ANC QUARTERLY REPORT OF FINANCIAL ACTIVITY

Quarterly Report Period Covered: January-March 2013

ANC 3E

Summary of Receipts and Disbursement: Checking Account

Balance Forward (from "Ending Balance" of Previous Quarterly Report)		$29,445.11
Receipts:		
District Allotment	$2,896.83	
Interest	$0.00	
Other	$0.00	
Transfer from Savings	$0.00	
Total Receipts		$2,896.83
Total Funds Available		$32,341.94
Disbursements		
1. Net Salary & Wages	$0.00	
2. Insurance:		
a. Health	$0.00	
b. Casualty/Property	$0.00	
3. Total Federal Wages Taxes (Income and Soc. Sec.)	$0.00	
4. State and Local (DC, MD, VA) Income Taxes Paid	$0.00	
Unemployment Insurance Taxes	$0.00	
6. Tax Penalties Paid	$0.00	
7. Local Transportation	$14.00	
8. Office Rent	$0.00	
9. Telecommunication Services		
a. Landline Telephone	$0.00	
b. Cellular Telephone	$0.00	
c. Cable/Internet Services	$0.00	
10. Postage and Delivery	$0.00	
11. Utilities	$0.00	
12. Printing and Copying	$138.15	
13. Flyer Distribution	$0.00	
14. Purchase of Service	$2,512.50	
15. Office Supplies	$0.00	
16. Office Equipment	$0.00	
a. Rental	$0.00	
b. Purchase	$0.00	
17. Grants	$0.00	
18. Training	$0.00	
19. Petty Cash Reimbursement	$0.00	
20. Transfer to Savings Account	$0.00	
21. Bank Service Charges	$582.27	
22. Website/webhosting	$0.00	
23. Other	$25.00	
Total Disbursements		$3,271.92
Ending Balance: (Should Agree with Checkbook Balance at End of Quarter)		$29,070.02

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DC AUDITOR

Approval Date By Commission: 4/10/14

Treasurer _____ **Chairperson** _____

Secretary Certification _____ **Date** 4/10/14

I hereby certify that the above noted quarterly financial report has been approved by a majority of Commissioners during a public meeting in which there existed a quorum.

EXPENDITURE LISTING

ANC 3E

Please list each check issued this quarter, including voided checks, and submit copies of your bank statements, back and front of canceled checks, receipts/invoices, contracts, agreements, grant request letters, minutes, and any other documentation that supports the disbursements listed herein. **Failure to submit copies of appropriate supporting documentation will result in disallowance of the related disbursement.**

Check #	Date	Payee	Amount	Expense Category #	Purpose of Expenditure	Date Approved (1)
3066	1/15/2014	Fedex Office	$16.36	12	12/12/13 Meeting Copying	1/15/2014
3067	1/15/2014	Loren Stein	$643.75	14	Invoice #25; 12/12/13-1/15/14	1/15/2014
3068	1/15/2014	ANC Securily Fund	$25.00	23	ANC Security Fund	1/15/2014
	2/11/2014	Client Analysis Service Charge	$192.31	21	Unknown - unauthorized	NA
3069	2/20/2014	Fedex Office	$85.06	12	1/15/14 & 1/29/14 Meeting copying	2/20/2014
3070	2/20/2014	Loren Stein	$14.00	7	Parking for 1/15/14 meeting	2/20/2014
3071	2/20/2014	Loren Stein	$1,168.75	14	Invoice #26; 1/15-2/20/14 work	2/20/2014
	3/11/2014	Client Analysis Service Charge	$389.96	21	Unknown - unauthorized	NA
3073	3/13/2014	Fedex Office	$36.73	12	2/20/14 Meeting copying	3/13/2014
3074	3/13/2014	Loren Stein	$700.00	14	Invoice #27; 2/20-3/13/14 work	3/13/2014

Check if ANC has NO Saving Account ☐

SAVINGS ACCOUNT

Balance Forward:		$0.00
Receipts:		
Transfer(s) From Checking Account	$0.00	
Other (Interest Earnings, etc.)	$0.00	
Total Receipts		$0.00
Total Funds Available		$0.00
Disbursements:		
Transfer(s) to Checking	$0.00	
Other	$0.00	
Total Disbursements		$0.00
Ending Balance:		$0.00

CHECKING AND SAVINGS ACCOUNT DEPOSITS

Please list each bank deposit made this quarter into the ANC's checking and savings account

Deposits to Checking Account (Include transfers from savings account)

Source	Amount	Date
District Allotment	2896.83	2/12/2014
Interest		
Other		
Savings		

Deposits to Savings Account (Include transfers from checking account)

Source	Amount	Date
Checking account		
Other		

ADVISORY NEIGHBORHOOD COMMISSION 3E
TENLEYTOWN AMERICAN UNIVERSITY PARK FRIENDSHIP HEIGHTS
c/o Lisner-Louise-Dickson-Hurt Home 5425 Western Avenue, NW Washington, DC 20015
www.anc3e.org

April 18, 2014

Ms. Yolanda Branche
District of Columbia Auditor
Office of the District of Columbia Auditor
717 14th Street, NW, Suite 900
Washington, DC 20005

RE: ANC3E 2nd Quarter FY 2014 Financial Report

Dear Ms. Branche:

Enclosed please find ANC 3E's FY 2014 2nd Quarter Financial Report with the following attachments:

(1) The printouts from the Wells Fargo website of the statements for the relevant months for the account covered by the report.

(2) Copies of the front and back of all cancelled checks for this quarter.

(3) Copies of and invoices for each of the checks cashed in the quarter.

(4) A copy of the only voided check during the quarter.

(5) The Minutes for the meetings in the Quarter.

Please note that we had the following two erroneous bank service charges in this quarter:

2/11/14 $192.31	Wells Fargo Client Analysis Service Charge
3/11/14 $389.96	Wells Fargo Client Analysis Service Charge

Wells Fargo has already agreed to refund both of these charges, neither of which were approved by ANC 3E, but those refunds will post in the 3rd Quarter of 2014.

Please contact me at 202-497-5097 or via email at tomquinn@rcn.com if you have any questions or concerns.

Thank you for your ongoing assistance to our ANC.

Sincerely,

Tom Quinn
Treasurer, ANC 3E

Enclosures

Commercial Checking Acct Public Funds

Account number: [redacted] ■ January 1, 2014 - January 31, 2014 ■ Page 1 of 1

WELLS FARGO

DISTRICT OF COLUMBIA GOVERNMENT ADVISO
5425 WESTERN AVE NW #219
WASHINGTON DC 20015

Questions?

Call your Customer Service Officer or Client Services
1-800-AT WELLS (1-800-289-3557)
5:00 AM TO 6:00 PM Pacific Time Monday - Friday

Online: wellsfargo.com

Write: Wells Fargo Bank, N.A. (182)
PO Box 63020
San Francisco, CA 94163

IMPORTANT ACCOUNT INFORMATION

Getting ready for tax season can be a challenge! Creating a checklist, and preparing in advance will set you up for a successful meeting with your tax preparer. Remember to bring your deposit routing and account number when preparing your taxes and you may be able to take advantage of using direct deposit for your tax refund into one of your Wells Fargo checking or savings accounts.

Account summary

Commercial Checking Acct Public Funds

Account number	*Beginning balance*	*Total credits*	*Total debits*	*Ending balance*
[redacted]	$29,445.11	$0.00	-$660.11	$28,785.00

Debits

Checks paid

Number	*Amount*	*Date*	*Number*	*Amount*	*Date*
3066	16.36	01/31	3067	643.75	01/17

$660.11 **Total checks paid**

$660.11 **Total debits**

Daily ledger balance summary

Date	*Balance*	*Date*	*Balance*	*Date*	*Balance*
12/31	29,445.11	01/17	28,801.36	01/31	28,785.00

Average daily ledger balance **$29,133.09**

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Commercial Checking Acct Public Funds

Account number: [redacted] ■ February 1, 2014 - February 28, 2014 ■ Page 1 of 2

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Account summary

Commercial Checking Acct Public Funds

Account number	*Beginning balance*	*Total credits*	*Total debits*	*Ending balance*
[redacted]	$28,785.00	$2,896.83	-$1,460.12	$30,221.71

Credits

Electronic deposits/bank credits

Effective date	*Posted date*	*Amount*	*Transaction detail*
	02/12	2,896.83	WT Seq122541 District of Columbia Go /Org=Govt of The District of Columb Srf# IN14021212183640 Trn#140212122541 Rfb# 000009083
		$2,896.83	**Total electronic deposits/bank credits**
		$2,896.83	**Total credits**

Debits

Electronic debits/bank debits

Effective date	*Posted date*	*Amount*	*Transaction detail*
	02/11	192.31	Client Analysis Srvc Chrg 140210 Svc Chge 0114 00[redacted]
		$192.31	**Total electronic debits/bank debits**

Checks paid

Number	*Amount*	*Date*	*Number*	*Amount*	*Date*	*Number*	*Amount*	*Date*
3069	85.06	02/28	3070	14.00	02/21	3071	1,168.75	02/21
		$1,267.81	**Total checks paid**					
		$1,460.12	**Total debits**					

WELLS FARGO

Daily ledger balance summary

Date	Balance	Date	Balance	Date	Balance
01/31	28,785.00	02/12	31,489.52	02/28	30,221.71
02/11	28,592.69	02/21	30,306.77		

Average daily ledger balance **$30,079.19**

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Commercial Checking Acct Public Funds

Account number: [redacted] ■ March 1, 2014 - March 31, 2014 ■ Page 1 of 1

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Online: wellsfargo.com

Write: Wells Fargo Bank, N.A. (182)
PO Box 63020
San Francisco, CA 94163

Account summary

Commercial Checking Acct Public Funds

Account number	*Beginning balance*	*Total credits*	*Total debits*	*Ending balance*
[redacted]	$30,221.71	$0.00	-$1,151.69	$29,070.02

Debits

Electronic debits/bank debits

Effective date	*Posted date*	*Amount*	*Transaction detail*
	03/11	389.96	Client Analysis Srvc Chrg 140310 Svc Chge 0214 0[redacted]
		$389.96	**Total electronic debits/bank debits**

Checks paid

Number	*Amount*	*Date*	*Number*	*Amount*	*Date*	*Number*	*Amount*	*Date*
3068	25.00	03/27	3073 *	36.73	03/25	3074	700.00	03/14
		$761.73	**Total checks paid**					

* *Gap in check sequence.*

$1,151.69 **Total debits**

Daily ledger balance summary

Date	*Balance*	*Date*	*Balance*	*Date*	*Balance*
02/28	30,221.71	03/14	29,131.75	03/27	29,070.02
03/11	29,831.75	03/25	29,095.02		

Average daily ledger balance **$29,538.76**

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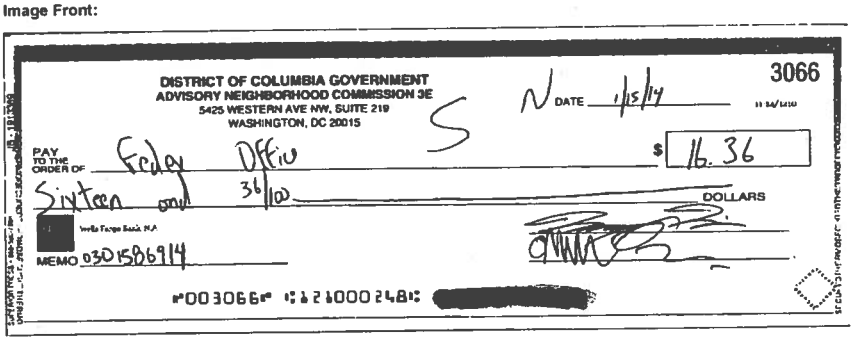

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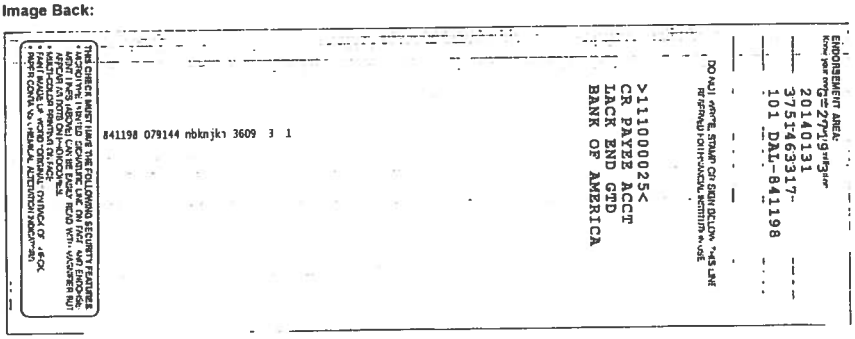

Item Details
Amount: **16.36**
Check #: **3066**
Posting Date: **01/31/2014**
As of Date: **01/31/2014**

Additional Item Details: **0000001 +000000002878500**
CHECK

Account Number/Account Name: [redacted]**ivisory Neighborhood Commiss**
Routing Number: **121000248**
Description: **CHECK PAID**
Item Sequence Number: **8113376231**

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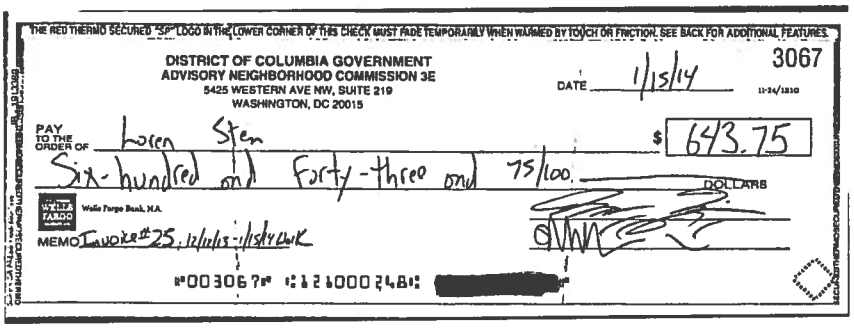
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ADVISORY NEIGHBORHOOD COMMISSION 3E
5425 WESTERN AVE NW, SUITE 219
WASHINGTON, DC 20015

3067

DATE 1/15/14

PAY TO THE ORDER OF Loren Sten $ 643.75

Six-hundred and Forty-three and 75/100 DOLLARS

Wells Fargo Bank, N.A.

