

**ANC QUARTERLY REPORT OF FINANCIAL ACTIVITY**  
**Quarterly Report Period Covered: July-September 2014**

ANC 3E

**Summary of Receipts and Disbursement: Checking Account**

**Balance Forward** (from "Ending Balance" of Previous Quarterly Report) \$30,460.47

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**Receipts:**

District Allotment	\$0.00
Interest	\$0.00
Other	\$0.00
Transfer from Savings	\$0.00

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**Total Receipts** \$0.00

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**Total Funds Available** \$30,460.47

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**Disbursements**

1. Net Salary & Wages	\$0.00
2. Insurance:	
a. Health	\$0.00
b. Casualty/Property	\$0.00
3. Total Federal Wages Taxes (Income and Soc. Sec.)	\$0.00
4. State and Local (DC, MD, VA) Income Taxes Paid	\$0.00
Unemployment Insurance Taxes	\$0.00
6. Tax Penalties Paid	\$0.00
7. Local Transportation	\$0.00
8. Office Rent	\$0.00
9. Telecommunication Services	
a. Landline Telephone	\$0.00
b. Cellular Telephone	\$0.00
c. Cable/Internet Services	\$0.00
10. Postage and Delivery	\$13.28
11. Utilities	\$0.00
12. Printing and Copying	\$245.03
13. Flyer Distribution	\$0.00
14. Purchase of Service	\$1,218.75
15. Office Supplies	\$0.00
16. Office Equipment	
a. Rental	\$0.00
b. Purchase	\$0.00
17. Grants	\$0.00
18. Training	\$0.00
19. Petty Cash Reimbursement	\$0.00
20. Transfer to Savings Account	\$0.00
21. Bank Service Charges	\$0.00
22. Website/webhosting	\$0.00
23. Other	\$0.00

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**Total Disbursements** \$1,477.06

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**Ending Balance:** (Should Agree with Checkbook Balance at End of Quarter) \$28,983.41

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Approval Date By Commission: 11/13/14

Treasurer [Signature]

Chairperson [Signature]

Secretary Certification \_\_\_\_\_

Date 11/13/14











**ADVISORY NEIGHBORHOOD COMMISSION 3E**  
**TENLEYTOWN AMERICAN UNIVERSITY PARK FRIENDSHIP HEIGHTS**  
c/o Lisner-Louise-Dickson-Hurt Home 5425 Western Avenue, NW Washington, DC 20015  
[www.anc3e.org](http://www.anc3e.org)

December 22, 2014

Ms. Yolanda Branche  
District of Columbia Auditor  
Office of the District of Columbia Auditor  
717 14<sup>th</sup> Street, NW, Suite 900  
Washington, DC 20005

RE: ANC3E 4th Quarter FY 2014 Financial Report

Dear Ms. Branche:

Enclosed please find ANC 3E's FY 2014 4th Quarter Financial Report with the following attachments:

- (1) The printouts from the Wells Fargo website of the statements for the relevant months for the account covered by the report.
- (2) Copies of the front and back of all cancelled checks for this quarter.
- (3) Copies of and invoices for each of the checks cashed in the quarter.
- (4) The Minutes for the meetings in the Quarter.

Please note that our secretary Kathryn Tinker left the country in November without resigning either her seat or her position as secretary and she has not responded to emails requesting her signature on the QRA so I am submitting the form without it.

Please contact me at 202-497-5097 or via email at [tomquinn71@gmail.com](mailto:tomquinn71@gmail.com) if you have any questions or concerns.

Thank you for your ongoing assistance to our ANC.

Sincerely,

Tom Quinn  
Treasurer, ANC 3E

Enclosures

# Commercial Checking Acct Public Funds

Account number: [REDACTED] ■ July 1, 2014 - July 31, 2014 ■ Page 1 of 1

WELLS  
FARGO

DISTRICT OF COLUMBIA GOVERNMENT ADVISO  
5425 WESTERN AVE NW #219  
WASHINGTON DC 20015

## Questions?

Call your Customer Service Officer or Client Services  
**1-800-AT WELLS** (1-800-289-3557)  
5:00 AM TO 6:00 PM Pacific Time Monday - Friday

Online: [wellsfargo.com](http://wellsfargo.com)

Write: Wells Fargo Bank, N.A. (182)  
PO Box 63020  
San Francisco, CA 94163

## Account summary

### Commercial Checking Acct Public Funds

Account number	Beginning balance	Total credits	Total debits	Ending balance
[REDACTED]	\$30,460.47	\$0.00	-\$774.74	\$29,685.73

## Debits

### Checks paid

Number	Amount	Date	Number	Amount	Date
3081	162.24	07/30	3082	612.50	07/18
		<b>\$774.74</b>	<b>Total checks paid</b>		
		<b>\$774.74</b>	<b>Total debits</b>		

## Daily ledger balance summary

Date	Balance	Date	Balance	Date	Balance
06/30	30,460.47	07/18	29,847.97	07/30	29,685.73
<b>Average daily ledger balance</b>		<b>\$30,173.39</b>			

# Commercial Checking Acct Public Funds

Account number: [REDACTED] ■ August 1, 2014 - August 31, 2014 ■ Page 1 of 1



DISTRICT OF COLUMBIA GOVERNMENT ADVISO  
5425 WESTERN AVE NW #219  
WASHINGTON DC 20015

## Questions?

Call your Customer Service Officer or Client Services  
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5:00 AM TO 6:00 PM Pacific Time Monday - Friday

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Write: Wells Fargo Bank, N.A. (182)  
PO Box 63020  
San Francisco, CA 94163

## Account summary

### Commercial Checking Acct Public Funds

<i>Account number</i>	<i>Beginning balance</i>	<i>Total credits</i>	<i>Total debits</i>	<i>Ending balance</i>
[REDACTED]	\$29,685.73	\$0.00	\$0.00	\$29,685.73

## Daily ledger balance summary

<i>Date</i>	<i>Balance</i>
07/31	29,685.73
<b>Average daily ledger balance</b>	<b>\$29,685.73</b>

# Commercial Checking Acct Public Funds

Account number: [REDACTED] ■ September 1, 2014 - September 30, 2014 ■ Page 1 of 1



DISTRICT OF COLUMBIA GOVERNMENT ADVISO  
5425 WESTERN AVE NW #219  
WASHINGTON DC 20015

## Questions?

Call your Customer Service Officer or Client Services  
**1-800-AT WELLS** (1-800-289-3557)  
5:00 AM TO 6:00 PM Pacific Time Monday - Friday

Online: [wellsfargo.com](http://wellsfargo.com)

