Number:	2000011021348		

DEPOSITORY AUTHORIZATION CERTIFICATE: The undersigned Corporate Secretary or equivalent (i.e., partners if the organization is a partnership, member if the organization is a Limited Liability Company, owner if a Sole Proprietorship) ("Secretary") of the organization listed above ("Company") hereby certifies to Wachovia Bank, N.A. (Complete Bank Name) (hereinafter the "Bank") that, pursuant to a resolution duly adopted by the Board of Directors of the Company and/or the Company's By-laws and/or the Company's Articles of Incorporation and/or other applicable governance document (such as Partnership Agreements for partnerships and Articles of Organization and Operating Agreement for Limited Liability Companies), the present holder(s) of the following titles, positions or offices of the Company and any successors in titles, positions or offices:

(Insert titles, positions or offices of the Authorized Representatives)

("Authorized Representatives") are authorized to act on his or her own on behalf of the Company, and in its name including:

- to open any type of account(s) on behalf of the Company and to bind the Company to the provisions of the agreements pertaining to such Company account(s), as amended by the Bank from time to time, including related cash management and depository services which shall also be governed by applicable agreements, as amended by the Bank from time to time; and
- to sign checks, drafts, instruments and or other orders for the payment of money from Company account(s); to endorse checks, instruments and orders payable, owned or held by the Company; to waive presentment, demand, protest and notice of protest or dishonor of any check(s), instrument(s), draft(s) or other evidences of indebtedness made, drawn or endorsed by the Company, and to otherwise deal with the Bank in connection with the foregoing activities; and
- to delegate to other officers and employees of the Company or other select individuals ("Delegates") the authority, on behalf of the Company, to: request cash management and depository services and to sign checks, drafts, instruments and or other orders for the payment of money from specific Company account(s); to endorse checks, instruments and orders payable, owned or held by the Company; to waive presentment, demand, protest and notice of protest or dishonor of any check(s), instrument(s), draft(s) or other evidences of indebtedness made, drawn or endorsed by the Company, and to otherwise deal with the Bank in connection with the foregoing activities.

The undersigned also certifies that the Bank may deal with and rely upon the authority of each present and subsequent holder of each such title, position or office unless and until the Bank is expressly notified in writing by the Company that the authority of any such officeholder is terminated. The undersigned further certifies that there are no provisions of any governance document of the Company that would limit the powers of the holders of the Company titles, positions or offices listed above. The undersigned certifies that the Authorized Representatives listed below are the individuals who now hold titles, positions or offices listed above and that their bona fide signatures are set forth below.

Authorized Representatives: This Section Must Be Completed

Name (Please Print):	Jonathan Bender	Title/Position/ Office:	Chair	Signature:	X
Name (Please Print):	MATTHEW FRUMIN	Title/Position/ Office:	Treasurer	Signature:	X
Name (Please Print):	SAM SEREBIN	Title/Position/ Office:		Signature:	X
Name (Please Print):	Lucy Eldridge	Title/Position/ Office:	Vice-Chair / Secretary	Signature:	X
Name (Please Print):		Title/Position/ Office:		Signature:	X

Signature of Secretary, Owner, Equivalent Officer OR Signatures of Two General Partners, or, if there is only one General Partner, sole General Partner is REQUIRED in one of the Sections Provided Below (based upon business entity type).

IN WITNESS WHEREOF, I have hereunto subscribed my name, Lucy Eldridge, Date: 2-23-09

Secretary, Owner, or Equivalent Officer Signature:

X

Partnership (Two General Partners, or if there is only one General Partner, sole General Partner must certify the above listing of Authorized Representatives):

Partner's Signature: X

Partner's Signature: X

AGREEMENT: As an Authorized Representative, the undersigned agrees, on behalf of the Company, to the terms and conditions of the Wachovia Deposit Agreement and Disclosures for Commercial Accounts ("Deposit Agreement.") in opening any Company account(s). I hereby acknowledge receipt of a Deposit Agreement, Schedule of Fees, and Rate Disclosure, if applicable. I agree and acknowledge that no handwritten deletions, additions or amendments to either this document or any related account opening document, including, but not limited to, any related Signature Card or document intended to have equivalent effect or to the Deposit Agreement, shall be effective or binding on Wachovia. I further agree and acknowledge that no internal Company governance documents shall be binding on Wachovia, whether or not provided to Wachovia, unless expressly accepted and approved by Wachovia. To help fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify and record information that identifies each person who opens an account.

SUBSTITUTE FORM W-9 CERTIFICATION - Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I have applied for and I am waiting for a number to be issued to me) and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding; or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends; or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person.

CERTIFICATION INSTRUCTIONS - You must cross out item (2) above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return.

COMPLETE THE APPROPRIATE W-8 FOREIGN CERTIFICATION FORM IF YOU ARE CLAIMING FOREIGN EXEMPTION STATUS.

The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.