MEMO Invoice #25, 12/16/13 - 1/15/14 CWK

⑈003067⑈ ⑆121000248⑆ [redacted]

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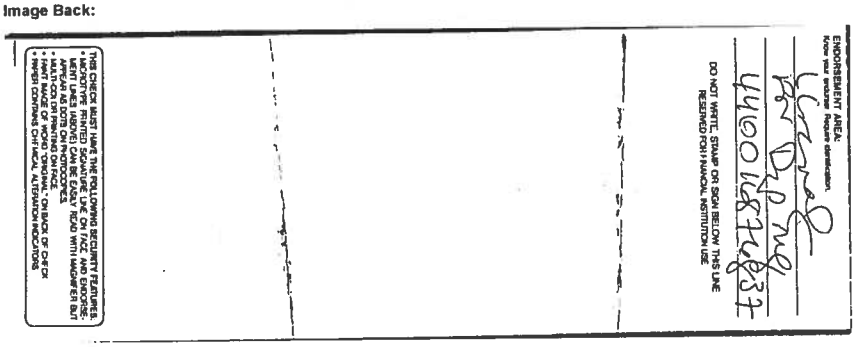
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ENDORSEMENT AREA

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Item Details
Amount: **643.75**
Check #: **3067**
Posting Date: **01/17/2014**
As of Date: **01/17/2014**

Additional Item Details: **0000001 +000000002880136**
CHECK

Account Number/Account Name: [redacted] **Advisory Neighborhood Commiss**
Routing Number: **121000248**
Description: **CHECK PAID**
Item Sequence Number: **8111789067**

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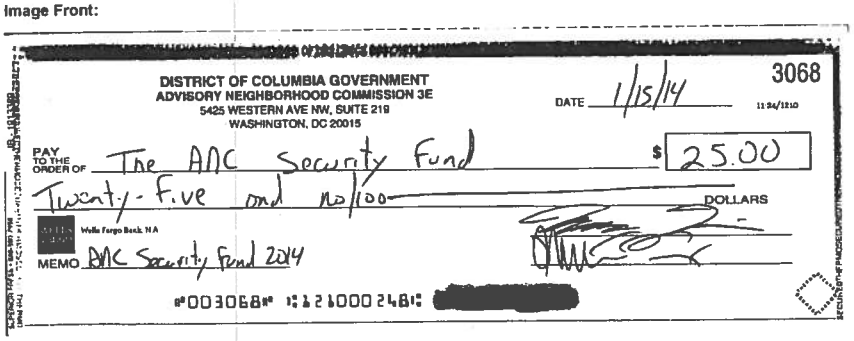
DISTRICT OF COLUMBIA GOVERNMENT
ADVISORY NEIGHBORHOOD COMMISSION 3E
5425 WESTERN AVE NW, SUITE 219
WASHINGTON, DC 20015

3068

DATE 1/15/14

PAY TO THE ORDER OF The ANC Security Fund $ 25.00

Twenty-Five and no/100 DOLLARS

Wells Fargo Bank, N.A.

MEMO ANC Security Fund 2014

⑈003068⑈ ⑆121000248⑆ [redacted]

Image Back:

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• MICROTYPE PRINTED SIGNATURE LINE ON FACE AND ENDORSEMENT LINE. IMAGES CAN BE EASILY READ WITH MAGNIFIER BUT APPEAR AS DOTS ON PHOTOCOPIES.
• MULTI-COLOR PRINTING ON FACE.
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ENDORSEMENT AREA:
Know your endorser. Prepare identification

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Item Details
Amount: **25.00**
Check #: **3068**
Posting Date: **03/27/2014**
As of Date: **03/27/2014**

Additional Item Details: **0000001 +000000002907002**
CHECK

Account Number/Account Name: [redacted] **Advisory Neighborhood Commiss**
Routing Number: **121000248**
Description: **CHECK PAID**
Item Sequence Number: **8710609086**

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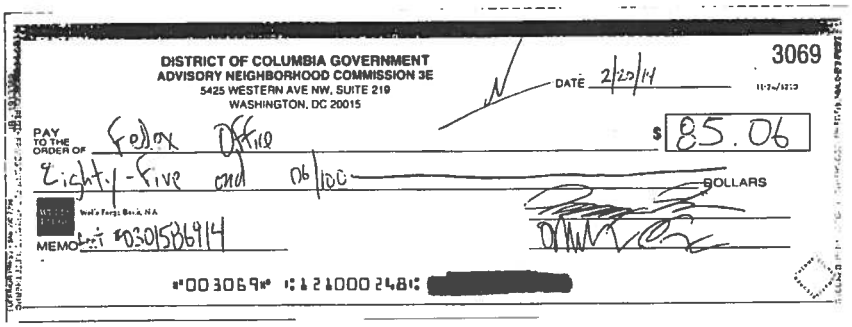

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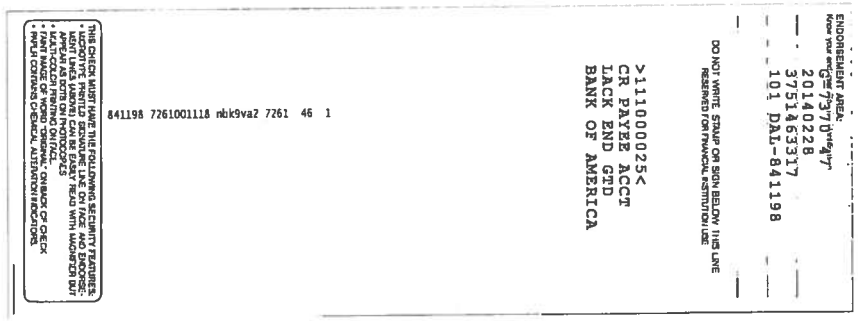

Item Details
Amount: **85.06**
Check #: **3069**
Posting Date: **02/28/2014**
As of Date: **02/28/2014**

Additional Item Details: **0000001 +000000003022171**
CHECK

Account Number/Account Name: [redacted]**dvisory Neighborhood Commiss**
Routing Number: **121000248**
Description: **CHECK PAID**
Item Sequence Number: **8117023790**

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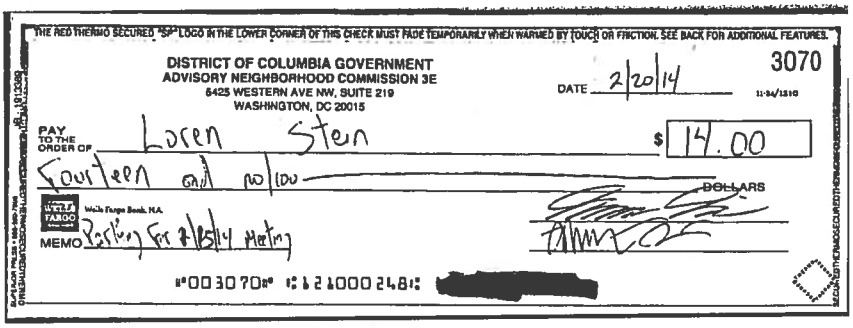
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DISTRICT OF COLUMBIA GOVERNMENT
ADVISORY NEIGHBORHOOD COMMISSION 3E
5425 WESTERN AVE NW, SUITE 219
WASHINGTON, DC 20015

3070

DATE 2/20/14

PAY TO THE ORDER OF Loren Stein $ 14.00

Fourteen and no/100 DOLLARS

Wells Fargo Bank, N.A.

MEMO Parking For 2/18/14 Meeting

⑈003070⑈ ⑆121000248⑆ [redacted]

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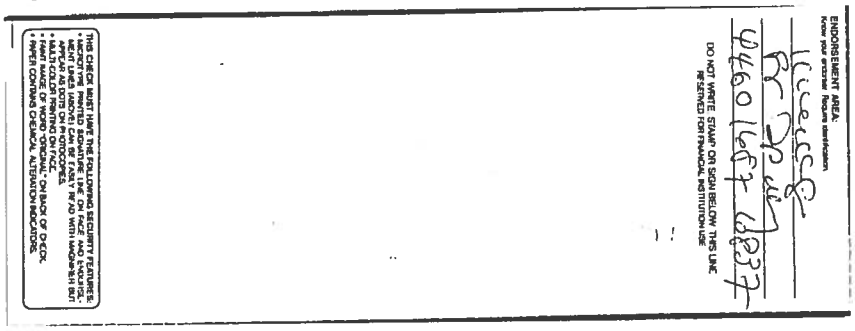
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ENDORSEMENT AREA

Item Details
Amount: **14.00**
Check #: **3070**
Posting Date: **02/21/2014**
As of Date: **02/21/2014**

Additional Item Details: **0000002 +000000003030677**
CHECK

Account Number/Account Nam[redacted]**visory Neighborhood Commiss**
Routing Number: **121000248**
Description: **CHECK PAID**
Item Sequence Number: **8317756437**

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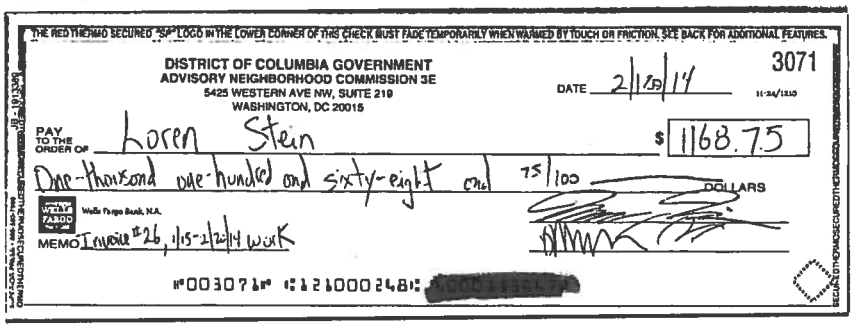
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DISTRICT OF COLUMBIA GOVERNMENT
ADVISORY NEIGHBORHOOD COMMISSION 3E
5425 WESTERN AVE NW, SUITE 210
WASHINGTON, DC 20015

3071

DATE 2/18/14

PAY TO THE ORDER OF Loren Stein $ 1168.75

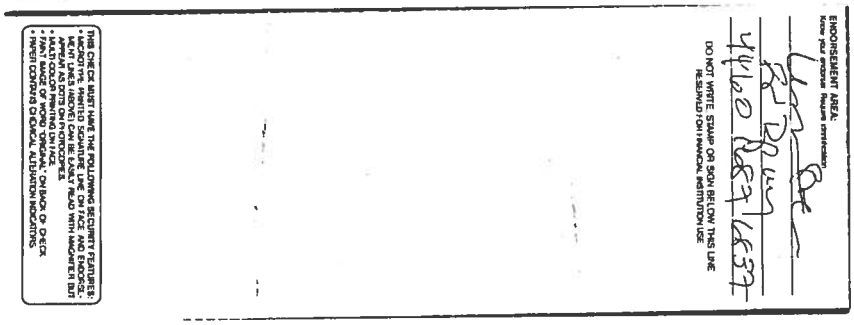
One-thousand one-hundred and sixty-eight and 75/100 DOLLARS

Wells Fargo Bank, N.A.