Write: Wells Fargo Bank, N.A. (182)  
PO Box 63020  
San Francisco, CA 94163

## Account summary

### Commercial Checking Acct Public Funds

Account number	Beginning balance	Total credits	Total debits	Ending balance
[REDACTED]	\$29,685.73	\$0.00	-\$702.32	\$28,983.41

## Debits

### Checks paid

Number	Amount	Date	Number	Amount	Date	Number	Amount	Date
3083	606.25	09/29	3085	13.28	09/22	3086	44.57	09/23
3084	38.22	09/29						
	<b>\$702.32</b>		<b>Total checks paid</b>					
	<b>\$702.32</b>		<b>Total debits</b>					

## Daily ledger balance summary

Date	Balance	Date	Balance	Date	Balance
08/31	29,685.73	09/23	29,627.88	09/29	28,983.41
09/22	29,672.45				
<b>Average daily ledger balance</b>	<b>\$29,626.89</b>				

Did you know you can have check images delivered to a secure folder on the Commercial Electronic Office® (CEO) portal? Talk with your banker for more information about our Image File Import service.



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Image Front:

DISTRICT OF COLUMBIA GOVERNMENT  
 ADVISORY NEIGHBORHOOD COMMISSION 3E  
 5425 WESTERN AVE NW, SUITE 219  
 WASHINGTON, DC 20015

DATE 7/30/14 3081

PAY TO THE ORDER OF Fedex Office \$ 162.24

One-hundred and sixty two and 24/100 DOLLARS

MEMO 0301506914

Wells Fargo Bank, N.A.

⑈00308⑈

Image Back:

441104 7311007639 r049v02 7221 33 1

11000025<  
 PAYER ACCT  
 CK END FRD  
 INK OF AMERICA

DO NOT WRITE STOP OR SIGN BELOW THIS LINE  
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ENCLOSURE FIELD:  
 6479 6223  
 0140730  
 5163317  
 01 DAI-64198

THIS CHECK MUST HAVE THE FOLLOWING SECURITY FEATURES:  
 • UPGRADED PAPER (HEAVY, STIFF AND RESISTANT TO FOLDING)  
 • WATERMARK (VISIBLE IN FRONT AND REVERSE)  
 • SECURITY THREAD (EMBEDDED THROUGHOUT)  
 • MICR LINE (MAGNETIC INK CHARACTER RECOGNITION)  
 • Hologram (ON BACK OF CHECK)  
 • INK (SECURE, CRYSTAL CLEAR AND NON-TOXIC)

**Item Details**

Amount **162.24**  
 Check # **3081**  
 Posting Date **07/30/2014**  
 As of Date **07/30/2014**

Account Number/Account Name [REDACTED] Advisory Neighborhood Commiss  
 Routing Number [REDACTED]  
 Description **CHECK PAID**  
 Item Sequence Number [REDACTED]

Additional Item Details: **0000001+00000002968573**  
**CHECK**

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THE FRONT AND REVERSE OF THIS CHECK MUST BE CHECKED FOR SECURITY FEATURES. SEE THE REVERSE OF THIS CHECK FOR SECURITY FEATURES.

DISTRICT OF COLUMBIA GOVERNMENT  
ADVISORY NEIGHBORHOOD COMMISSION 3E  
5425 WESTERN AVE NW, SUITE 219  
WASHINGTON, DC 20015

DATE 7/17/14 3082

PAY TO THE ORDER OF Loren Stein \$ 612.50

Six-hundred and twelve and 50/100 DOLLARS

MEMO Invoice 3 1/2 hr - 7/14 work

WELLS FARGO Wells Fargo Bank, N.A.

⑆0003082⑆

Image Back:

ENDORSEMENT AREA:  
Sign your name or signature over the back of the check.

DO NOT WRITE, STAMP OR SIGN BELOW THIS LINE  
RESERVED FOR FINANCIAL INSTITUTION USE

*Loren Stein*  
*44001687*

THIS CHECK MUST HAVE THE FOLLOWING SECURITY FEATURES:  
• MICR LINE (PRINTED AT THE BOTTOM OF THE CHECK)  
• WATERMARK (PRINTED ON THE FRONT AND REVERSE)  
• SECURITY THREAD (PRINTED ON THE FRONT AND REVERSE)  
• Hologram (PRINTED ON THE FRONT AND REVERSE)  
• METAL VOID COATING (PRINTED ON THE FRONT AND REVERSE)  
• METAL VOID COATING (PRINTED ON THE FRONT AND REVERSE)

Item Details

Amount: 612.50  
Check #: 3082  
Posting Date: 07/18/2014  
As of Date: 07/18/2014

Account Number/Account Name: [REDACTED] Advisory Neighborhood Commiss  
Routing Number: [REDACTED]  
Description: CHECK PAID  
Item Sequence Number: [REDACTED]

Additional Item Details: 0000001+000000002984797  
CHECK

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Image Front:

THE RED THERMO SECURED "SF" LOGO IN THE LOWER CORNER OF THIS CHECK MUST FADE TEMPORARILY WHEN WARMED BY TOUCH OR FRICTION. SEE BACK FOR ADDITIONAL FEATURES.

DISTRICT OF COLUMBIA GOVERNMENT  
ADVISORY NEIGHBORHOOD COMMISSION 3E  
5425 WESTERN AVE NW, SUITE 219  
WASHINGTON, DC 20015

DATE 9/11/14 3083 11-24/1310

PAY TO THE ORDER OF Loren Stein \$ 606.25

Six-hundred and six and 25/100 DOLLARS

WELLS FARGO Wells Fargo Bank, N.A.  
MEMO Invoice #32 7/17-9/6/14 WSK 9/11/14

#003083#

Image Back:

THIS CHECK MUST HAVE THE FOLLOWING SECURITY FEATURES:  
 • MICR LINE AT BOTTOM OF CHECK  
 • WATERMARK OF DISTRICT OF COLUMBIA  
 • FINE PRINT OF "WELLS FARGO" ON FRONT AND BACK OF CHECK  
 • PAPER CONTAINS CHEMICAL ALTERNATIVE INDICATORS

UNDESCRIPTIBLE  
 WELLS FARGO BANK, N.A.  
 DO NOT WRITE STAMP OR SIGN BELOW THIS LINE  
 REFERRED TO FINANCIAL INSTITUTION LIST

*Loren Stein*

Item Details

Amount: 606.25  
 Check #: 3083  
 Posting Date: 09/29/2014  
 As of Date: 09/29/2014

Account Number/Account Name: [REDACTED] Advisory Neighborhood Commiss  
 Routing Number: [REDACTED]  
 Description: CHECK PAID  
 Item Sequence Number: [REDACTED]