Signature Required Below

Authorized Representative's Signature: X

Date: 2/19/09



OFFICE OF THE DISTRICT OF COLUMBIA AUDITOR

717 14TH STREET N.W., SUITE 900
WASHINGTON, D.C. 20005
TEL. 202-727-3600 • FAX: 202-724-8814

Deborah K. Nichols
District of Columbia Auditor
08:179:DKN:LB:fs

April 1, 2008

Ms. Lecelle O'Flaherty
Wachovia Bank
5201 MacArthur Boulevard, NW
Washington D.C. 20016

**RE: District of Columbia Government Advisory Neighborhood Commission 3E
(ANC 3E) Primary Account Number 2000015273794**

Dear Ms. O'Flaherty:

District of Columbia Advisory Neighborhood Commissions (ANCs) were established by the Advisory Neighborhood Commissions Act of 1975,¹ as amended, which is codified in D.C. Code §§ 1-309.01-1-309.36. All ANCs are funded by the District of Columbia government through quarterly financial allotments recommended for release to ANCs by the District of Columbia Auditor. Thus, ANC funds are District of Columbia government funds and all ANCs are required to identify themselves to financial institutions as entities of the District of Columbia government and include the District's Tax Identification Number (TIN) 53-6001131 on all ANC bank accounts.

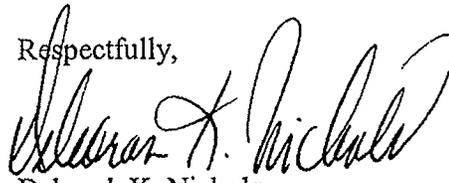
The District's TIN does not replace the Federal Tax Identification Number, or EIN, used by an ANC to report taxes withheld from an employee's wages. However, the District's TIN is required by the Government of the District of Columbia to identify or establish that all monies in ANC checking and savings accounts are the property of the District of Columbia Government, and to provide certification to the bank that all information related to the bank account(s) should be reported to the Internal Revenue Service (IRS) under the above-mentioned TIN. Further, the TIN authorizes the District of Columbia Office of the Chief Financial Officer's Office of Finance and Treasury to obtain ANC account information, place holds on the account, and request the return of account balances to the District Government, if necessary.

¹See the Advisory Neighborhood Commissions Act of 1975, effective October 10, 1975, (DC Law 1-21, D.C. Code § 1-309.1 *et. seq.* (2004 Supp.)), as amended by the Comprehensive Advisory Neighborhood Commission Reform Amendment Act of 2000, effective June 27, 2000, D.C. Law 13-135. (Collectively the "ANC Act").

I have enclosed a completed Form W-9, "Request for Taxpayer Identification Number and Certification" for ANC 3E. The District's TIN and the address of the District's Office of Finance and Treasury are indicated on the form. However, bank statements are not to be sent to this address unless specifically requested in writing by a representative of the District's Office of Finance and Treasury. Bank statements are to be sent to the mailing address provided by the ANC.

If you have any questions, please contact me or Mr. Lawrence Perry, Deputy Auditor, on 202-727-3600.

Respectfully,



Deborah K. Nichols

District of Columbia Auditor

Enclosure

cc: Treasurer and Chairperson, ANC 3E
Gloria Vines, Banking Services, Office of Finance and Treasury
Emma Chappell, Operations and Banking, Office of Finance and Treasury

Request for Taxpayer Identification Number and Certification

Give form to the requester. Do not send to the IRS.

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return) District of Columbia Government	
	Business name, if different from above District of Columbia Government Advisory Neighborhood Commission 3E	
	Check appropriate box: <input type="checkbox"/> Individual/Sole proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶	
	<input checked="" type="checkbox"/> Other (see instructions) ▶	
	<input type="checkbox"/> Exempt payee	
	Address (number, street, and apt. or suite no.) 810 1st Street, NW, 2nd Floor	
City, state, and ZIP code Washington, DC 20002		
List account number(s) here (optional) 2000015273794		
Requester's name and address (optional) Wachovia Bank 5201 MacArthur Blvd., NW Washington, D.C. 20016		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number
or
Employer identification number
53 : 6001131

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and...
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

Signature Here	Signature of U.S. person ▶ <i>Kenna Chaffell</i> Associate Treasurer, Operations and Banking	Date ▶ 4/2/08
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Office of Finance and Treasury

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

SUMMARY OF RECEIPTS AND DISBURSEMENTS

BALANCE FORWARD (from "ending balance" of previous Quarterly Report): \$34,797.10

RECEIPTS:

Table with 2 columns: Description and Amount. Rows include District Allotment (\$3,594.70), Interest (\$0.00), Other (e.g. cancel stale checks) (\$0.00), and Transfer from Savings (\$0.00).

Total Receipts \$3,594.70

Total Funds Available \$38,391.80

Table with 2 columns: Description and Amount. Rows list various disbursements such as Net Salary and Wages (\$0.00), Workers Compensation (\$0.00), Insurance (A. Health \$0.00, B. Casualty/Property \$0.00), Total Federal Wages Taxes (\$0.00), State (DC, MD, VA) Wage Taxes Paid (\$0.00), Unemployment Insurance Contributions (\$0.00), Tax Penalties Paid (\$0.00), Local Transportation (\$0.00), Office Rent (\$0.00), Telephone Services (\$0.00), Postage and Delivery (\$0.00), Utilities (\$0.00), Printing and Copying (\$0.00), Flyer Distribution (\$0.00), Purchase of Service (\$0.00), Office Supplies (\$0.00), Office Equipment: A. Rental (\$0.00), B. Purchase (\$0.00), Grants (\$0.00), Training (\$0.00), Petty Cash Reimbursement (\$0.00), Transfer(s) to Savings Account (\$0.00), Bank Charges (\$15.00), and Other (Attach explanation) (\$25.00).