MEMO Invoice #26, 1/15-2/12/14 work

⑈003071⑈ ⑆121000248⑆ [redacted]

Image Back: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ENDORSEMENT AREA

Loren Stein

Item Details
Amount: **1,168.75**
Check #: **3071**
Posting Date: **02/21/2014**
As of Date: **02/21/2014**

Additional Item Details: **0000001 +000000003032077**
CHECK

Account Number/Account Name: [redacted]**dvisory Neighborhood Commiss**
Routing Number: **121000248**
Description: **CHECK PAID**
Item Sequence Number: **8317756436**

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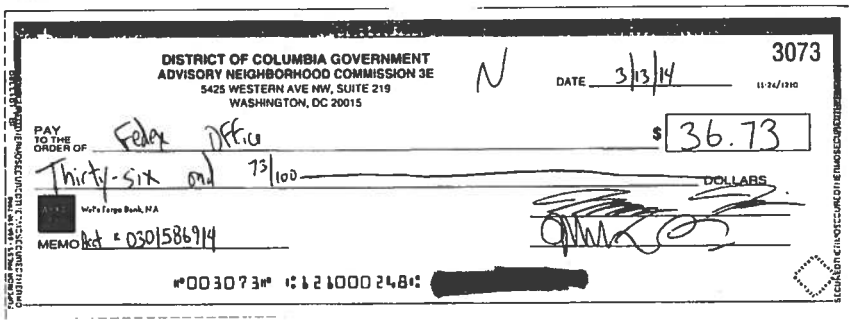

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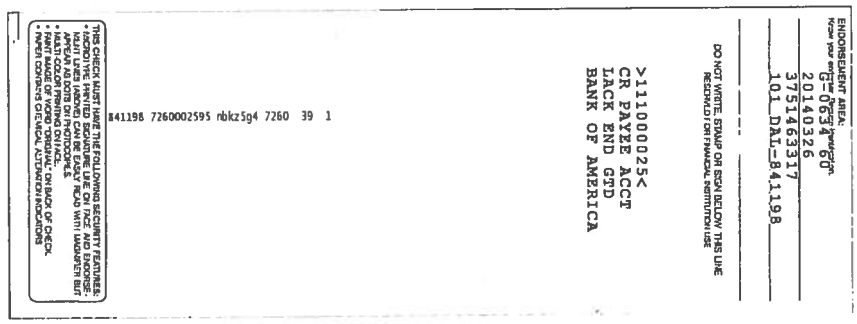

Item Details
Amount: **36.73**
Check #: **3073**
Posting Date: **03/25/2014**
As of Date: **03/25/2014**

Additional Item Details: **0000001 +000000002909502**
CHECK

Account Number/Account Name: [redacted]**dvisory Neighborhood Commiss**
Routing Number: **121000248**
Description: **CHECK PAID**
Item Sequence Number: **8618436935**

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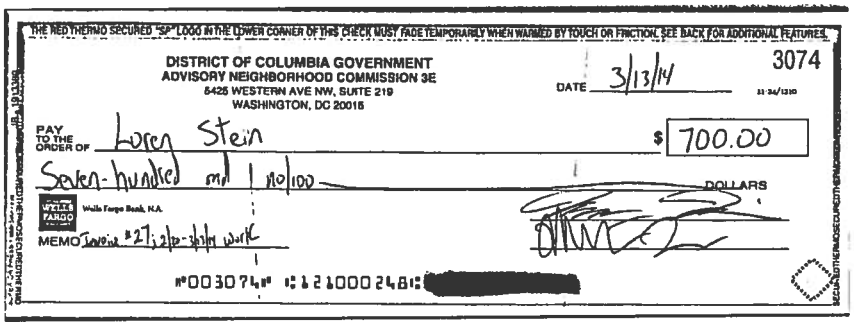

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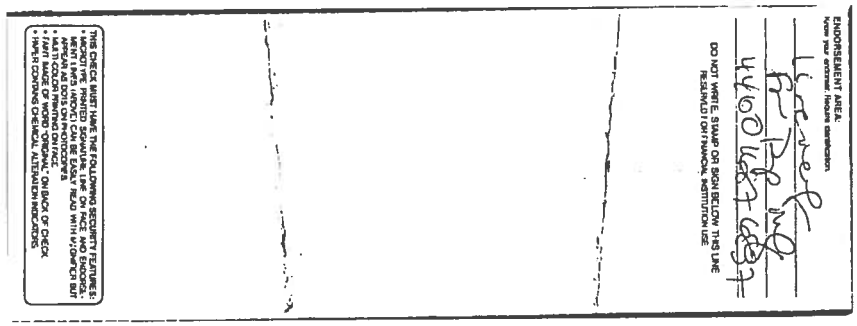

Item Details
Amount: **700.00**
Check #: **3074**
Posting Date: **03/14/2014**
As of Date: **03/14/2014**

Additional Item Details: **0000001 +000000002913175**
CHECK

Account Number/Account Name: [redacted]**dvisory Neighborhood Commiss**
Routing Number: **121000248**
Description: **CHECK PAID**
Item Sequence Number: **8518516089**

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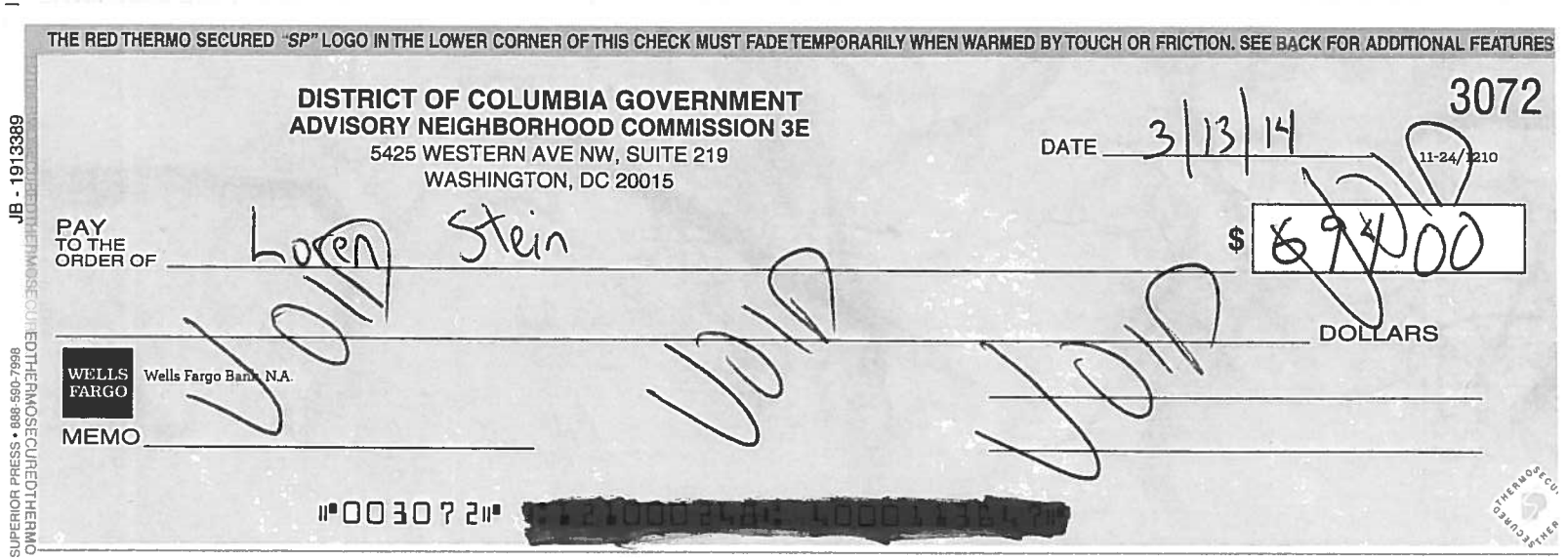


THE RED THERMO SECURED "SP" LOGO IN THE LOWER CORNER OF THIS CHECK MUST FADE TEMPORARILY WHEN WARMED BY TOUCH OR FRICTION. SEE BACK FOR ADDITIONAL FEATURES

DISTRICT OF COLUMBIA GOVERNMENT
ADVISORY NEIGHBORHOOD COMMISSION 3E
5425 WESTERN AVE NW, SUITE 219
WASHINGTON, DC 20015

3072

DATE 3/13/14

11-24/1210

PAY TO THE ORDER OF Loren Stein

$ 69.00

DOLLARS

VOID VOID VOID

WELLS FARGO Wells Fargo Bank, N.A.

MEMO

⑈003072⑈ [redacted]

JB - 1913389

SUPERIOR PRESS • 888-590-7996

THERMOSECURED THERMOSECURED THERMO

FedEx Office
Print & Ship Services

Your Commercial Account Statement

Account Number: 0301586914

ADVISORY NEIGHBORHOOD COMMISSI
5425 WESTERN AVE NW
WASHINGTON, DC 20015-2931

Check # 3066
Approved 1/15/14

Statement Date: January 01, 2014

Customer Service:	800.488.3705
	cas.webmaster@fedex.com
Account Representative:	Customer Administrative Svcs
Send Billing Inquiries to:	FedEx Office
	P.O. Box 262682
	Plano, TX 75026-2682
Federal ID Number:	77-0433330

Important Message

FedEx Office requires notification of a billing error or dispute within 60 days of the invoice date. You are expected to pay the remaining invoices per the terms and conditions of your account, but you do not have to pay any amount in dispute while we are investigating your inquiry. A credit will be issued for any charge determined to be incorrect. If the charge is determined to be valid, a letter of explanation will be sent to you, and you are responsible for payment.

Account Summary

Previous Balance	$16.12
Payments Received	$(16.12)
Past Due Balance	$0.00
Current Charges	$16.36
Total Due	$16.36

Date	Item Number	Reference/P.O. No.	Signee Name	Current	Past Due
12/12/13	038800003040	december 12 2013	loren stein	$16.36	
			SUBTOTAL:	$16.36	$0.00
			TOTAL DUE:		**$16.36**

Please note that if the balance is not paid in full by 01/31/2014 your account may be assessed a late fee charge of $25.00.

Lower the cost of printing, processing and mailing your payments to FedEx Office -- send and receive electronically. For more details about online statements, invoicing and payment options, please go to **fedex.com/officebillingonline.**

FedEx Office
Print & Ship Services

P.O. Box 262682 Plano TX 75026-2682

ADVISORY NEIGHBORHOOD COMMISSI
5425 WESTERN AVE NW
WASHINGTON, DC 20015-2931

Detach here and return coupon with your payment

Account Number: 0301586914
Total Due: $16.36
Payment Due Date: Upon Receipt
Amount Enclosed

Please write your account number on your check and make check or money order payable to:

FEDEX OFFICE
CUSTOMER ADMINISTRATIVE SERVICES
P.O. BOX 672085
DALLAS, TX 75267-2085

0301586914010120140000000000001636000016361

Check # 3067
Approved 1/15/14

Loren Stein
Invoice #25
ANC 3E
Jan. 15, 2014

12/12/13 Set up meeting and took notes for minutes: 6:15 - 11:15pm.	5 hours
12/16/13 Notes Jon. Uploaded Dec. docs and quarterly report. Posted Jan. meeting in agenda, calendar.	1.5 hours
12/18/13 Began writing draft minutes. Note Jon. Call to Tompkins.	5.25 hours
12/20/13 Finished writing minutes.	2.25 hours
12/22/13 Edited minutes and sent to commissioners.	.5 hours
12/?/13. Note Jon re: sending agenda to Current and travel plans.	.25 hours
1/1/14 Note Jon.	.25 hours
1/3/14 Notes Jon, Lt. Hill, Orlins, Aukima. Updated agenda and calendar on web site; forwarded note to Jon.	1 hour
1/5/14 Notes Jon; directions to Jessica Furay.	.5 hours
1/6/14 Picked up mail, sent note to commissioners. Note Jon. Sent agenda to Current and posted on site.	2 hours
1/7/14 Sent agenda to listservs. Phone inquiry re: meeting. Note Sam.	1 hour
1/8/14 Returned message re: meeting. Forwarded notes to commissioners.	.5 hours
1/10/14 Notes Sam.	.25 hours
1/11/14 Note from WMATA noted.	.25 hours
1/13/14 Sent notes to commissioners, Sam, Jon, forwarded minutes. Sent agenda to Current.	1 hour
1/14/14 Sent agenda to listservs.	.75 hours
1/15/14 Prepared for meeting: edited draft minutes, organized and sent docs to Kinkos, called Kinkos, called ES, printed other docs, notes Jon, Tom, picked up mail.	3.5 hours

Total hours: 25.75

At $25.00 per hour,

Invoice total: $643.75

Check # 3068
Approved 1/15/14

RESOLUTION

Advisory Neighborhood Commission 3E

Resolved that this Commission approves the ANC's participation in the Advisory Neighborhood Commission Security Fund and authorizes the Treasurer to pay the $25 fee for the period January 1, 2014 through December 31, 2014. The Chairperson and Secretary are authorized to execute the attached agreement.

It is understood that: (1) the check for participation in the ANC Security Fund should be made payable to "ANC Security Fund," (2) the ANC is not considered a participant in the Fund until the ANC has received the acceptance section of the agreement which has been signed by the District of Columbia Auditor, and (3) the agreement will not be accepted by the Auditor until all required documents have been received by the Office of the Auditor. The required documents are:

- ☒ Resolution
- ☒ Agreement
- ☒ ANC Check
- ☒ Statement of Information - Chairperson
- ☒ Statement of Information - Treasurer
- ☒ Bank Survey
- ☐ Copy of Current Bank Signature Card

Resolution approved at public meeting held on: 1/15/14

Signature of Treasurer

Signature of Chairperson

Signature of Secretary

Advisory Neighborhood Commission Security Fund
AGREEMENT FOR CALENDAR YEAR 2014

In order to comply with the requirements of the D.C. Code, Section 1-309.13 of the Advisory Neighborhood Commissions Act of 1975, as amended, the undersigned Advisory Neighborhood Commission agrees to participate in the Advisory Neighborhood Commission Security Fund.

Advisory Neighborhood Commission (ANC) _____ agrees to contribute the sum of twenty five dollars ($25), to participate in the Fund for the period January 1, 2014 to December 31, 2014. Please make checks payable to "The ANC Security Fund."

The Fund shall secure the ANC against misappropriation and negligent losses of funds by the Chairperson and Treasurer of the ANC for unpaid operating expenses that do not exceed the amount of the loss or do not exceed 50 percent of the ANC's Fiscal Year 2013 annual allocation, whichever is less. The Fund, however, shall not be liable for any loss resulting from an expenditure, whether or not legal, that was authorized by vote of the ANC.

Monies from the Fund shall be payable to the ANC only upon written application to the Fund signed by a majority of the members of the ANC and approved by the ANC Security Fund Board of Trustees.

This agreement shall be subject to the guidelines established by the Fund's Board of Trustees.

ADVISORY NEIGHBORHOOD COMMISSION 3E

By _____ 1/30/15
Chairperson Date

_____ 1/15/2014
Secretary Date

Matthew Frumin _____, Chairperson and Thomas Quinn _____, Treasurer, of the above ANC consent to participation in the Advisory Neighborhood Commission Security Fund and agree to be personally liable to the Fund for any sums paid out by the Fund as a result of my wrongful misappropriation or negligent loss of ANC monies.