Additional Item Details: 0000002 +00000002898341  
 CHECK

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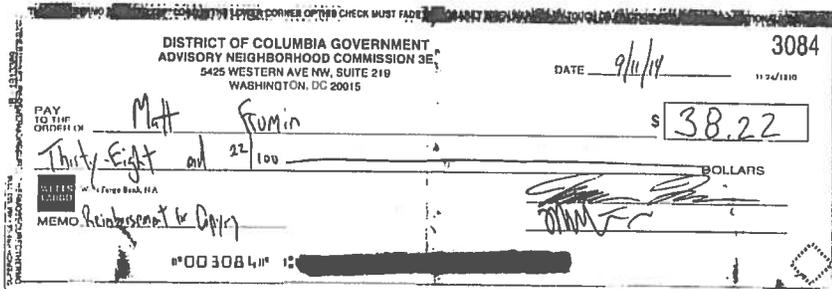


Image Back:



**Item Details**

Amount: 38.22  
 Check #: 3084  
 Posting Date: 09/29/2014  
 As of Date: 09/29/2014

Account Number/Account Name: [REDACTED] / Advisory Neighborhood Commiss  
 Routing Number: [REDACTED]  
 Description: CHECK PAID  
 Item Sequence Number: [REDACTED]

Additional Item Details: 0000001 +00000002958966  
 CASHED CHECK





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DISTRICT OF COLUMBIA GOVERNMENT  
 ADVISORY NEIGHBORHOOD COMMISSION 3E  
 5425 WESTERN AVE NW, SUITE 210  
 WASHINGTON, DC 20015

DATE 9/11/14 3086

PAY TO THE ORDER OF Fedex Office \$ 44.57

Forty-four and 57/100 DOLLARS

MEMO Acct # 0301586974

Wells Fargo Bank, N.A.

⑆003086⑆

Image Back:

⑆003086⑆

841198 7255012576 nbks14t 7255 50 1

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 CR PAYEE ACCT  
 LACK END GRD  
 BANK OF AMERICA

G-3963 50  
 20140923  
 3751493317  
 101 DAL-841198

Item Details

Amount 44.57  
 Check # 3086  
 Posting Date 09/23/2014  
 As of Date: 09/23/2014

Account Number/Account Name [REDACTED] Advisory Neighborhood Commiss  
 Routing Number [REDACTED]  
 Description CHECK PAID  
 Item Sequence Number [REDACTED]

Additional Item Details 0000001 +000000002962788  
 CHECK

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THE RED THERMO SECURED "SP" LOGO IN THE LOWER CORNER OF THIS CHECK MUST FADE TEMPORARILY WHEN WARMED BY TOUCH OR FRICTION. SEE BACK FOR ADDITIONAL FEATURES.

**DISTRICT OF COLUMBIA GOVERNMENT  
ADVISORY NEIGHBORHOOD COMMISSION 3E**

5425 WESTERN AVE NW / SUITE 219  
WASHINGTON, DC 20015

3087

11-24/1210

PAY  
TO THE  
ORDER OF

Bluehost Inc  
One hundred and nineteen and

88/100

DOLLARS

\$ 119.88

DATE

11/14

WELLS  
FARGO

Wells Fargo Bank NA

MEMO

Bluehost Inc

[Signature]

⑈003087⑈

SECURED THERMO  
SECURED THERMO  
SECURED THERMO  
SECURED THERMO

# Your Commercial Account Statement



Customer Service: 800.488.3705  
 cas.webmaster@fedex.com

Account Representative: Customer Administrative Svcs

Send Billing Inquiries to: FedEx Office  
 P.O. Box 262682  
 Plano, TX 75026-2682

Federal ID Number: 77-0433330

Account Number: 0301586914

ADVISORY NEIGHBORHOOD COMMISSI  
 5425 WESTERN AVE NW  
 WASHINGTON, DC 20015-2931

*Paid with  
 check #3081  
 Approved 7/17/14*

Statement Date: July 01, 2014

### Account Summary

Previous Balance	\$75.44
Payments Received	\$(75.44)
Past Due Balance	\$0.00
Current Charges	\$162.24
<b>Total Due</b>	<b>\$162.24</b>

**Important Message**

*FedEx Office requires notification of a billing error or dispute within 60 days of the invoice date. You are expected to pay the remaining invoices per the terms and conditions of your account, but you do not have to pay any amount in dispute while we are investigating your inquiry. A credit will be issued for any charge determined to be incorrect. If the charge is determined to be valid, a letter of explanation will be sent to you, and you are responsible for payment.*

Date	Item Number	Reference/P.O. No.	Signee Name	Current	Past Due
06/12/14	181300005653		Loren Stein	\$162.24	
			<b>SUBTOTAL:</b>	\$162.24	\$0.00
			<b>TOTAL DUE:</b>	<b>\$162.24</b>	

Please note that if the balance is not paid in full by 07/31/2014 your account may be assessed a late fee charge of \$25.00.

Lower the cost of printing, processing and mailing your payments to FedEx Office -- send and receive electronically. For more details about online statements, invoicing and payment options, please go to [fedex.com/officebillingonline](http://fedex.com/officebillingonline).



P.O. Box 262682 Plano TX 75026-2682

ADVISORY NEIGHBORHOOD COMMISSI  
 5425 WESTERN AVE NW  
 WASHINGTON, DC 20015-2931

Detach here and return coupon with your payment

**Account Number: 0301586914**  
**Total Due: \$162.24**  
**Payment Due Date: Upon Receipt**  
**Amount Enclosed**

Please write your account number on your check and make check or money order payable to:

FEDEX OFFICE  
 CUSTOMER ADMINISTRATIVE SERVICES  
 P.O. BOX 672085  
 DALLAS, TX 75267-2085

0301586914070120140000000000016224000162244



C-ANC3eRESward3Outdo Qty 10 1.35  
 BW 1S on 24# Wht 10 @ 0.1350 T  
 000330 Reg. Price 0.14  
 Price per piece 0.14  
 Regular Total 1.35  
 Discounts 0.00

D-ANC3eRESward3Outdo Qty 10 1.35  
 BW 1S on 24# Wht 10 @ 0.1350 T  
 000330 Reg. Price 0.14  
 Price per piece 0.14  
 Regular Total 1.35  
 Discounts 0.00

E-ANC3eRESward3Outdo Qty 15 12.45  
 BW 2S on 24# Wht 45 @ 0.2700 T  
 000331 Reg. Price 0.27  
 Machine Stapling 15 @ 0.0200 T  
 000078 Reg. Price 0.02  
 Price per piece 0.83  
 Regular Total 12.45  
 Discounts 0.00

F-ANC3eRESward3Outdo Qty 15 2.03  
 BW 1S on 24# Wht 15 @ 0.1350 T  
 000330 Reg. Price 0.14  
 Price per piece 0.14  
 Regular Total 2.03  
 Discounts 0.00

G-ANC3eRESward3Outdo Qty 25 6.75  
 BW 2S on 24# Wht 25 @ 0.2700 T  
 000331 Reg. Price 0.27  
 Price per piece 0.27  
 Regular Total 6.75  
 Discounts 0.00

H-ANC3eRESward3Outdo Qty 15 2.03  
 BW 1S on 24# Wht 15 @ 0.1350 T  
 000330 Reg. Price 0.14  
 Price per piece 0.14  
 Regular Total 2.03  
 Discounts 0.00

I-ANC3eRESward3Outdo Qty 15 2.03  
 BW 1S on 24# Wht 15 @ 0.1350 T

FedEx Office is your destination  
 for printing and shipping.

