ANC QUARTERLY REPORT OF FINANCIAL ACTIVITY

Quarterly Report Period Covered 2nd Q 2007 **ANC** 3E

Summary of Receipts and Disbursements: Checking Account

Balance Forward (from "Ending Balance" of Previous Quarterly Report) $ 26,412.08

Receipts:

District Allotment(s)	$ /
Interest Income	$ /
Other Deposits	$ /
Transfer(s) from Savings Account	$ /

Total Receipts $ 0.00

Total Funds Available $ 26,412.08

Disbursements:

1.	Net Salary and Wages	$ /
2.	Workers Compensation	$ /
3.	Insurance:	
	A. Health	$ /
	B. Casualty/Property	$ /
4.	Total Federal Wage Taxes	$ /
5.	State (DC, MD, VA) Wage Taxes Paid	$ /
6.	Unemployment Insurance Contributions	$ /
7.	Tax Penalties Paid	$ /
8.	Local Transportation	$ /
9.	Office Rent	$ /
10.	Telephone Services	$ /
11.	Postage and Delivery	$ /
12.	Utilities	$ /
13.	Printing and Copying	$ /
14.	Flyer Distribution	$ /
15.	Purchase of Service	$ 1,477.00
16.	Office Supplies	$ /
17.	Office Equipment	
	A. Rental	$ /
	B. Purchase	$ /
18.	Grants	$ /
19.	Training	$ /
20.	Petty Cash Reimbursement	$ /
21.	Transfer(s) to Savings Account	$ /
22.	Bank Charges	$ 15.00
23.	Other (Attach a detailed fully-supported explanation)	$ /

Total Disbursements $ 1,492.00

Ending Balance: (Should Agree with Checkbook Balance at End of Quarter) $ 24,920.08

Approval Date By Commission: _____

Treasurer	Chairperson	Secretary

Secretary Certification _____ **Date** _____

I hereby certify that the above noted quarterly financial report has been approved by a majority of Commissioners during a public meeting in which there existed a quorum.

Please list each check issued this quarter, including voided checks, and attach copies of your bank statements, back and front of canceled checks, receipt/invoices, contracts, agreements, grant request letters, minutes, and any other documentation that supports the disbursements listed herein. **Failure to submit copies of appropriate supporting documentation will result in disallowance of the related disbursement.**

Check #	Date	Payee	Amount	Expense Category #	Purpose of Expenditure	Date Approved (1)
1226	2/8/07	POLLY KING	1,152—	15	consulting	2/8/07
1227	2/8/07	DOUG WARD	300—	15	WebUpkeep	2/8/07
1228	2/8/07	ANC TRUST	25—	15	ANC TRUST FUND	2/8/07

(1) If ongoing operating expense, indicate "Budget" and date budget was approved. If not included in approved budget, indicate date Commission approved the expenditure.