_____ 1/15/2014
Signature of Chairperson Date

_____ 1/15/14
Signature of Treasurer Date

ACCEPTED:

_____, 2014

ADVISORY NEIGHBORHOOD COMMISSION SECURITY FUND

By _____
Yolanda Branche
District of Columbia Auditor

THE RED THERMO SECURED "SP" LOGO IN THE LOWER CORNER OF THIS CHECK MUST FADE TEMPORARILY WHEN WARMED BY TOUCH OR FRICTION. SEE BACK FOR ADDITIONAL FEATURES.

DISTRICT OF COLUMBIA GOVERNMENT
ADVISORY NEIGHBORHOOD COMMISSION 3E
5425 WESTERN AVE NW, SUITE 219
WASHINGTON, DC 20015

3068

DATE 1/15/14

11-24/1210

PAY TO THE ORDER OF The ANC Security Fund $ 25.00

Twenty-five and no/100 DOLLARS

WELLS FARGO Wells Fargo Bank, N.A.

MEMO ANC Security Fund 2014

⑈003068⑈ [redacted]

MEMORANDUM
Statement of Information - Chairperson
Calendar Year 2014

TO: Yolanda Branche
District of Columbia Auditor

FROM: Advisory Neighborhood Commission 3E

ANC address: 5425 Western Ave NW
Washington DC 20015

ANC telephone number: [redacted]

The following information is submitted as of 1/15/14

NAME OF CHAIRPERSON Matthew Frumin

HOME ADDRESS 4709 Albemarle St. NW

BUSINESS ADDRESS (if any)

HOME TELEPHONE NUMBER [redacted]

BUSINESS TELEPHONE NUMBER (if any)

E:MAIL ADDRESS (if any) mattfrumin2@gmail.com

1/15/14
Date

Signature of Chairperson

Mail to: Yolanda Branche
District of Columbia Auditor
Office of the District of Columbia Auditor
717 14th Street, N.W., Suite 900
Washington, D.C. 20005

MEMORANDUM
Statement of Information - Treasurer
Calendar Year 2014

TO: Yolanda Branche
District of Columbia Auditor

FROM: Advisory Neighborhood Commission 3E

ANC address: 5425 Western Ave NW
Washington DC 20015-2931

ANC telephone number: [redacted]

The following information is submitted as of 1/15/14

NAME OF TREASURER Thomas Quinn

HOME ADDRESS 5322 41st St. NW
Washington DC 20015

BUSINESS ADDRESS (if any)

HOME TELEPHONE NUMBER [redacted]

BUSINESS TELEPHONE NUMBER (if any) [redacted]

E:MAIL ADDRESS (if any) tomquinn@rcn.com

1/15/14
Date

[redacted]
Signature of Treasurer

Mail to: Yolanda Branche
District of Columbia Auditor
Office of the District of Columbia Auditor
717 14th Street, N.W., Suite 900
Washington, D.C. 20005

Office of the District of Columbia Auditor

Advisory Neighborhood Commission
Bank Survey

ANC 3E — Calendar Year 2014

ANC's Bank Name:	Wells Fargo
ANC's Bank Contact Person:	May Wong
ANC's Bank Contact Person's Phone # :	[redacted]
ANC's Bank Mailing Address:	5100 Wisconsin Ave NW
City/State/Zip Code:	Washington DC 20016
ANC's Bank Routing Number	[redacted]
ANC Bank Account Name:	
A. Checking Account Name	District of Columbia Government Advisory Neighborhood Commission 3E
B. Savings Account Name	NA
ANC's Bank Account Number:	
A. Checking Account Number:	[redacted]
B. Savings Account Number:	NA
ANC's D.C. Tax I.D. # (should be DC TIN):	[redacted]
ANC's Mailing Address:	5425 Western Ave NW, #219
City/State/Zip Code	Washington DC 20015
ANC's Office Phone # :	202-497-5097
ANC's E:mail address:	Tomquinn@cox.com
ANC Chairperson:	Matthew Frumin
ANC Vice-Chairperson:	Jonathan Bender
ANC Treasurer:	Thomas Quinn
ANC Secretary:	Kathryn Tinker

Please list all officers who are signatories on the ANC's bank signature card for calendar year 2014 and attach a copy of the bank signature card indicating the banks approval.

Calendar Year 2014 Bank Signatories

Matthew Frumin
Jonathan Bender
Thomas Quinn
Sam Serebin

WELLS FARGO

Amendment to Commercial Account Signature Card

Use this document to add additional/new signers or delete existing signers on an existing account(s). Please complete a separate Amendment for each separate Accountholder/Customer Legal Name(s).

I. Accountholder/Customer Legal Name: DISTRICT OF COLUMBIA GOVERNMENT ANC 3E

II. Account Numbers:

Add more accounts | Remove

#1 [redacted] CoID 182

III. Current Authorized Signers: (Must select one of the two options below)

☒ **List all authorized signers currently on the account(s):** (This is the preferred method of amending signers. Signature(s) not required. Do NOT provide a partial list of existing signers.)

Add more names | Remove

#1 Signer Name Tom Quinn #2 Signer Name Sam Serebin

#3 Signer Name Matthew Frumin #4 Signer Name Jonathan Bender

#5 Signer Name Beverly Sklover

☐ **Current authorized signers remain the same.**

IV. Amendment to Authorized Signers:

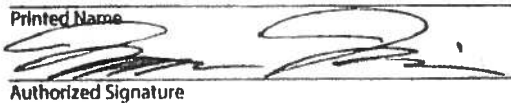
Add more rows | Remove

Describe Requested Change(s) to Authorized Signers: (Add or Delete as specified below.)

Action Requested (Check One)	**Print Name and Position/Title**	**Specimen Signature** (Required only for persons being ADDED as authorized signers)
#1 ☐ Add ☒ Delete	Beverly Sklover	
#2 ☐ Add ☒ Delete	Elizabeth Halle	

V. Customer Acknowledgement & Agreement

On behalf of the Customer identified on the above-referenced Signature Card, I hereby certify, by my signature below, that each of the individuals identified above as a new "Authorized Signer" has the authority, acting alone, to (a) sign checks drawn on and make cash or other withdrawals from, the Account(s), (b) request and withdraw stop payment orders for checks drawn on the Account(s), and (c) initiate funds transfers by ACH, wire or other means out of the Account(s) in accordance with the Customer's contractual arrangements with Wells Fargo regarding these services. Each of the individuals identified above as being deleted from status as an "Authorized Signer" no longer has such authority and should not be permitted to engage in transactions relating to the Account(s). I further acknowledge and agree that the changes reflected on the Amendment form shall not become effective until after this form has been received by Wells Fargo and Wells Fargo had had a reasonable opportunity to act on it.

Thomas Quinn	Treasurer
Printed Name	Position/Title
	February 10, 2014
Authorized Signature	Date

Bank Use Only			
Dave Ryder		[redacted]	
Banker Name		Banker Telephone	
[redacted]	54368	54368	17910
Banker MAC	AU	RAU	Officer #
May Wong		[redacted]	
Submitter Name		Submitter Phone #	
Submit Edits			

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February 14, 2014

Ms. Fredericka Shaw
Office of the Auditor of the District of Columbia
717 14th Street NW, Suite 900
Washington, DC 20005

Dear Ms. Shaw:

Pursuant to the request of Mr. Tom Quinn, Treasurer of Advisory Neighborhood Commission 3D this letter serves as notification that Wells Fargo Bank, N.A. is in receipt of an updated signature card for the accounts held at our institution.

Please contact me directly at 410.332.5209 if you have any questions on this matter.

Sincerely,

May Wong
Assistant Vice President
Government & Institutional Banking

Cc: Tom Quinn
Dave Ryder

FedEx Office
Print & Ship Services

Your Commercial Account Statement

Account Number: 0301586914

ADVISORY NEIGHBORHOOD COMMISSI
5425 WESTERN AVE NW
WASHINGTON, DC 20015-2931

Check # 3069
Approved 2/20/14

Customer Service:	800.488.3705
	cas.webmaster@fedex.com
Account Representative:	Customer Administrative Svcs
Send Billing Inquiries to:	FedEx Office
	P.O. Box 262682
	Plano, TX 75026-2682
Federal ID Number:	77-0433330

Statement Date: February 01, 2014

Important Message

FedEx Office requires notification of a billing error or dispute within 60 days of the invoice date. You are expected to pay the remaining invoices per the terms and conditions of your account, but you do not have to pay any amount in dispute while we are investigating your inquiry. A credit will be issued for any charge determined to be incorrect. If the charge is determined to be valid, a letter of explanation will be sent to you, and you are responsible for payment.

Account Summary

Previous Balance	$16.36
Payments Received	$(16.36)
Past Due Balance	$0.00
Current Charges	$85.06
Total Due	$85.06

Date	Item Number	Reference/P.O. No.	Signee Name	Current	Past Due
01/15/14	038800003061	copies	Tom quinn	$68.48	
01/29/14	038800003073	b/w prints	tom Quinn	$16.58	
			SUBTOTAL:	$85.06	$0.00
			TOTAL DUE:		**$85.06**

Please note that if the balance is not paid in full by 02/28/2014 your account may be assessed a late fee charge of $25.00.

Lower the cost of printing, processing and mailing your payments to FedEx Office – send and receive electronically. For more details about online statements, invoicing and payment options, please go to **fedex.com/officebillingonline.**

FedEx Office
Print & Ship Services

P.O. Box 262682 Plano TX 75026-2682

ADVISORY NEIGHBORHOOD COMMISSI
5425 WESTERN AVE NW
WASHINGTON, DC 20015-2931

Detach here and return coupon with your payment

Account Number: 0301586914
Total Due: $85.06
Payment Due Date: Upon Receipt
Amount Enclosed

Please write your account number on your check and make check or money order payable to:

FEDEX OFFICE
CUSTOMER ADMINISTRATIVE SERVICES
P.O. BOX 672085
DALLAS, TX 75267-2085

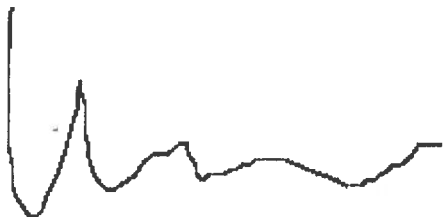
0301586914020120140000000000008506000085065

C-ANCBusinessDocumen	Qty 15	6.38
BW 1S on 24# Wht	15 @	0.1350 T
000330 Reg. Price	0.14	
BW 2S on 24# Wht	15 @	0.2700 T
000331 Reg. Price	0.27	
Machine Stapling	15 @	0.0200 T
000078 Reg. Price	0.02	
Price per piece	0.43	
Regular Total	6.38	
Discounts	0.00	

Sub-Total	15.68
Tax	0.90
Deposit	0.00
Total	**16.58**
Invoiced Account	16.58
Total Tender	16.58
Change Due	0.00
Total Discounts	**0.00**

038800450 36

I am an authorized agent of the company and my signature authorizes the company to pay for all items reflected on this invoice.



Please remit payment to:

FedEx Office
Customer Administrative Services
P.O. Box 672085
Dallas, TX 75267-2085

Questions? Please call:
1-800-488-3705

FedEx Office

FedEx Office is your destination for printing and shipping.

5225 WISCONSIN AVE NW
Washington, DC 20015
Tel: (202) 362-5003

1/29/2014 4:13:36 PM EST
Team Member: Roopson G.
Customer: Loren Stein
Account #: XXXXXX6914-0002
Account: ADVISORY NEIGHBORHOOD COMMISSIO

INVOICE
Official bill of Sale
Terms Net 30 Days
Please Reference Invoice # 038800003073

Account #: XXXXXX6914-0002
Authorized User: TOM QUINN
Account: ADVISORY NEIGHBORHOOD COMMISSIO
Reference: b/w prints
Signee: tom Quinn
Signee Phone: (650) 380-5360

A-ANCBusinessDocumen	Qty 20	2.70
BW 1S on 24# Wht	20 @	0.1350 T
000330 Reg. Price	0.14	
Price per piece	0.14	
Regular Total	2.70	
Discounts	0.00	

B-ANCBusinessDocumen	Qty 6	6.60
BW 2S on 24# Wht	24 @	0.2700 T
000331 Reg. Price	0.27	
Machine Stapling	6 @	0.0200 T
000078 Reg. Price	0.02	
Price per piece	1.10	
Regular Total	6.60	
Discounts	0.00	

6.75

0.2700 T

64.76
3.72
0.00

68.48

68.48

6[illegible]8
0.00

7 7 *

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reflected

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vices

5

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C-14-01-13 Draft Res	**Qty 5**	**3.48**
BW 1S on 24# Wht	5 @	0.1350 T
000330 Reg. Price	0.14	
BW 2S on 24# Wht	10 @	0.2700 T
000331 Reg. Price	0.27	
Machine Stapling	5 @	0.0200 T
000078 Reg. Price	0.02	
Price per piece	0.70	
Regular Total	3.48	
Discounts	0.00	
D-14-01-13 Draft Res	**Qty 20**	**5.40**
BW 2S on 24# Wht	20 @	0.2700 T
000331 Reg. Price	0.27	
Price per piece	0.27	
Regular Total	5.40	
Discounts	0.00	
E-14-01-13 Draft Res	**Qty 20**	**5.40**
BW 2S on 24# Wht	20 @	0.2700 T
000331 Reg. Price	0.27	
Price per piece	0.27	
Regular Total	5.40	
Discounts	0.00	
F-14-01-13 Draft Res	**Qty 20**	**5.40**
BW 2S on 24# Wht	20 @	0.2700 T
000331 Reg. Price	0.27	
Price per piece	0.27	
Regular Total	5.40	
Discounts	0.00	
G-14-01-13 Draft Res	**Qty 20**	**5.40**
BW 2S on 24# Wht	20 @	0.2700 T
000331 Reg. Price	0.27	
[illegible]ce per piece	0.27	
Regular Total	5.40	
Discounts	0.00	

FedEx Office

FedEx Office is your destination
for printing and shipping.