7010 Wisconsin Ave  
 Chevy Chase, MD 20815  
 Tel: (301) 656-0577

6/12/2014 5:35:43 PM EST  
 Team Member: Cesar L.  
 Customer: LOREN STEIN  
 Account #: XXXXXX6914-0000  
 Account: ADVISORY NEIGHBORHOOD COMMISSIO

INVOICE

Official bill of Sale

Terms Net 30 Days

Please Reference Invoice # 181300005653

Account #: XXXXXX6914-0002  
 Authorized User: ADVISORY NEIGHBORHOOD C  
 Account: ADVISORY NEIGHBORHOOD COMMISSIO  
 Reference:  
 Signee: Loren Stein  
 Signee Phone: (650) 380-5360

A-ANC3eRESward3Outdo Qty 10 1.35  
 BW 1S on 24# Wht 10 @ 0.1350 T  
 000330 Reg. Price 0.14  
 Price per piece 0.14  
 Regular Total 1.35  
 Discounts 0.00

B-ANC3eRESward3Outdo Qty 10 1.35  
 BW 1S on 24# Wht 10 @ 0.1350 T  
 000330 Reg. Price 0.14  
 Price per piece 0.14  
 Regular Total 1.35  
 Discounts 0.00

J-ANC3eRESward30outdo Qty 10 11.00  
 W 2S on 24# Wht 40 @ 0.2700 T  
 000331 Reg. Price 0.27  
 Machine Stapling 10 @ 0.0200 T  
 000078 Reg. Price 0.02  
 Price per piece 1.10  
 Regular Total 11.00  
 Discounts 0.00

O-ANC3eRESward30outdo Qty 20 2.70  
 BW 1S on 24# Wht 20 @ 0.1350 T  
 000330 Reg. Price 0.14  
 Price per piece 0.14  
 Regular Total 2.70  
 Discounts 0.00

K-ANC3eRESward30outdo Qty 10 11.00  
 W 2S on 24# Wht 40 @ 0.2700 T  
 000331 Reg. Price 0.27  
 Machine Stapling 10 @ 0.0200 T  
 000078 Reg. Price 0.02  
 Price per piece 1.10  
 Regular Total 11.00  
 Discounts 0.00

P-ANC3eRESward30outdo Qty 6 1.62  
 BW 2S on 24# Wht 6 @ 0.2700 T  
 000331 Reg. Price 0.27  
 Price per piece 0.27  
 Regular Total 1.62  
 Discounts 0.00

L-ANC3eRESward30outdo Qty 25 6.75  
 W 2S on 24# Wht 25 @ 0.2700 T  
 000331 Reg. Price 0.27  
 Price per piece 0.27  
 Regular Total 6.75  
 Discounts 0.00

Q-ANC3eRESward30outdo Qty 20 2.70  
 BW 1S on 24# Wht 20 @ 0.1350 T  
 000330 Reg. Price 0.14  
 Price per piece 0.14  
 Regular Total 2.70  
 Discounts 0.00

M-ANC3eRESward30outdo Qty 6 1.62  
 W 2S on 24# Wht 6 @ 0.2700 T  
 000331 Reg. Price 0.27  
 Price per piece 0.27  
 Regular Total 1.62  
 Discounts 0.00

R-ANC3eRESward30outdo Qty 25 6.75  
 BW 2S on 24# Wht 25 @ 0.2700 T  
 000331 Reg. Price 0.27  
 Price per piece 0.27  
 Regular Total 6.75  
 Discounts 0.00

N-ANC3eRESward30outdo Qty 30 12.75  
 W 1S on 24# Wht 30 @ 0.1350 T  
 000330 Reg. Price 0.14  
 W 2S on 24# Wht 30 @ 0.2700 T  
 000331 Reg. Price 0.27  
 Machine Stapling 30 @ 0.0200 T  
 000078 Reg. Price 0.02  
 Price per piece 0.42  
 Regular Total 12.75  
 Discounts 0.00

S-ANC3eRESward30outdo Qty 6 4.17  
 BW 1S on 24# Wht 6 @ 0.1350 T  
 000330 Reg. Price 0.14  
 BW 2S on 24# Wht 12 @ 0.2700 T  
 000331 Reg. Price 0.27  
 Machine Stapling 6 @ 0.0200 T  
 000078 Reg. Price 0.02  
 Price per piece 0.70  
 Regular Total 4.17  
 Discounts 0.00

3W 2S on 24# Wht 50 @ 0.2500 T  
 000331 Reg. Price 0.27  
 Machine Stapling 25 @ 0.0200 T  
 000078 Reg. Price 0.02

Price per piece 0.52  
 Regular Total 14.00  
 Discounts 1.00

Sub-Total 153.05  
 Tax 9.19  
 Deposit 0.00  
 Total 162.24

Invoiced Account 162.24  
 Total Tender 162.24  
 Change Due 0.00

1-ANC3eRESward30outdo Qty 20 2.70

W 1S on 24# Wht 20 @ 0.1350 T  
 000330 Reg. Price 0.14

Price per piece 0.14  
 Regular Total 2.70  
 Discounts 0.00

Total Discounts 1.00



1-ANC3eRESward30outdo Qty 20 5.40

W 2S on 24# Wht 20 @ 0.2700 T  
 000331 Reg. Price 0.27

Price per piece 0.27  
 Regular Total 5.40  
 Discounts 0.00

I am an authorized agent of the company and my signature authorizes the company to pay for all items reflected on this invoice.