Total Disbursements \$40.00

ENDING BALANCE (Should agree with checkbook balance at end of period) \$38,351.80

Certification:

I hereby certify that this quarterly financial report was approved by a majority of Commissioners (vote: 4-0-0) on April 14, 2009 during a public meeting in which there existed a quorum.

Signature of Secretary and Chairperson with labels 'Secretary' and 'Chairperson' below.

Signature of Treasurer with label 'Treasurer' below.

CHECK #	DATE	PAYEE	AMOUNT	CATEGORY	PURPOSE	DATE APPROVED
1254	2/20/2009	ANC Security Fund	\$25.00	23	ANC Operations	1/8/2009
	1/9/2009	Bank Fee	\$5.00	22	Bank charges	2/12/2009
	2/9/2009	Bank Fee	\$5.00	22	Bank charges	2/12/2009
	3/10/2009	Bank Fee	\$5.00	22	Bank charges	2/12/2009

SAVINGS ACCOUNT

Balance Forward:		<u>\$5,138.24</u>
Receipts:		
Transfer(s) From Checking Account	<u>\$0.00</u>	
Other (Interest Earnings, etc.)	<u>\$0.64</u>	
Total Receipts		<u>\$0.64</u>
Total Funds Available		<u>\$5,138.88</u>
Disbursements:		
Transfer(s) to Checking	<u>\$0.00</u>	
Other	<u>\$0.00</u>	
Total Disbursements		<u>\$0.00</u>
Ending Balance:		<u>\$5,138.88</u>

CHECKING AND SAVINGS ACCOUNT DEPOSITS		
Please list each bank deposit made this quarter into the ANC's checking and savings account		
Deposits to Checking Account (Include transfers from savings account)		
Source	Amount	Date
District Allotment	\$3,594.70	2/10/2009
Interest		
Other		
Savings		
Deposits to Savings Account (Include transfers from checking account)		
Source	Amount	Date
Checking account		
Other	\$0.64	

ANC 3E FY2009 BUDGET

	2009 Budget	Year-to-date	Difference	
BALANCE FORWARD (from "ending balance" of previous Fiscal Year):	\$44,557.40	\$44,557.40	0.00	A
RECEIPTS:				
District Allotment	\$14,379	\$7,189	-\$7,189.40	
Interest	\$0	\$0	\$0.00	
Other (e.g. cancel stale checks)	\$0	\$0	\$0.00	
Transfer from Savings	\$0	\$0	\$0.00	
Total Receipts	\$14,379	\$7,189	-\$7,189.40	B
Total Funds Available	\$58,936	\$51,747	-\$7,189.40	C (=A+B)
DISBURSEMENTS:				
1. Net Salary and Wages	\$0	\$0	\$0.00	
2. Workers Compensation	\$0	\$0	\$0.00	
3. Insurance:				
A. Health	\$0	\$0	\$0.00	
B. Casualty/Property	\$0	\$0	\$0.00	
4. Total Federal Wages Taxes	\$0	\$0	\$0.00	
5. State (DC, MD, VA) Wage Taxes Paid	\$0	\$0	\$0.00	
6. Unemployment Insurance Contributions	\$0	\$0	\$0.00	
7. Tax Penalties Paid	\$0	\$0	\$0.00	
8. Local Transportation	\$0	\$0	\$0.00	
9. Office Rent	\$0	\$0	\$0.00	
10. Telephone Services	\$0	\$0	\$0.00	
11. Postage and Delivery	\$200	\$0	\$200.00	
12. Utilities	\$0	\$0	\$0.00	
13. Printing and Copying	\$500	\$0	\$500.00	
14. Flyer Distribution	\$0	\$0	\$0.00	
15. Purchase of Service	\$8,790	\$5,340	\$3,450.00	
16. Office Supplies	\$400	\$0	\$400.00	
17. Office Equipment: A. Rental	\$0	\$0	\$0.00	
B. Purchase	\$500	\$0	\$500.00	
18. Grants	\$20,000	\$8,000	\$12,000.00	
19. Training	\$500	\$0	\$500.00	
20. Petty Cash Reimbursement	\$0	\$0	\$0.00	
21. Transfer(s) to Savings Account	\$0	\$0	\$0.00	
22. Bank Charges	\$60	\$30	\$30.00	
23. Other (Attach explanation)	\$150	\$25	\$125.00	
Total Disbursements	\$31,100	\$13,395	\$17,705.00	D
ENDING BALANCE	27,836.20	38,351.80	-10,515.60	E (=C-D)
Other:	\$150.00	\$0.00	\$0.00	