5225 WISCONSIN AVE NW
Washington, DC 20015
Tel: (202) 362-5003

1/15/2014 5:02:11 PM EST
Team Member: Roopson G.
Customer: Loren Stein
Account #: XXXXXX6914-0002
Account: ADVISORY NEIGHBORHOOD COMMISSI

INVOICE
Official bill of Sale
Terms Net 30 Days
Please Reference Invoice # 038800003061

Account #: XXXXXX6914-0002
Authorized User: TOM QUINN
Account: ADVISORY NEIGHBORHOOD COMMISSI
Reference: copies
Signee: Tom quinn
Signee Phone: (202) 450-3716

A-14-01-13 Draft Res	**Qty 30**	**4.05**
BW 1S on 24# Wht	30 @	0.1350
000330 Reg. Price	0.14	
Price per piece	0.14	
Regular Total	4.05	
Discounts	0.00	
B-14-01-13 Draft Res	**Qty 25**	**28.88**
BW 1S on 24# Wht	25 @	0.1350
000330 Reg. Price	0.14	
BW 2S on 24# Wht	100 @	0.2500
000331 Reg. Price	0.27	
Machine Stapling	25 @	0.0200
000078 Reg. Price	0.02	
Price per piece	1.16	
Regular Total	30.88	
Discounts	2.00	

Receipt

Check
3070
Approved
2/20/14

629004011600422014

Chevy Chase & Pavilion
Parking Garage
Operated By MarcParc
5335 Wisconsin Ave.
Washington D.C. 20015
Tel. 202 966 5111

FeeComputer Number: : 4
Entry Time: 1/15/2014 6:48 PM
Exit Time: 1/16/2014 12:42 AM
Duration: 5h 54m
Op: tekeste
Receipt #: 000000000533168
Non-resetable tr #: 696238

Tran: 6290
Ticket Number: 33624

Regular Rate	$	14.00
Total:	$	14.00
American Express	$	14.00
Last 4 Digits:	2002	

Signature:

/...../

Check # 3071
Approved 2/20/14

Loren Stein
Invoice #26
ANC 3E
Feb. 20, 2014

1/15/14 Set up meeting and took notes for minutes: 6:45 to 1am.	6.25 hours
1/17/14 Notes Matt. Sent Jon minutes for signature. Uploaded minutes. Called library for meeting room. Called Tenley View. Notes/info to Gottlieb.	1.5 hours
1/20/14 Notes Matt, Tom. Sent agenda to Current. Tried to post signed minutes.	1 hour
1/22/14 Notes Matt. Uploaded signed minutes, Tenley View resolution. Sent agenda to listservs.	2 hours
1/23/14 Note commissioners, Matt, Linda Sell.	.75 hours
1/26/14 Note Matt.	.25 hours
1/27/13 Sent post to commissioners. Note to commissioners, Tom, Sam. Sent agenda to Current.	1 hour
1/28/14 Sent agenda to listservs. Organized docs. Notes Jon, Matt, Sam. Sent post to commissioners. Sent note to commissioners.	2 hours
1/29/14 Prepared for meeting: note to commissioners, note Michele Blackwell, notes Matt, Jon. Printed out docs. Organized and sent docs to Kinko's. Picked up mail. Picked up docs at Kinkos.	3 hours
1/30/14 Set up meeting and took notes for minutes: 11am-2:45pm.	3.75 hours
1/31/14 Notes Matt, Sam, Tom. Uploaded docs.	1.5 hours
2/2/14 Note Sam.	.25 hours
2/3/14 Looked at Wilson Aud. with Matt. 7:45-8:45am. Sent meeting notice to Current. Posted next meeting agenda, calendar.	1.75 hours
2/4/14 Notes Matt.	.25 hours
2/6/114 Notes Sam.	25 hours
2/7/14 Notes Lt. Hill, Da Silva (Wilson), Linda Sell. Called Embassy Suites. Replied to grant request. Began writing draft minutes.	2 hours
2/10/14 Notes Matt, Lt. Hill. Continued writing minutes.	3.25 hours
2/11/14 Note Matt. Called Da Silva. Note to Da Silva. Sent agenda to Current. Continued writing minutes.	2.5 hours
2/12/14 Note Tom. Sent agenda to listservs. Continued writing minutes.	2.25 hours

2/13/14 Notes Tom. Finished writing minutes. Edited and sent minutes.	3.75 hours
2/17/14 Notes Matt.	.25 hours
2/18/14 Note Michele Blackwell. Note Ajibade and called. Sent agenda to Current. Sent agenda to listervs. Forward inquiry to Matt.	1.75 hours
2/19/14 Called Ajibade 2x. Notes Matt, Jon, Tom, Kathryn. Notes commissioners. Notes Car2Go and Safeway. Organized minutes. Phone call from resident.	2 hours
2/20/14 Prepared for meeting: edited draft minutes, printed other docs, notes to commissioners, note Lt. Hill, note Safeway, organized and sent docs to Kinkos, called Kinkos, Posted calendar item, updated agenda. Picked up mail.	3.5 hours

Total hours: 46.75

Expenses: $14.00 for parking → Check # 3070, approved 2/25/14

At $25.00 per hour,

Invoice total: $1,168.75 plus $14.00 expenses = $1182.75

FedEx Office
Print & Ship Services

Your Commercial Account Statement

Account Number: 0301586914

ADVISORY NEIGHBORHOOD COMMISSI
5425 WESTERN AVE NW
WASHINGTON, DC 20015-2931

Check # 3073

Approved 3/13/14

Customer Service:	800.488.3705
	cas.webmaster@fedex.com
Account Representative:	Customer Administrative Svcs
Send Billing Inquiries to:	FedEx Office
	P.O. Box 262682
	Plano, TX 75026-2682
Federal ID Number:	77-0433330

Statement Date: March 01, 2014

Important Message

FedEx Office requires notification of a billing error or dispute within 60 days of the invoice date. You are expected to pay the remaining invoices per the terms and conditions of your account, but you do not have to pay any amount in dispute while we are investigating your inquiry. A credit will be issued for any charge determined to be incorrect. If the charge is determined to be valid, a letter of explanation will be sent to you, and you are responsible for payment.

Account Summary

Previous Balance	$85.06
Payments Received	$0.00
Past Due Balance	$85.06
Current Charges	$36.73
Total Due	$121.79

Date	Item Number	Reference/P.O. No.	Signee Name	Current	Past Due
01/15/14	038800003061	copies	Tom quinn		$68.48
01/29/14	038800003073	b/w prints	tom Quinn		$16.58
02/20/14	038800003081	2/20/14 BLACK AND WHITE	LOREN STEIN	$36.73	
			SUBTOTAL:	$36.73	$85.06
			TOTAL DUE:		**$121.79**

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C-DraftResolution465	**Qty 15**	**6.38**
BW 1S on 24# Wht	15 @	0.1350 T
000330 Reg. Price	0.14	
BW 2S on 24# Wht	15 @	0.2700 T
000331 Reg. Price	0.27	
Machine Stapling	15 @	0.0200 T
000078 Reg. Price	0.02	
Price per piece	0.43	
Regular Total	6.38	
Discounts	0.00	
D-DraftResolution465	**Qty 6**	**1.74**
BW 2S on 24# Wht	6 @	0.2700 T
000331 Reg. Price	0.27	
Machine Stapling	6 @	0.0200 T
000078 Reg. Price	0.02	
Price per piece	0.29	
Regular Total	1.74	
Discounts	0.00	
E-DraftResolution465	**Qty 35**	**4.73**
BW 1S on 24# Wht	35 @	0.1350 T
000330 Reg. Price	0.14	
Price per piece	0.14	
Regular Total	4.73	
Discounts	0.00	
F-DraftResolution465	**Qty 6**	**4.98**
BW 2S on 24# Wht	18 @	0.2700 T
000331 Reg. Price	0.27	
Machine Stapling	6 @	0.0200 T
000078 Reg. Price	0.02	
Price per piece	0.83	
Regular Total	4.98	
Discounts	0.00	
Sub-Total		34.73
Tax		2.00
Deposit		0.00
Total		**36.73**
Invoiced Account		36.73
Total Tender		36.73
Change Due		0.00

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Customer: Loren Stein
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Account: ADVISORY NEIGHBORHOOD COMMISSIO

INVOICE
Official bill of Sale
Terms Net 30 Days
Please Reference Invoice # 038800003081

Account #: XXXXXX6914-0002
Authorized User: TOM QUINN
Account: ADVISORY NEIGHBORHOOD COMMISSIO
Reference: 2/20/14 BLACK AND WHITE
Signee: LOREN STEIN
Signee Phone: (202) 450-3716

A-DraftResolution465	**Qty 15**	**8.40**
BW 2S on 24# Wht	30 @	0.2700 T
000331 Reg. Price	0.27	
Machine Stapling	15 @	0.0200 T
000078 Reg. Price	0.02	
Price per piece	0.56	
Regular Total	8.40	
Discounts	0.00	
B-DraftResolution465	**Qty 20**	**8.50**
BW 1S on 24# Wht	20 @	0.1350 T
000330 Reg. Price	0.14	
BW 2S on 24# Wht	20 @	0.2700 T
000331 Reg. Price	0.27	
Machine Stapling	20 @	0.0200 T
000078 Reg. Price	0.02	
Price per piece	0.42	
Regular Total	8.50	
Discounts	0.00	

Check #3074
Approved 3/13/14

Loren Stein
Invoice #27
ANC 3E
March 13, 2014

2/20/14 Picked up docs Kinkos. Called Ajibade. Set up meeting and took notes for minutes: 6:35 - 11:35pm.	5.75 hours
2/21/14 Sent revised minutes to Jon. Note to WMATA.	5 hours
2/24/14 Notes Matt, Ajibade. Sent notice to Current.	.75 hours
2/25/14 Note Jon. Note from attendee. Sent minutes to Matt for signature.	.5 hours
2/26/14 Edited minutes, re-sent to Matt. Sent special meeting minutes to Matt. Uploaded minutes, resolution, WMATA presentation. Posted notice of next meeting.	2 hours
2/27/14 Uploaded special meeting minutes.	.25 hours
3/4/14 Notes Tom, Matt. Uploaded agenda to site, calendar. Sent agenda to listservs. Changed agenda on site.	2 hours
3/5/14 Began writing minutes. Picked up mail, sent note to commissioners.	3.25 hours
3/6/14 Note Matt, Jon, inquiry. Continued writing minutes.	1.75 hours
3/7/14 Note Tom.	.25 hours
3/8/14 Note Tom. Continued writing minutes.	3.25 hours
3/9/14 Continued writing minutes. Edited, sent to commissioners.	2 hours
3/10/14 Notes Matt, Lt. Hill, Michele Blackwell.	.5 hours
3/11/14 Notes Matt, Ajibade. Sent revised agenda to Current and listservs.	1.25 hours
3/12/14 Notes Kathryn, Tom, Jon.	.5 hours
3/13/14 Prepared for meeting: edited draft minutes, notes Matt, printed docs, organized and sent docs to Kinkos, called Kinkos. Updated agenda on site. Picked up mail. Picked up docs at Kinkos.	3.5 hours

Total hours: 28

At $25.00 per hour,

Invoice total: $700.00

ADVISORY NEIGHBORHOOD COMMISSION 3E
TENLEYTOWN AMERICAN UNIVERSITY PARK
FRIENDSHIP HEIGHTS
c/o Lisner Home 5425 Western Avenue, NW Washington, DC 20015
www.anc3e.org

Minutes of ANC 3E January 15, 2014 Meeting

The meeting convened at 7:40pm. Commissioners Bender, Frumin, and Serebin were present. Commissioner Tinker arrived at 7:50pm. Commisioner Quinn arrived at 8:50pm.

Announcements / Open Forum – opportunity for members of the community to raise issues of concern or importance to the 3E neighborhood

Matt Krimm, a co-owner of Civil Cigar Lounge in Chevy Chase Pavilion, reported that Civil has reached an agreement with neighbors who have complained of cigar smoke and odors emanating from Civil. In collaboration with Clarion Partners, owner of the pavilion, Mr. Krimm said the cigar bar proposes to vent smoke up to the roof of the pavilion. The plan is for the outside vent to be extended vertically 80 or 90 feet up to the roof.

Commissioners responded that Civil's plan sounded positive and they were inclined to authorize withdrawing the protest if a signed, enforceable agreement representing what Civil promised neighbors could be reached. Commissioners noted, however, that no written agreement had been reached with neighbors, who were not represented by counsel when they agreed to drop their protest petition. Commissioners asked that Civil put its plan in writing and send it to the commission as well as to neighbors. If the neighbors are satisfied, the commissioners indicated they were prepared to incorporate the written proposal into a written agreement and, if Civil signed the agreement, to drop the ANC protest promptly. Mr. Krimm agreed to this approach.

A commissioner announced that it was Commissioner Kathryn Tinker's birthday today.

Michelle Brickwell from Councilmember's Mary Cheh's office introduced herself and said she would be attending the ANC 3E meetings going forward, as Matt Orlins has left the office.

A resident of the 4300 block of 43rd Street said that speeding cut-through traffic has increased on 43rd Street. She theorized that some of the volume increase might be related to the traffic roundabouts at 42nd and Warren Streets. Another resident, who lives on 44th Street and Butterworth Place, agreed and added that drivers are frequently refusing to stop for pedestrians, creating unsafe conditions.

A commissioner expressed his view that these situations arise from not tackling the problems related to commuter traffic in the neighborhoods in a holistic way. Piecemeal solutions create unintended consequences. The commissioner suggested that a draft petition be sent to DDOT requesting that they focus on protecting neighborhoods from rush hour commuter traffic.