1-ANC3eRESward30outdo Qty 40 10.80

W 2S on 24# Wht 40 @ 0.2700 T  
 000331 Reg. Price 0.27

Price per piece 0.27  
 Regular Total 10.80  
 Discounts 0.00

Please remit payment to:  
 FedEx Office  
 Customer Administrative Services  
 P.O. Box 672085  
 Dallas, TX 75267-2085

1-ANC3eRESward30outdo Qty 20 5.40

W 2S on 24# Wht 20 @ 0.2700 T  
 000331 Reg. Price 0.27

Price per piece 0.27  
 Regular Total 5.40  
 Discounts 0.00

Questions? Please call:  
 1-800-488-3705

Tell us how we're doing and receive 10% off your next \$10 print order  
 fedex.com/welisten or 1-800-398-0242  
 Offer Code: \_\_\_\_\_ Offer expires 12/31/14

File handling Qty 1 24.00

Special Serv 24 @ 1.0000 T  
 002417 Reg. Price 1.00

Price per piece 24.00  
 Regular Total 24.00  
 Discounts 0.00

Thank you for visiting

FedEx Office  
 Make It. Print It. Pack It. Ship It.  
 fedex.com/office

By submitting your project to FedEx Office or by making a purchase in the FedEx Office store, you agree to all the FedEx Office terms and conditions located at fedex.com/office or you may request a copy of our terms and conditions, which will be made

Check # 3082,  
Approved 7/17/14

Loren Stein  
Invoice #31  
ANC 3E  
July 17, 2014

6/12/14 Set up and took minutes for meeting: 6:45 to 11:20pm.	5.5 hours
6/13/14 Sent minutes to Matt for signature. Tried to upload minutes.	.5 hours
6/17/14 Note to Ajibade.	.25 hours
6/18/14 Uploaded several resolutions, minutes, meeting notice. Notes Matt.	1 hour
6/22/14 Uploaded resolutions.	.75 hours
6/23/14 Notes Matt. Called Ajibade. Uploaded docs.	1 hour
6/24/14 Uploaded doc.	.25 hours
7/6/14 Uploaded agenda. Sent agenda to Current and commissioners. Note Matt.	1 hour
7/7/14 Sent agenda to listservs. Note Matt. Call from Gottlieb Simon's office re: July/Aug meetings.	1 hour
7/8/14 Called Simon's office.	.25 hours
7/11/14 Notes Matt. Call from constituent.	.50 hours
7/14/14 Called Ajibade. Notes Matt. Sent agenda to Current. Began writing minutes.	3.75 hours
7/15/14 Finished writing minutes, edited and sent to commissioners. Sent agenda to listservs. Note Matt. Updated agenda on web site.	4.25 hours
7/16/14 Organized resolutions. Note to Tom.	.50 hours
7/17/14 Prepared for meeting: edited minutes, organized and sent docs to Kinkos, called Kinkos. Printed out signs, etc. Picked up docs Kinkos. Picked up mail. Called Lt. Hill, sent notes to Officer Hardy and Hill. Notes Tom, Sam. Calls to Tom.	4 hours

Total hours: 24.5

At \$25.00 per hour,

Invoice total: \$612.50

Check # 3083

Approved 9/11/14

Loren Stein  
Invoice #32 - Final  
ANC 3E  
Sept. 11, 2014

7/17/14 Set up meeting and took notes for meeting: 6:45-10:30pm.	3.75 hours
7/20/14 Sent Matt minutes to sign.	.25 hours
7/21/14 Notes Matt and to Current.	.50 hours
7/22/14 Note Matt. Updated agenda on site.	.50 hours
7/25/14 Call from Eleanor Norton Holmes' office.	.25 hours
7/31/14 Began writing minutes.	2.75 hours
8/1/14 Continued writing minutes.	1.25 hour
8/3/14 Notes Matt. Finished minutes, edited and sent.	3.25 hours
8/4/14 Meeting with Matt to sign docs. Scanned docs. Sent scanned docs to Matt. Uploaded docs to web site.	3 hours
8/5/14 Note to Gottlieb Simon.	.25 hours
8/7/14 Organized files to give to Matt.	2 hours
8/8/14 Made copy for Matt. Organized and handed over files. Organized and emailed Matt files/info. Scanned doc and sent to Matt.	2.5 hours
8/11/14 Uploaded doc. Notes Matt. Dropped Kinkos card off at Matt's.	1 hour
8/21/14 Uploaded quarterly Treasurer's report.	.25 hours
8/26/14 Uploaded Sept. agenda.	.25 hours
9/2/14 Sent agenda to list servs.	.50 hours
9/5/14 Notes Lt Hill and Aukima Benjamin.	.25 hours
9/9/14 Notes Matt.	.25 hours
9/10/14 Sent agenda to list servs. Notes Matt. Updated agenda on web site.	1 hour

Total hours: 24.25

At \$25.00 per hour,

Invoice total: \$606.25

Please mail check to:

Loren Stein  
2489 Ramona St.  
Palo Alto, CA 94301



Check # 3084  
Approved 9/11/14

September 11, 2014 12:40

Page: 1

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2014/09/11 12:21

Qty	Description	Amount
8	ES B&W S/S White 8.5 x11	1.04
270	ES B&W S/S White 8.5 x11	35.10
SubTotal		36.14
Taxes		2.08
Total		38.22

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3.29 EACH 2 OR MORE @ 2.50 EACH

1 FOREVER STAMPS EACH 9.80N

2 ITEMS

SUBTOTAL	13.09
DC 5.75% TAX	.19
<b>TOTAL</b>	<b>13.28</b>
VISA	13.28
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CHANGE	.00



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SEPTEMBER 11, 2014 4:42 PM



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WASHINGTON, DC 20015-2931

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Approved 9/11/14

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Statement Date: September 01, 2014

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Past Due Balance \$44.57  
Current Charges \$0.00  
Total Due \$44.57

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Date	Item Number	Reference/P.O. No.	Signee Name	Current	Past Due
07/17/14	038800003152	b w print	tom quinn		\$44.57
SUBTOTAL:				\$0.00	\$44.57
TOTAL DUE:					\$44.57

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Total Due: \$44.57

Payment Due Date: Upon Receipt

Amount Enclosed

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Customer: LOREN STEIN  
Account #: XXXXXX6914-0002  
Account: ADVISORY NEIGHBORHOOD COMMISSIO

INVOICE

Official bill of Sale  
Terms Net 30 Days

Please Reference Invoice # 038800003152

Account #: XXXXXX6914-0002  
Authorized User: TOM QUINN  
Account: ADVISORY NEIGHBORHOOD COMMISSIO  
Reference: b.w print  
Signee: tom quinn  
Signee Phone: (650) 380-5360

A-PublicTenleyVA	Qty 25	8.00
BW 2S on 24# Wht	25 @	0.3000 T
000331 Reg. Price	0.30	
Machine Stapling	25 @	0.0200 T
000078 Reg. Price	0.02	
Price per piece	0.32	
Regular Total	8.00	
Discounts	0.00	