Another commissioner noted that he and the ANC had worked for some time to get a "No right turn during rush hour" sign for 43rd Street. DDOT finally did install such a sign (DDOT refused

to install such a sign on 42nd Street) and, the commissioner continued, it appears that more police enforcement of the sign is needed.

PSA 202 Lieutenant Alan Hill agreed to list the unsafe intersections for added police enforcement and asked residents to send him an email with their concerns.

In response to a question, Lt. Hill said that traffic cameras are not currently being deployed that can detect illegal turns.

Presentation by 2nd District Police

PSA 202 Lieutenant Alan Hill said that there have been no reports of homicides or sexual assaults in PSA 202 within the last 30 days. Theft from autos and burglaries continue to be a problem, he said, with reports of 10 thefts from autos in the upper Northwest area. The police have suspects in recent thefts but not enough evidence to make arrests. Police have increased patrols in the neighborhood after a recent spate of burglaries. Most of the burglars are entering homes by breaking into basement windows or doors, he said. He urged residents to invest in quality alarm systems and replace less secure basement windows and doors.

Police continue to investigate the sexual assault case that took place in the alley on Garrison Street, NW. An arrest has not been made, Lt. Hill said. Police have identified several people in the area with criminal records who have an odd gait, a characteristic of the perpetrator caught on videotape, and while they have interviewed some of them, police do not have enough evidence to make an arrest.

Lt. Hill encouraged residents to call 911 if they have concerns and to contact him with questions at alan.hill@dc.gov.

In response to a commissioner's question, Lt. Hill said no arrest has been made in connection to a robbery in a parking garage.

A commissioner asked if calling 911 had been the correct course of action after trying to help an elderly man who had left his home front door open during very cold conditions. Lt. Hill responded that calling 911 had been a good idea.

A resident said that road rage seemed to be escalating and asked how to respond to drivers who exhibit road rage. Lt. Hill said there is no road rage charge but police can cite drivers for other traffic or conduct infractions. He encouraged residents to call 911 in such circumstances as road rage can become dangerous and to not interject themselves into these situations.

In response to a commissioner's question, Lt. Hill said that the device on River Road, NW that reveals drivers' speed to them has not been working because in cloudy weather the solar panel does not recharge.

Discussion and possible vote on application for a special exception for a residential addition at 4445 Yuma Street, NW

The owners of 4445 Yuma Street, Jessica Furay and Larry Ward, presented their proposal for a renovation of their corner-lot home. They plan to remove a room on the west side of their home and replace it with a two-story addition that would add 370 square feet to their lot occupancy, increasing the occupancy of their lot from 41.3% to 48.7% and requiring a special exception to

the 40% maximum lot occupancy requirement from the Board of Zoning Adjustment. The addition would include a family room and a screened-in porch on the first floor and a small bedroom and study area on the second floor. The addition is on the side of the property facing 45th Street. There would be no adverse impact on light or air, they said. They said their lot is artificially reduced by large public right-of-way at their corner property. The proposed addition would result in the loss of five small trees, shrubs and other plantings as well as some permeable surfaces.

Ms. Furay presented letters of support for the project from numerous neighbors and said no neighbor has objected. The BZA hearing is scheduled for February 10, 2014.

Neighbor Kil Huh, who lives behind the property and is most directly impacted by the renovation, voiced his strong support for the project. He noted that there is a 16-foot wide public alley separating the two homes and the impact would be minimal to non-existent.

Commissioners and attendees discussed the project at length, exploring such issues as the trend to increase the size of single-family homes and receive special exceptions for lot occupancy; the changing nature of the neighborhood; and the environmental impact from the loss of pervious surfaces as well as the removal of trees.

Commissioners asked Ms. Furay and Mr. Ward if they would consider installing rain barrels, a green roof or rain gardens to catch increased water runoff. They also suggested that the owners consult with Casey Trees about planting new trees as well as RiverSmart to explore options for storm water mitigation that works for the property.

Commissioners unanimously approved a motion to table the matter pending a hoped-for negotiated agreement with the owners of the property. A resolution on the application for a special exception will be presented at the ANC 3E special meeting scheduled for January 30, 2014.

Presentation of grant application to support IONA Senior Services

The applicant did not appear. No action was taken, pending appearance of the applicant at the next regular meeting.

Discussion of and possible vote on public space application for redevelopment of the former Babe's Billiard site on Wisconsin Avenue, NW

Commissioner Bender introduced this resolution, which had been previously discussed at the December 12, 2013 meeting. He reiterated that DDOT's Public Space Commission (PSC) has not approved several of the streetscape amenities that Douglas Development had agreed to provide the community as part of the redevelopment of the Tenley View (Babe's) redevelopment project at Wisconsin Avenue and Brandywine Streets, NW. The list of streetscape improvements were finalized after months of negotiation with ANC 3E, and the Zoning Commission referred to the improvements in its order on Douglas' PUD application. The hearing is scheduled in one week.

Andrea Gourdine of Douglas Development presented drawings of the current redevelopment plans for the site, specifically noting design elements that the PSC has taken issue with, including the replacement of existing trees; the use of high-quality pavers; and the dimensions of the sidewalk and outdoor terrace with seating.

Commissioners voted unanimously to approve the resolution in support of the Tenley View public space application.

Presentation regarding possible redevelopment of the current Steak 'n Egg Kitchen site on Wisconsin Avenue, NW

Osman and Joe's Steak 'n Egg Kitchen landlord Frank Economides and architect Richard Foster presented plans for a redevelopment proposal encompassing three contiguous properties on Wisconsin Avenue and Chesapeake Streets, NW, including the Steak 'n Egg Kitchen. The plans call for a mixed-use four-story, white brick building with 16 units of apartments on the top three floors with ground floor retail space. Steak n' Egg Kitchen and another restaurant would likely be included. As the building lot is quite small, only three parking spaces would be provided, Mr. Foster said. A provision would be written into the leases making residents ineligible for Residential Parking Permits. The proposal may include a water feature at the corner of the property, outdoor seating on Wisconsin Avenue, and a green or white roof.

A commissioner noted that Mr. Economides has also agreed in principle to make one of the 80% AMI affordable housing units required for the project 50% AMI, which would permit a lower income tenant to occupy the unit.

The owners will be filing an application for a special exception for parking relief and hope to appear before the BZA within a few months.

Commissioners and attendees asked a number of questions, including whether the owners of buildings west and north of the property could be contacted to discuss larger development possibilities; the length of the curb and the number of cars that could be accommodated on public space; vouchers for nearby parking lots; the use of pervious surfaces; undergrounding power lines; and installing moveable glass doors on the west side that reduce noise.

A commissioner said that the new development could be a benefit to Wisconsin Avenue.

The commissioners will consider the project further after the owners file and are heard on their application for a special exception by the BZA.

Discussion of and possible vote on resolution regarding public space application from the Embassy Suites for an additional lay-by

Embassy Suites General manager Jeff Brainard discussed plans for altering the hotel's Military Road lay-by lane as part of a more general renovation to improve the entrance to the hotel, a project that is slated to begin in July. The proposal calls for removing the curb separating the lay-by from traffic, expanding the driveway to double-width, and creating a berm on the outside of the driveway. Mr. Brainard explained that there had been more than 300 accidents in front of the hotel and they hoped that reconfiguring the lay-by lane would help increase safety and convenience. The width of the sidewalk would be reduced at its narrowest to approximately 9-10 feet in front of the hotel, he said, down from 26.2 feet. Three trees would be removed from the front of the hotel; window boxes with plantings would be installed; and the black awning at the entrance of the hotel would be removed.

A resident, who lives near the hotel at Military and 43rd Streets, said she strongly opposes the plan, specifically, removing the row of trees and reducing by half the width of the sidewalk. She asked if the PUD guaranteed the safety of the trees as they are on public space.

Commissioners discussed the proposal, including such issues as whether altering the lay-by lane would increase safety; if the hotel would be willing to make streetscape improvements closer to nearby residential homes in exchange for removing trees; increasing police enforcement to prevent cars from double-parking and queuing in areas where it is not allowed; and whether more cars would park illegally if more spaces were added.

Commissioners recommended that the hotel first take down the awning at the entrance of the hotel and remove the associated curb without expanding the lane, and evaluate whether that would be sufficient to address the problems. They also suggested that the hotel bring in a design team to come up with more options, and if the traffic issues persist, these options could be presented at a subsequent ANC 3E meeting.

Discussion and possible vote on resolution(s) regarding proposed revisions to zoning code

Commissioner Quinn introduced this topic, explaining that the zoning rewrite is 1,000 pages but has three controversial elements: corner stores; accessory apartment units, or second units within homes or outlying buildings; and changes in parking minimum laws in commercial buildings as well as residential and single family homes.

In its testimony on lowered parking minimums, Commissioner Quinn said that the ANC 3E would recommend a mechanism that calls for the zoning administrator to request that DDOT review and make recommendations relating to parking plans prior to approving a building permit to ensure that the plan does not adversely impact residential neighborhoods. The developer would need to show how the project fits into the traffic and parking profile of the neighborhood and would include mitigation steps to avoid problems. Areas with 50% reductions in parking minimums are particularly controversial, Commissioner Quinn said.

Two commissioners questioned whether recommendations from DDOT would be sufficient to protect against undue burden on neighborhood parking. They suggested that, at a minimum, residents of such buildings should either be prohibited from obtaining RPPs, or the developer should seek alternative relief before the BZA. Commissioners discussed different approaches to the proposal and agreed to continue to refine the testimony, with the final testimony and resolution to be voted on at the ANC 3E special meeting scheduled for January 30, 2014. Public comment from the ANCs before the Zoning Commission is scheduled for the evening of January 30, 2014.

ANC Business

- **Approval of December 2013 meeting minutes**

Commissioners voted unanimously to approve the December 2013 meeting minutes.

- **Approval of Security Fund resolution**

Commissioners voted unanimously to approve the Security Fund resolution.

- **Approval of expenditures**

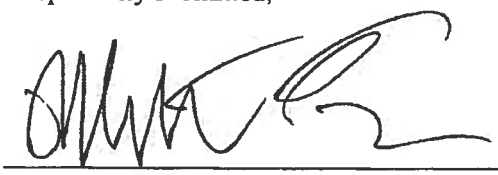
Commissioners voted unanimously to approve expenditures: $643.75 to Loren Stein for administrative services; $25.00 to the security fund; and $16.36 to FedEx for copying services.

- **Election of 2014 officers**

Commissioners voted unanimously to approve the election of officers: Matt Frumin, Chair; Jonathan Bender Vice-Chair; Kathryn Tinker Secretary; Tom Quinn Treasurer.

The commission adjourned at 12:18pm.

Respectfully submitted,



Matt Frumin, Chair

ADVISORY NEIGHBORHOOD COMMISSION 3E
TENLEYTOWN AMERICAN UNIVERSITY PARK
FRIENDSHIP HEIGHTS
c/o Lisner Home 5425 Western Avenue, NW Washington, DC 20015
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Minutes of ANC 3E January 30, 2014 Special Meeting

The meeting convened at 12:17pm. Commissioners Bender, Frumin, Quinn and Serebin were present. Commissioner Tinker arrived at 1:37pm. Commissioner Serebin left at 1:58pm.

Consideration of a public space application for 4650 Warren Street, NW

Commissioner Serebin explained that the applicant for 4650 Warren Street, NW is seeking to prevent water from backing into his garage by re-grading the driveway and replacing both driveway retaining walls and widening the driveway by 3 feet.

As the applicant was not present at the meeting, the matter was resolution was withdrawn for consideration at the next ANC 3E meeting scheduled for February 20, 2014.

Consideration of a resolution on the BZA application for 4445 Yuma Street, NW

The application for a special exception for 4445 Yuma Street, NW was discussed during the previous ANC 3E meeting held on January 15, 2014.

The resolution supports the special exception provided that the BZA incorporate a set of conditions, specifically environmental mitigation requirements, which have been negotiated and agreed to by the owners of the property and the ANC 3E. These include a consultation with River Smart to mitigate storm water runoff on their property; the planting of four medium shade trees as well as shrubbery and plantings on the property; and pay the costs associated with buying and planting of at least two large trees offsite in the District.

Commissioners voted 3-2 (nays Quinn and Serebin) to approve the resolution in support of the application.

Presentation and possible vote on testimony for the Zoning Rewrite Hearing

Commissioner Quinn introduced this topic, explaining that ANC 3E's testimony on the zoning rewrite has been discussed at three previous ANC 3E meetings, including the most recent on January 15, 2014. This discussion is a continuation from the last ANC 3E meeting to finalize the testimony that will be heard this evening before the Zoning Commission.

Commissioner Quinn said that while the testimony acknowledges the changes and challenges facing the District, it only addresses four components of the proposed rewrite: parking minimums; accessory apartments; corner stores, and green area ratios/pervious surfaces/tree protection.

Commissioners and attendees discussed the testimony, with the lengthiest discussion devoted to the recommendations for the proposed reduction in parking minimums. Commissioners agreed to call for steps that would reasonably ensure that reductions in parking minimums in commercial corridors do not unduly impact nearby residential neighborhoods.

Commissioners suggested several additional changes to the testimony, which were accepted.

Commissioners voted unanimously to approve the testimony, with amendments.

ANC Business

Approval of October, November, December 2013, and 1st Quarter 2014 Report.