B-PublicTenleyVA	Qty 5	4.60
BW 2S on 24# Wht	15 @	0.3000 T
000331 Reg. Price	0.30	
Machine Stapling	5 @	0.0200 T
000078 Reg. Price	0.02	
Price per piece	0.92	
Regular Total	4.60	
Discounts	0.00	

C-PublicTenleyVA	Qty 5	0.75
BW 1S on 24# Wht	5 @	0.1500 T
000330 Reg. Price	0.15	
Price per piece	0.15	
Regular Total	0.75	
Discounts	0.00	

D-PublicTenleyVA	Qty 5	0.75
BW 1S on 24# Wht	5 @	0.1500 T
000330 Reg. Price	0.15	
Price per piece	0.15	
Regular Total	0.75	
Discounts	0.00	

E-PublicTenleyVA	Qty 5	0.75
BW 1S on 24# Wht	5 @	0.1500 T
000330 Reg. Price	0.15	
Price per piece	0.15	
Regular Total	0.75	
Discounts	0.00	

F-PublicTenleyVA	Qty 15	4.50
BW 2S on 24# Wht	15 @	0.3000 T
000331 Reg. Price	0.30	
Price per piece	0.30	
Regular Total	4.50	
Discounts	0.00	

G-PublicTenleyVA	Qty 15	2.25
BW 1S on 24# Wht	15 @	0.1500 T
000330 Reg. Price	0.15	
Price per piece	0.15	
Regular Total	2.25	
Discounts	0.00	

H-PublicTenleyVA	Qty 15	6.75
BW 1S on 24# Wht	15 @	0.1500 T
000330 Reg. Price	0.15	
BW 2S on 24# Wht	15 @	0.3000 T
000331 Reg. Price	0.30	
Price per piece	0.45	
Regular Total	6.75	
Discounts	0.00	

I-PublicTenleyVA	Qty 15	11.55
BW 1S on 24# Wht	15 @	0.1500 T
000330 Reg. Price	0.15	
BW 2S on 24# Wht	30 @	0.3000 T
000331 Reg. Price	0.30	
Machine Stapling	15 @	0.0200 T
000078 Reg. Price	0.02	

Price per piece	0.77
Regular Total	11.55
Discounts	0.00

J-PublicTenleyVA	Qty 15	2.25
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BW 1S on 24# Wht	15 @	0.1500 T
000330 Reg. Price	0.15	

Price per piece	0.15
Regular Total	2.25
Discounts	0.00

Sub-Total	42.15
Tax	2.42
Deposit	0.00

<b>Total</b>	<b>44.57</b>
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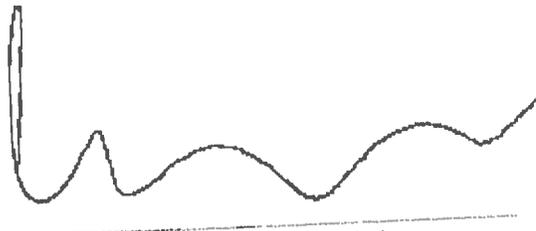
Invoiced Account	44.57
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Total Tender	44.57
Change Due	0.00

Total Discounts	0.00
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Minutes of ANC 3E July 17, 2014 Meeting

The meeting convened at 7:32pm. Commissioners Bender, Frumin and Quinn were present. Commissioners Serebin and Tinker were absent.

**Announcements / Open Forum – opportunity for members of the community to raise issues of concern or importance to the 3E neighborhood**

Lisa Schneiderman, Director of Community Relations for Georgetown Day School, invited attendees to attend a community meeting hosted by GDS on Tuesday, July 22, 2014, 7pm at which GDS staff would outline the school's recent purchase of neighboring properties, including Safeway, and provide residents an opportunity to ask questions and air concerns.

**Presentation relating to plans for new medical office - the Barnard Medical Center - at 5100 Wisconsin Ave., NW**

Dr. Neal Bernard, founder and president of Physicians Committee for Responsible Medicine, gave a presentation about plans to open a new medical clinic at 5100 Wisconsin Avenue, NW that will offer primary care for children and adults with an emphasis on nutrition and preventive medicine. The clinic, which will occupy part of the 4<sup>th</sup> floor of the building, is scheduled to open in early 2015, he said. The clinic will accept all major insurance plans, Medicare and Medicaid, and take all patients, regardless of ability to pay or lack of coverage, and will offer a sliding scale. The center has previously offered classes and conducted research studies and trials funded by the NIH, Dr. Bernard said. The new clinic will offer primary care services and classes to patients and employ approximately 6 doctors.

In response to a commissioner's questions, Dr. Bernard and attorney Mark Kennedy said that they do not expect a large surge of additional people coming to the clinic. Currently the center serves between 50 and 100 people daily and they estimate that number will increase to 100 to 150 people per day. Employees are given some benefits to use public transit, Dr. Bernard said, and while parking is validated for research assistants he does not foresee validating for patients. He said that he would be interested in working with schools in the area.

The commissioners welcomed the medical clinic to the neighborhood and agreed to send an email to Thomas McQueen of the D.C. Department of Health to express support for the new clinic.

**Discussion of streetscape improvement plans proposed by the owners of the Dancing Crab pursuant to voluntary agreement**

Richard Aguglia, representing the Dancing Crab, explained that the restaurant is requesting an extension to make streetscape improvements which it agreed to do in conjunction with an application to occupy public space. An escrow agreement of \$50,000 was reached in September 2013 for streetscape improvements, but it has taken longer than expected, more than 6 months, to

establish the escrow account, he said because of renovation and reopening of the Dancing Crab has taken longer than expected. Because of significant delays, the owners of the Dancing Crab are requesting that the escrow account be established 2 business days after the certificate of occupancy issues for the renovated restaurant, which they estimate will be at the end of 2014 or the beginning of 2015. Work is slated to be completed 90 days after the certificate of occupancy.

Mr. Aguglia said that the owners received their first permit May 14, 2014 and filed revised plans June 24, 2014 to expand the kitchen. PEPCO, however, took several months to approve the electrical upgrade, creating delays. Dancing Crab co-owner May-May Au Huie said DCRA lost their plan, delaying the project by 4 months.

Commissioners discussed the matter with Mr. Aguglia and the owners, including both the proposed delay and the possible shape of streetscape improvements, covering such issues as a bike lane DC likely will install; the type of pavers to be used; the need for trees and tree boxes; creating a dialogue with DDOT; brainstorming design features; and setting up a meeting with other nearby landlords.