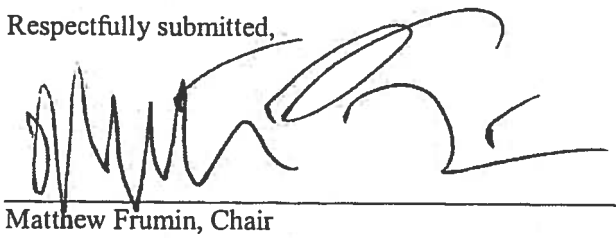
Commissioners voted unanimously (4-0) to approve the October, November, December 2013, and 1st Quarter 2014 Report.

Approval of FY 2014 budget

Commissioners voted unanimously (4-0) to approve the FY 2014 budget.

The commission adjourned at 2:23pm.

Respectfully submitted,



Matthew Frumin, Chair

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Minutes of ANC 3E February 20, 2014 Meeting

The meeting convened at 7:31pm. Commissioners Bender, Frumin, and Serebin were present. Commissioner Quinn arrived at 7:33pm. Commissioner Tinker arrived at 7:40pm.

Announcements / Open Forum – opportunity for members of the community to raise issues of concern or importance to the 3E neighborhood

None.

Presentation by 2nd District Police

PSA 202 Lieutenant Alan Hill said that there have been no reports of homicides or sexual crimes in PSA 202 within the last 30 days. As compared to the same 30-day period last year, there have been 4 robberies, one more than the previous year, and two reported burglaries, the same as the previous year. Property crime has decreased by 23 percent, thefts have decreased by 29 percent, and thefts from autos have decreased by 32 percent, as compared to the previous year, said Lt. Hill.

Lt. Hill encouraged residents to install security systems in their homes, noting that a burglar on 44th Street, NW dropped the television he was stealing when the alarm was activated. He also advised resident to remove all valuable items from their cars.

Residents should call 911 with any suspicions or concerns. Lt. Hill can be reached at alan.hill@dc.gov.

Consideration of public space application for 4650 Warren Street, NW

Commissioner Serebin introduced this resolution, explaining that the owners of 4650 Warren Street, NW are seeking permission from DDOT's Public Space Committee to replace their driveway and correct drainage problems. In addition, they would replace both driveway retaining walls and widen their driveway by 3 feet, from 9' 4" to 12' 4", most of which is in public space. An agreement has been reached between the applicant and commissioners that specifies a series of steps to mitigate environmental harm, including storm water management and tree planting. With those steps taken, Commissioners believe that is likely more stormwater will be retained on the property than before the renovations.

The Commissioners voted unanimously (4-0) to approve the resolution.

Presentation on Age-Friendly City Block-by-Block Walk Through Project

Gail Kohn, Coordinator for the Age-Friendly DC Initiative, gave a presentation about the District's Block-By-Block walk, an effort to make the District an age-friendly city for residents 60 and older, an increasingly larger demographic. From March 20 to April 15, 2014 small groups of volunteers will inspect every block in the District, gathering data for a strategic plan and identifying such issues as cracks in the sidewalks, the timing of walk signals, places to sit, resources for public gatherings, and where to build more pharmacies and grocery stores, she said. They will also report immediate problems using the 311 system. Ms. Kohn said the goal is to bring the District into alignment with the World Health Organization's recommendations for "age-friendly" cities by 2017 and earn the WHO "age-friendly" certification. New York City is the only age friendly-designated U.S. city to date, she noted. The plan is to repeat the project the following year and track progress. She invited residents to sign up as volunteers or help the effort at http://agefriendly.dc.gov/page/get-involved.

Commissioners discussed the project, exploring such issues as funding; how this project is different from previous studies with similar goals, which have seen few of their recommendations actually implemented; whether previous studies of commercial corridors will be considered; and the need to tackle larger issues, such as affordable housing, that confront the District.

Consideration of Renewal of Friends of Friendship Park Charter and Update on Park Renovation Process

Lucy Cummings, President of Friends of Friendship Park, gave a presentation about Friendship Park's contributions to the community and summarized the plans for the renovation of the park. The group is seeking the ANC 3E's support for the continuation of the group's status as Friends of Friendship Park.

Extensive renovation of park facilities is planned, a process that began 5 to 7 years ago, Ms. Cummings said. The community building as well as the park itself, excluding the baseball field, will be updated. They now have a budget and have been working with the city to develop the conceptual plans, she said. The group will present more detailed plans before the ANC 3E in March or April 2014.

Jennifer Battle, project manager with the Department of General Services, and Stacie West of the Department of Parks and Recreation, also made brief presentations. Ms. Battle said DGS had presented two concepts in December 2013 to the community to gather feedback. The renovation is scheduled to begin in the fall 2014 and completed by the fall 2015, she said.

In response to an attendee's question, the representatives said that an outdoor swimming pool is currently not being considered as part of the renovation.

Commissioners voted unanimously to approve a letter of support to renew the Friends of Friendship Park Charter.

Presentation of grant request by IONA Senior Services

Iona Senior Services director Sally White gave a presentation describing Iona Senior Services, located at 4125 Albemarle St. NW, and outlined their goals for the grant request. Iona offers an adult day program, consultations with older adults and their families, exercise classes, help line, and home delivered meals, among other services.

Ms. White explained that the group is seeking a $2,077 grant from the ANC 3E in collaboration with the Northwest Neighbors Village, to help promote new developments in the upper Northwest area friendly to all ages, including older adults. Working with developers building along the Wisconsin Ave. NW corridor, the group aims to encourage appropriate housing opportunities for older adults and other amenities to attract and serve older residents.

In response to commissioners' questions, Ms. White said the grant would help support staff time at Iona working on this project.

A commissioner said that Iona's goals for the grant request would benefit the community, however, Ms. White needed to create a more specific grant request, with tangible products, and to clarify the steps Iona plans to take in working with developers. Ms. White agreed to refine the proposal, which will be considered again at a subsequent ANC 3E meeting.

Presentation by Car2Go

Adam Johnson, DC Manager for Car2Go, and Timothy Slayton, DC Sales and Marketing Supervisor for Car2Go, made a presentation about the car sharing company and its presence in the District. Car2Go was first introduced to the District in March 2012; it now has 450 cars and 30,000 active members District-wide. Car2Go offers point-to-point car sharing. The company has an agreement with the city that members can park at any legal parking space curbside without feeding meters. Reservations are not required. Using the Car2Go mobile application, members can locate cars and walk up to any car at any time and if it's free, drive it away and use it for as long as needed. Members pay for the time the car is used rather than mileage, which facilitates quicker one-way trips that average 15 to 30 minutes. There is no annual fee and the sign-up charge is $35.

In response to Commissioners' and attendees' questions, Mr. Johnson and Mr. Slayton said that members could take cars anywhere but must begin and end their rentals in DC. The company is working on expanding their access to adjacent jurisdictions such as Virginia and Maryland but needs permission in order to do so. Cars cannot be equipped with bike racks due to liability issues; the company's insurance liability is $5 million. Cars are not allowed to sit in one space for more than 24 hours. Cars are tracked and teams will remove cars from neighborhoods if they remain idle for too long. Cars cannot be parked on rush hour travel lanes or streets. The company is currently negotiating with owners and developers to secure public parking garage spaces downtown. Car2Go currently has no parking spaces in private buildings. 25% of the membership has either sold a car or made the decision not to buy a car after joining Car2Go, Mr. Johnson said.

WMATA Presentation Regarding Possible Plans for 40th Street and Fort Drive between Albemarle and Brandywine Streets, NW

Commissioner Frumin introduced this topic, explaining that city planners, working with DDOT and WMATA, are in the very early stages of exploring new design plans for the busy parallel roadways of 40th Street and Fort Drive between Albemarle and Brandywine Streets, NW, near the eastern entrance of the Tenleytown-American University Metro station. The intersection has a large impact on the neighborhood, he said, and planners have been consulting with different stakeholders to improve pedestrian, bus, bicycle, and auto traffic flow and safety.

R.J. Eldridge, Director of Toole Design, Emily Leckvarcik of Toole Design, and Tim Brulle, Project Manager with AECOM, presented three current options to redevelop the area. Mr.

Eldridge said they are looking at solutions to a challenging area, from near term to much longer term, focused on the public right of way. This is the first of a multi-phase project, he said.

Mr. Brulle said the proposals are designed to improve WMATA-owned property. Planners have met with adjacent property owners along the block, including Whole Foods and Ward 3 Vision. Improvements are needed in pedestrian safety, bus layovers, transit user sitting areas, walkways and public space, and to reduce conflicts between vehicles and pedestrians. There is a great deal of bus activity in the area, he said: During peak hours a total of 34 transit services use Fort Drive and 40th Street, including public buses and shuttles operated by American University and Sibley Memorial Hospital. More transit shelters are needed and the current shelters are not big enough.

Ms. Leckvarcik noted that there are no stop signs or lights at the intersection of Albemarle Street and Fort Drive and the entire geometry of the intersection is unsafe and creates numerous conflict points. She outlined the three proposed plans: Concept A would be an estimated $2.4 million project with short term, low disturbance construction, she said. Among other improvements, the Albemarle Street sidewalk would be enhanced, it would add bike lanes, add 44 more bike parking spaces and reduce street parking by 5 spaces. Concept B is a longer term, medium disturbance plan, estimated at $4.6 million. Along with the features in Concept A, it would add mid-block crossings, landscaping and bus shelters, double bike parking spaces to 116 and decrease on-street auto parking by one third, or 31 spaces. Concept C would be a long term, high disturbance plan, estimated at $7.6 million. It would be a complete redesign of the entire block. The northeast curb along at Brandywine Street and Wisconsin Avenue would be altered to re-route buses that now use Fort Drive. Fort Drive would only allow cars; buses would access 40th Street from Wisconsin Avenue and Brandywine Street, and Brandywine would become one way eastbound. The plan would add 48 bike parking spaces, reduce car parking spots by 24, and add more landscaping and crosswalks.

Steve Strauss of DDOT said that the project's costs would be shared by WMATA and DDOT.

Attendees asked questions and offered comments, covering such issues as the need for families to park near Wilson Aquatic Center; American University's impact on the area (as 1/3 of the bus traffic in the intersection are AU buses); WMATA's interest in the project; and plans to make bike track connections to surrounding neighborhoods.

Commissioners discussed whether the plans might exacerbate existing traffic problems on Wisconsin Avenue near the Whole Food entrance as well as near Janney Elementary School; the need to simplify parking garage entrances and exits and reduce bus congestion and queuing; whether the new crosswalks will help stop jaywalking; and if the planners are in discussion with AU and whether AU could do their own transportation study. Commissioners agreed that fixing the intersection is important but that the broad impacts and spillover issues created by the proposed changes need to be carefully considered. A commissioner expressed the view that the proposals do not adequately address the long-term problems of the area and that wholesale redevelopment is needed.

Presentation by Safeway on plans for the site at 42nd, Ellicott and Davenport Streets, NW

Steve Strazzella, President of Bozzuto Development Company, gave a presentation about their current proposal for the redevelopment of Safeway at 42nd, Ellicott and Davenport Streets, NW. The PUD will be filed within the next 30 to 60 days and they are seeking feedback from the community and ANC 3E commissioners. Architect Maurice Walters and numerous other representatives from Bozzuto and Safeway were present.

The new plans call for a two-acre, 220,000 square foot mixed-use development with approximately 200 residential units on four floors above the 65,000 square foot grocery store. The underground parking lot would have 165 to170 spaces for the grocery store and a lower level for residential parking. The main entrance to the Safeway store would be located on the corner of Ellicott and 42nd Streets, with the second entrance lower on 42nd Street. The main residential entrance and truck loading area would be located on Davenport Street. Outdoor café seating would face 42nd Street.

The proposal would close the 42nd Street section of slip lane and lift the road, creating a landscaped and usable public plaza and facilitate better pedestrian flow. Mr. Strazzella said is it their goal to build the plaza but Buzzuto and the ANC 3E would need to work with DDOT and perhaps others to secure the necessary approvals. The loading area to the grocery store would also serve the apartment building in a closed environment, with a height of 28 feet at its tallest point. The 65-foot tall four-story apartment building would have decreasing massing or height, pulled back like a wedding cake, to help balance the building and its sight lines within the existing neighborhood. The plan calls for four stories of apartments in the front of the building along 42nd Street that taper down to three floors in the back and nearer the immediate neighbors. A masonry band or skin on the Safeway store is intended to give scale and help blend in to the neighborhood. A 4,000 square foot community building would be built on Ellicott Street as a neighborhood amenity.

Attendees and commissioners discussed the proposal at length. In response to questions, Mr. Strazzella and project representatives said that they plan to design a green building but may not seek LEED certification; would consider a restricted RPP requirement or ineligibility for residential tenants; will be doing further traffic studies to help minimize traffic impact on the neighborhood; and that the alley entrance to Safeway is owned by the District and not the store. Safeway representative Avis Black said the grocery store would be seeking a beer and wine license. Mr. Strazzella said they would consider undergrounding utilities. He said they hope groundbreaking would take place in two years, if possible.

Several attendees said the new development proposal was a welcome improvement over previous plans. One attendee recommended that a stop sign be installed on the Ellicott Street entrance to increase safety. Some attendees said that the neighborhood did not need a community building and that it would not blend in to the existing neighborhood.

Commissioners generally agreed that the new proposal for the redevelopment represented significant progress. Various commissioners also expressed views that the amount of planned parking would create increased traffic and congestion in the neighborhood; the plan should more specifically pinpoint green elements; and an outdoor pool would be better use of the available space than a community building. A commissioner said that RPP restrictions are *sine qua non* for support of the project. The commissioner also expressed interest in additional affordable housing and the possibility of limiting residential entry and exit to Davenport Street (as currently envisioned residents could use either Davenport or Ellicott). The commissioner noted further that the scope of the project merited significant amenities, and that vagueness about the scope amenities as proffered made it difficult to say whether that commissioner could support the project.