Commissioners reached an agreement with the Dancing Crab to be signed following the meeting that, Within two days of receiving a certificate of occupancy for the premises, , the Applicant shall deposit the sum of \$50,000 into an escrow fund in the District of Columbia (“Escrow”). Within 90 days of the execution of this agreement, the ANC, in consultation with the Applicant will identify one or more streetscape improvements (“Designated Improvements”) on the Applicant’s block. The Designated Improvements shall be reasonably capable of implementation by the Escrow. The Applicant shall begin to seek all government approvals necessary for the Designated Improvements within 2 days after the ANC transmits the Designated Improvements to the Applicant. The Applicant shall make all commercially reasonable efforts to complete the Designated Improvements within 90 days of the funding of the escrow account.

**Application by Rome Pizza, at Fessenden St. and Wisconsin Ave., NW to allow outdoor seating in public space adjacent to the restaurant**

Commissioner Bender introduced this resolution, explaining that Rome Pizza, located at 5000 Wisconsin Avenue at the corner of Fessenden Street, NW has applied for permission to use public space next to its restaurant for a sidewalk café. Although the plans submitted to the Public Space Committee and ANC 3E show café seating on the Fessenden Street side of the café, the owners now seek café seating only on the Wisconsin side of the building. Outdoor seating will be limited to 10pm on weeknights and 11pm on weekends. The owners do not want a canopy or awning over the outdoor seating, which will have 3 to 4 tables serving 12 to 15 people. Beer or wine will not be served outside, he said.

Commissioners voted unanimously in support of a resolution in favor of the application.

**Application for an over-height fence in the public space at 4121 Brandywine St. NW**

Commissioner Bender introduced this resolution, explaining that the owner of the house at 4121 Brandywine Street, NW has filed an application with the Public Space Committee to replace a 4-foot (48 inch) wooden picket fence with a 5-foot metal fence around public parking (public space) adjacent to her house, which fronts River Road and Brandywine Street, NW. Fences around public parking may not exceed 42 inches without permission from the PSC, he noted.

In response to commissioner's questions, the owner of the property said her house is located on a busy corner intersection with noise and heavy foot traffic. Trash has been dropped on her property, she said. She claimed that there are three little houses in this area that are more isolated than the rest of the neighborhood. A higher fence will enhance and beautify her property, she asserted, as well as create a more effective barrier to the high traffic.

Commissioners expressed skepticism that the proposed change in the height and material of the fence would significantly change the issues raised, noted that there are very few overheight fences in the area and agreed that the most significant objection to the proposed fence would be the precedent it could be construed as creating. A commissioner noted that he could recall only one other application for an overheight fence in recent years, and that applicant withdrew the application. None of the current commissioners were involved in the application for the fence at the commercial property across the street. Commissioners expressed concern that if they supported the application here and numerous other homeowners sought and received permission to add overheight fences to public space fronting their houses, the character of the neighborhood would be adversely impacted.

Commissioners voted unanimously to not support the application.

#### **Request for ABRA license for the "Lunchbox" restaurant to be located in the Atrium at Chevy Chase Pavilion**

Commissioner Quinn introduced this resolution, explaining that the Lunch Box restaurant, located in the Chevy Chase Pavilion at 5335 Wisconsin Avenue, NW is seeking permission from ABRA to serve alcoholic beverages.

Hilda Staples, a representative for the restaurant, said that this is the second Lunch Box restaurant and the first in the District. The restaurant, located in the Pavilion near the World Market, serves soups and sandwiches and is open for breakfast, lunch and light dinners. Patrons can dine in the restaurant or order food to go. The restaurant has 46 seats; hours are 11am to 9:30pm. Ms. Staples said they are requesting permission to serve beer and wine only.

In response to a question, Ms. Staples said that liquor cannot be taken out of the restaurant

Several attendees who live near Chevy Chase Pavilion voiced their concerns that liquor licenses granted to restaurants in the Pavilion have caused numerous problems for neighbors, including public urination, trash, and loud, disruptive drinking and smoking by staff on the Pavilion terrace. In addition, they said noise from the Pavilion condensers adversely affects the immediate neighbors' quality of life.

Commissioners discussed the matter with Ms. Staples and Pavilion manager **Scott DiSarno**, the senior property manager for **Cassidy Turley**, including whether the stipulated interim 45-day liquor license for the Lunch Box could be extended beyond September 1, 2014.

Ms. Staples reached an agreement with the commissioners that the ANC 3E would not oppose the liquor license subject to a meeting with the building owner in advance of the ABRA hearing on August 11, 2014. The meeting will identify steps to help ameliorate noise from the condensers and problems with public drinking, and make progress on these issues with the local neighbors.

The commissioners authorized Commissioner Quinn to testify at the ABRA hearing regarding Lunch Box if there is a change of position, and to not oppose the liquor license, contingent upon progress being made at a meeting with building management and with Pavilion neighbors.

Commissioners voted unanimously to approve the resolution with friendly amendments.

**Discussion of plans under consideration for Public Tenley and resolution relating to proposed increase in number of patrons authorized to be served**

Edwin Villegas, the owner of Public Tenley at 4611 41<sup>st</sup> Street, NW, gave a presentation about plans to add a rooftop deck to the existing building and increase the number of patrons that can be served at the restaurant, which was discussed previously at the March 2014 ANC 3E meeting. He is seeking permission from ABRA for a change to its existing liquor license to serve the additional patrons.

Mr. Villegas said that he has worked for 4 years to improve the restaurant and collaborate with neighborhood businesses to improve the area. The proposal now calls for a front patio, side patio and a summer garden roof on the 2<sup>nd</sup> floor that will face the alley. The rooftop deck will seat 36 with standing room for 54. The back area that was used as a summer garden will be closed and seats will be moved to the roof deck. He added that neighboring businesses have been supportive of the plan. The rooftop deck should be completed and ready for use by spring 2015, he said.

Mr. Villegas said that the restaurant has recently hired the sous chef from the Ritz Carlton in Virginia as Public Tenley's new chef to improve the quality of the food offered in the restaurant.

Commissioners discussed the plan with Mr. Villegas, including restaurant hours and the need to effectively minimize noise and disturbance to nearby residents from late night music on the rooftop deck. A sound engineer would design (install?) directional speakers to ensure that music will not disturb the neighbors, he said.

An agreement was reached to modify the existing voluntary agreement so that outdoor music will end at 11pm Sunday to Wednesday; 12 midnight Thursday; and 1am Friday and Saturday.

Commissioners voted unanimously to approve the resolution and voluntary agreement with friendly amendments.