ANC Business

- **Approval of January 15, 2013 regular and January 30, 2013 special meeting minutes**

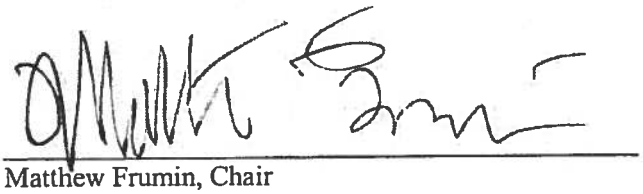
Commissioners voted unanimously to approve the January 15, 2013 meeting minutes, as revised.
Commissioners voted unanimously to approve the January 30, 2013 special meeting minutes.

- **Approval of expenditures**

Commissioners voted unanimously to approve expenditures: $1,168.75 to Loren Stein for administrative services; $14.00 to Loren Stein for expenses; and $85.06 to FedEx for copying services.

The commission adjourned at 11:10pm.

Respectfully submitted,



Matthew Frumin, Chair

ADVISORY NEIGHBORHOOD COMMISSION 3E
TENLEYTOWN AMERICAN UNIVERSITY PARK
FRIENDSHIP HEIGHTS
c/o Lisner Home 5425 Western Avenue, NW Washington, DC 20015
www.anc3e.org

Minutes of ANC 3E March 13, 2014 Meeting

The meeting convened at 7:34pm. Commissioners Bender, Frumin, Quinn, and Serebin were present. Commissioner Tinker was absent.

Announcements / Open Forum – opportunity for members of the community to raise issues of concern or importance to the 3E neighborhood

An attendee asked for an update about the District's school boundary review process, which was discussed at a public meeting at Deal Middle School with Deputy Mayor for Education Abigail Smith on March 12, 2104. Commissioner Frumin said that the committee is working on different approaches to school boundaries, feeder patterns and student assignment and will present scenarios for consideration and feedback in community working groups in April and then use that feedback to generate preliminary recommendations in May 2014. There will then be community meetings at which the public will comment on the preliminary recommendations in June and July. The committee will then make a final recommendation. The mayor will issue a decision in September 2014.

More than 300 D.C. residents have signed up to participate in working groups that will evaluate the different initial scenarios as presented by the committee. The first working group meets April 5, 2014. The working groups are open to the public. Residents can find information and sign up for the working groups online.

Presentation by 2nd District Police

PSA 202 Lieutenant Alan Hill said that there have been no reports of homicides or sexual crimes in PSA 202 within the last 30 days. Burglaries continue a slow but steady pattern, he said, with burglaries reported on the 5100 block of Belt Road, NW, 4400 block of 47th Street, NW, and the 4400 block of Jenifer Street, NW. One robbery without a gun was reported (he said details were not available tonight as the police reporting system is not working properly) as well as an assault with a deadly weapon in the Chipotle restaurant on Wisconsin Avenue, NW.

Theft from autos has decreased from 31 incidents during this 30-day period last year to 23 this year, said Lt. Hill. He added that police are no longer processing vehicles for latent fingerprints because of the low conviction rate for theft from auto. However, an exception can be made in certain circumstances. He added that there have been two reports of stolen autos, but the lack of broken glass indicates that the cars had been left unlocked.

A small chemical leak was reported at Wilson Aquatic Center yesterday, which is not unusual for pools, he said. There have been two or three fights involving juveniles in the Wilson vicinity; a juvenile assaulted an officer during one of the incidents.

Lt. Hill reported that a car hit a pedestrian on the 4400 block of Wisconsin Avenue, NW, when it proceeded through the crosswalk despite another car stopped in the adjoining lane. Lt. Hill recommended that pedestrians always go to the nearest signal-controlled intersections to cross the street safely. Officer Sanchez continues to patrol troublesome intersections, he added.

In response to an attendee's question, Lt. Hill said that the police have received numerous emails from neighbors concerned about suspicious activity related to a drug dealer who lives on their block, and are monitoring the situation.

In response to another attendee's question, Lt. Hill noted that if a resident reports loitering or suspicious activity in an alley there should be no need to interview the resident to begin police action.

Lt. Hill said there is no update about the reported rape on Nov. 26, 2013 in the alley near Rodman's on Garrison Street, NW.

PEPCO presentation on work in the area

Representatives from PEPCO, including Mark Battle, Regional Vice President for the District, and Robert Andrukaitis, manager, special projects, gave an update on infrastructure upgrades in the Northwest D.C. area. Mr. Andrukaitis said that the project is currently 6 months behind schedule due to the addition of more extensive retrofitting. He estimated that the work would be completed by mid-2014.

Mr. Andrukaitis said that work in this area has been ongoing for one year and showed a map of work completed, in progress, and future projects. He explained that this is a three-phase project and that work will begin soon on Phase 2 of the project, which will replace three 4 kilovolt (kV) primary distribution lines with 13 kV lines. After the lines are activated Pepco will remove the existing 4 kV infrastructure. The 13 kV lines will be connected to the 13 kV underground feeder that was extended from the Van Ness substation.

Remaining overhead work include localized switching activities and line transfers from the old poles to the new poles by the cable and telephone companies, and once completed, Pepco will remove the old poles.

Commissioners discussed the project with Pepco representatives, covering such topics as the impact on ratepayers and power outages; modernizing the Harrison substation; undergrounding feeder lines; the project's budget; and repaving Western Avenue, NW. Commissioners discussed concerns about moving the substation to commercially-zoned property next to a Metro station and the need for Pepco to reach out to the community to discuss alternative sites.

Commissioners discussed at length with Pepco representatives the impact of Pepco's upgrades on the tree canopy, including whether Pepco could insulate wires to protect trees and if Pepco had any financial incentives to protect trees instead of aggressively trimming or removing them. Commissioners also asked about ways to speed up the removal of the old utility poles by encouraging other users to switch over their lines to the new poles expeditiously. Pepco region president Donna Cooper said that they would reach out to Comcast to try to resolve the issue.

An attendee asked about removing construction signs when work is completed so residents do not get ticketed for parking illegally.

Commissioners asked Pepco representatives to involve the community on proposals to move the substation; press Comcast to transfer their lines from the old poles; and continue to explore ways to better protect the tree canopy.

DC Water presentation on stormwater management proposals and recent boil water alert

John Cassidy of the D.C. Water and Sewer Authority presented the agency's plans to implement green infrastructure to help meet the federal mandate that the agency reduce pollution flowing into Rock Creek, Anacostia and Potomac rivers.

The agency is seeking support to explore a green infrastructure option to augment the current plan approved by the U.S. EPA, said Mr. Cassidy. The EPA plan relies largely on the construction of large tunnels by Georgetown and Rock Creek (also known as "gray" infrastructure) designed to capture Combined Sewer Overflows (CSO's) during heavy rains and transport it to the Blue Plains Advanced Water Treatment Plant for treatment. He explained that green infrastructure would comprise a series of small-scale projects using rain gardens, porous pavements, green roofs and other measures to absorb rainwater before it enters the sewer system. Green infrastructure measures would have environmental and economic benefits, he said.

The green infrastructure plan is a long-term project, with targeted completion dates from 2028 to 2032, Mr. Cassidy said. Phased-in construction of the green infrastructure plan should help reduce pollution as soon as 2015, as compared to the tunnel infrastructure, which has a due date of 2025, he said. Implementation of the green infrastructure plan would require a modification of the 2005 Consent Decree among D.C. Water, EPA and the District, including an extension of the time frame.

Commissioners and attendees discussed the project, including such topics as whether D.C. Water is targeting public, private or commercial land; how residents can become engaged; the effect of salt on roads entering the sewer system; the schedule for the plan; if the tunnels would help with rising sea levels; and rate changes and charges on residential water bills.

A commissioner noted that the northwest D.C. area is not subject to the consent decree because this area has separate sewers systems, but that stormwater here flows to the Potomac without being treated. Green infrastructure would thus be valuable in this area, as well, the commissioner said.

Emanuel Briggs, manager of community outreach for D.C Water and Sewer Authority, gave a brief presentation about the recent boil water advisory issued from March 5 to March 7, 2014. He explained that the advisory was issued out of an abundance of caution and that there had been no danger to residents. He said that aging infrastructure at the Fort Reno Pumping Station contributed to the pump failure at Fort Reno that caused the boil advisory. D.C. Water is in the process of upgrading the Fort Reno Pumping Station; estimated completion date is August 2015.

Commissioners discussed whether D.C. Water's notification procedure for the boil advisory was carried out in an effective manner and agreed that a review of the notification procedure would be beneficial.

Discussion and possible vote on a resolution regarding installation of a "green alley" behind Harrison Street NW between 44th and 45th

Commissioner Bender introduced this topic, explaining that several months ago he received calls from concerned residents living near the alley behind Garrison Street, NW between 44th and 45th Streets because they had received only two days notice from DDOT before the alley was paved over from gravel. DDOT has subsequently been contacted to request that residents be given adequate notice to allow the community and ANC 3E to weigh in.

DDOT has subsequently received a request from a resident to pave the alley behind Harrison Street between 44th and 45th Streets, which is in need of repair. Commissioner Bender encouraged residents near the Harrison Alley to attend the ANC 3E meeting to discuss their preferences for repairing the alley, including leaving it as is; repairing the alley with pavement; or creating a green or permeable alley (the drawback of which is that it may take longer to get implemented).

A resident said that after consulting with neighbors the consensus is to request that DDOT install a green alley and in the interim some repair work should be done. Other neighbors present agreed. The neighbors do not want to remove foliage or trees along the fence, she said. She emphasized that residents live next to a retail corridor and that the alley provides a green buffer between their homes and the Lord & Taylor parking lot.

Commissioners and attendees discussed the topic, including problems relates to water runoff and drainage; disruption involved with repaving the alley; the short notice and lack of notification by DDOT; and whether speed bumps, one-way, or private traffic only sign could be installed in the alley given its attractiveness as a cut-through to avoid the diverter at 44th and Harrison Streets.

A commissioner said that DDOT has a backlog of requests for green alleys throughout the District. The commissioners agreed that Commissioner Bender would write a letter to DDOT requesting a green alley and will circulate it to commissioners and residents.

Commissioners voted unanimously to authorize a letter to DDOT to request the building of a green alley behind Harrison Street, NW between 44th and 45th Streets.

Consideration of a resolution on the modernization of Murch Elementary School

Commissioner Quinn introduced the resolution, which joins the ANC 3F in calling for a renovation of Murch Elementary School. Murch was built in 1929 and has never had a full renovation or substantial modernization since that time. The resolution requests that the City Council appropriate at least $3.062 million budgeted for Murch renovations in FY2016 to FY2015 to make up for lost time due to the failure to appropriate promised funding in FY2014.

ANC 3F Commissioner Manolis Priniotakis addressed the commission, saying that the ANC 3F had passed a similar resolution two weeks ago and ANC 3/4G will be considering the resolution at their next meeting. He said that Murch is the second largest elementary school in the District (tied with Janney Elementary) and the ratio of square footage to enrolled students makes it the most overcrowded school in the District. The baseline capacity of the school is 488 including 20-year old portables, however current enrollment is 626, with 680 students projected for next year. He added that student overcrowding is a safety concern.

Commissioner Priniotakis argued that targeted funding for the renovation should be reprogrammed to FY2015 to allow for renovation planning as soon as possible.

Commissioners voted unanimously to approve the resolution to accelerate appropriations for the Murch renovation.

Discussion of plans under consideration for Public Tenley and resolution seeking a stay of Public Tenley's ABRA license change application

Commissioner Frumin introduced this resolution, which asks that ABRA postpone a hearing on Public Tenley's request to change its restaurant license to a tavern license until July 2014, at the earliest. Commissioners and the owner of Public Tenley, Edwin Villegas, agreed that the March 31, 2014 hearing is premature. The protest date would also be stayed until July 17, 2014. The change would lift current requirements that 45 percent of sales come from food.

Mr. Villegas described the previous renovation and showed the current plans for Public Tenley, located at 4611 41St Street, NW, to create a rooftop patio on top of the existing building. No new construction would be needed except for infill, he said. He said the restaurant is not operating at capacity.

Commissioners discussed the topic, including how to improve the menu and quality of food at Public Tenley to bring in more business; using greenery and screens on the rooftop garden; the opportunity for streetscape improvements in partnership with neighboring developers; and whether locally brewed beers could be served.

Commissioners and Mr. Villegas agreed that plans for the rooftop patio should be addressed at the same time as changing the liquor license. Commissioners will draft a voluntary agreement regarding the rooftop garden as well as issues over noise. Mr. Villegas will present the agreement and more fully formed plans at the May 2014 ANC 3E meeting for review and seek the new alcohol license in July.

Commissioners voted unanimously to approve the resolution to stay Public Tenley's ABRA license change application.

ANC Business

Approval of February 2014 Meeting Minutes

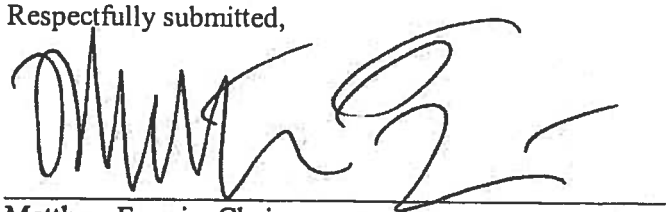
Commissioners voted unanimously to approve the February 2014 meeting minutes.

Approval of expenditures

Commissioners voted unanimously to approve expenditures: $700.00 to Loren Stein for administrative services; $36.73 to FedEx for copying services.

The commission adjourned at 10:45pm.

Respectfully submitted,



Matthew Frumin, Chair