**Consideration of agreement regarding 4445 Yuma Street, NW as called for in BZA Order**

Commissioner Frumin introduced this resolution, explaining that the owners of 4445 Yuma Street, NW sought and received a Special Exception to build an addition to their home. During the January 30, 2104 ANC 3E meeting, commissioners provided conditional support for the project as long as certain mitigation efforts were undertaken. A draft agreement of the mitigation obligations has now been written and needs approval by the commission.

Commissioners voted unanimously to ratify the agreement and authorize Commission Chair Frumin to sign the agreement.

**ANC Business**

**Approval of June 2014 Meeting Minutes**

Commissioners voted unanimously to approve the June 2014 meeting minutes.

**Approval of April, May and June 2014 Treasurer's reports and FY 2014 3<sup>rd</sup> Quarter Report**

Commissioners voted unanimously to approve the April, May and June 2014 Treasurer's reports and FY 2014 3<sup>rd</sup> Quarter Report.

**Approval of expenditures**

Commissioners voted unanimously to approve expenditures: \$612.50 to Loren Stein for administrative services; \$162.24 to FedEx for copying services.

The commission adjourned at 10:08pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Matthew Frumin', written over a horizontal line.

Matthew Frumin, Chair



**ADVISORY NEIGHBORHOOD COMMISSION 3E**  
**TENLEYTOWN AMERICAN UNIVERSITY PARK**  
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Minutes of ANC 3E September 11, 2014 Meeting

The meeting convened at 7:30pm. Commissioners Bender, Frumin, Serebin and Quinn were present.

**Announcements / Open Forum – opportunity for members of the community to raise issues of concern or importance to the 3E neighborhood**

A representative of the Lorie Masters for Attorney General campaign made an announcement of her candidacy and offered to provide information about her and her campaign to those interested.

Commissioner Serebin made an announcement that he had purchased gifts for his fellow Commissioners intended to underscore his desire that they be attentive to tree canopy issues.

Lisa Schneiderman, Director of Community Relations for Georgetown Day School, announced that GDS intended to launch an RFP process for a firm to assist in community engagement planning for the development at the Safeway and Martens sites.

**Police Report**

Lt. Alan Hill of the Second District provided an update on recent crime trends. He explained that crime in all categories except burglaries was down in the past 90 days, but noted that there had been a rash of burglaries in PSA 202 which he supervises and the upper NW area generally.

Residents asked a series of questions about the steps taken and any progress made by the police in the wake of this rash of burglaries. Lt. Hill said that they had some suspects but had not had a real break in the case. He noted that the mode of operation was bolder than the previous pattern. Here, burglars were kicking down doors, if necessary, and focusing on the highest value merchandise whereas more typical burglaries appeared to be targets of opportunity when a door or window was left open.

A resident also asked about traffic enforcement at the complex intersection of Fessenden and 45<sup>th</sup> and River. Lt. Hill said that they do enforcement there occasionally.

**Presentation relating to construction progress at the Tenley View**

Patrick Cooper of Compass Design Development representing Douglas Development and Dan Thornton of McCullough Construction – the construction manager for the project -- outlined plans for and answered questions relating to construction in the coming months and impacts on traffic and pedestrians. A representative from DDOT – Levon Petrosian – attended and also addressed questions.

### **Discussion of application for a substantial change to the liquor license of the Dancing Crab to allow for an increase in capacity**

Stephen O'Brien, counsel to the Dancing Crab, outlined the plans for expansion of the restaurant and the need for a change in the license to accommodate that expansion. Commissioners explained that they had worked out a Settlement Agreement with the Dancing Crab that placed the Dancing Crab's hours for outdoor seating on the same footing as their neighbors to the north and south – Bread & Salt and Public Tenley. The Commission unanimously approved a resolution in support of the application subject to the Settlement Agreement.

### **Application for a Special Exception for 4429 Faraday NW**

The architect for the applicant explained that the applicant sought a special exception to a rear yard requirement because she planned to add six foot deep addition and a deck across the back of the house. He noted that the addition did not result in the need for the special exception but the deck did. A Commissioner explained that the nearby neighbors had submitted letters in support of the application and the applicant had agreed to a voluntary agreement whereby she would replace a driveway with a permeable surface – offsetting the loss of permeable surface from the addition – and would plant two trees – to offset the loss of a mature tree. Commissioners voted unanimously in support of a resolution in favor of the application subject to the Voluntary Agreement.

### **Presentation of a grant request by the Lisner Home for Zoo Day**

Debbie Lyle of the Lisner Home presented their grant request for support for Zoo Day. All of the commissioners spoke in support of the grant which is to be voted on at the October meeting.

### **Presentation of a grant request by the Children's Art Center**

Nicole Brandes of the Children's Art Center presented a grant request for support for their internship program. Commissioners spoke in favor of the grant, but urged that the Center consider funding the program through another mechanism in future years while expressing openness to funding a scholarship program for lower-income interns in future years. The idea had been suggested that the internships be limited to residents of ANC 3E. Commissioners suggested that the internships be more widely available (on the theory that the organization serves ANC 3E residents and the internship program serves the program) and at a minimum that the internships be available to any child who attends school in ANC 3E. Commissioners urged that the applicant provide greater documentation of the rates used for labor in the grant request and indicated they planned to vote on the grant at the October meeting.

### **Additional period for open forum**

A resident of ANC 3E, Wilbur Hadden, echoed a point raised by a Commissioner regarding the finding by DCPS that a middle school student at a school in ANC 3E was truant when she missed school to perform at a very high level in piano performances.

ANC 3D Commissioner and candidate for the Ward 3 seat on the State Board of Education, Philip Thomas, introduced himself.

A representative of the Muriel Bowser for Mayor campaign made an announcement of her candidacy and offered to provide information about her and her campaign to those interested.

**ANC Business**

**Approval of July 2014 Meeting Minutes**

Commissioners voted unanimously to approve the July 2014 meeting minutes.

**Approval of expenditures**

Commissioners voted unanimously to approve expenditures:

\$606.25 to Loren Stein

\$38.22 to Matt Frumin

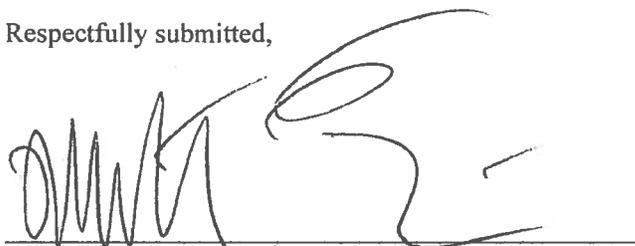
\$13.28 to Tom Quinn

\$44.57 to Fedex Office

\$119.88 to Bluehost Inc.

The commission adjourned at 9:15pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Matthew Frumin', is written over a horizontal line. The signature is stylized and cursive.

Matthew Frumin, Chair